

2013 ANNUAL TOWN MEETING

Meeting Minutes – April 16, 2013

Chairman Arrowood called the Annual Meeting of the Town of Ottawa to order. He then explained to those in attendance that the Annual Meeting is not a Town Board meeting. Those present can make motions and vote on items.

The following were present at the meeting: Town Supervisors Gary Goodchild, Thomas Casper, Cheryl Rupp and Michael Jones, Plan Commissioner Roger Franklin, Marilyn and Victor Herbert, Jim Storck, Mary and Raud Wilke, Town Clerk Melissa Klein, and the Town's Accountant Howard Jeanson.

Chairman Arrowood introduced the newly elected Supervisor, Thomas Casper, and congratulated both Thomas and Gary Goodchild on their recent election/reelection to two-year terms as Town Supervisors.

Chairman Arrowood explained that previously, the Annual Meeting was always held on the second Tuesday in April. The law has changed, and the Annual Meeting is now to be conducted on the third Tuesday in April.

Michael Jones made a motion to approve the minutes from the Annual Meeting held on April 10, 2012. Cheryl Rupp seconded the motion and it carried unanimously. Chairman Arrowood reminded those in attendance that anyone could make or second a motion.

Howard Jeanson, the Town's Accountant, was present to review the financial statements that he prepared for the Town in conjunction with the 2012 audit. He said that the Town is in good financial shape. He was happy with the amount of money in the fund balance, and mentioned that once that money is spent, it is so hard to try to make it up again with the imposed levy limits.

Howard also remarked on the budget amendment process. Although the law says that we cannot spend more than we have budgeted, Rotroff and Jeanson has taken a more realistic approach. It is not really practical to make frequent changes to the budget. He did say that if a large expense is incurred that exceeds the budget, an amendment to the budget should be made at the time it occurs. He said that although we spent extra money in 2012 when Mill Pond Road was reconstructed, we knew that we were going to be reimbursed for some of the costs by the Village of Dousman, and did not make budget amendments at the time the budgeted amount was exceeded.

Mary Wilke asked Mr. Jeanson how that State pays taxes on property they own in Town. He responded by telling her about the Aids in Lieu of Taxes program.

Howard told the Board members that they did a very good job of managing the Town's finances.

Town Supervisor Gary Goodchild read through a report that Mike Kilsdonk, the Park Superintendent, had written regarding the usage of the Ottawa Park in 2012. He said that volleyball had been expanded from two to three courts. Soccer teams were transitioned to KM United. He explained that the Town of Ottawa, and the Villages of Dousman and Summit pay the Kettle Moraine Recreation Association (KMRA) to run a recreation program for them.

Supervisor Goodchild thanked Mark Lurvey for his donation of grass seed and expertise. Mark has always been extremely helpful. The KMRA also donates to Ottawa Park. They paid for three truckloads of infield mix and three new volleyball nets. We supply the fields for the KMRA, and in return, they donate a lot to the Park. Supervisor Goodchild added that LaCrosse is becoming very popular.

Supervisor Goodchild said that the 2013 budget included money to get signs at the Park and Town Hall entrances painted. He would also like to paint the pavilion and picnic shelters, in addition to replacing some rotting posts in the pavilion.

Mary Wilke said that noise from the Park is a problem everyday from 8:00 A.M. to 8:00 P.M.

Supervisor Goodchild finished by saying that when soccer is finished in October, the Park is closed for the winter.

Town Supervisor Cheryl Rupp had prepared information regarding recycle and garbage collection for 2012. She said that John's Disposal reported that they had collected 257 tons of recyclables and 605 tons of garbage at the Town Hall drop off site on Saturday mornings. Veolia reported that they collected 93 tons of recyclables, and 350 tons of garbage through curbside collection in Town. The State of Wisconsin says that we are required to collect 107 lbs. of recyclables per person per year. In 2012, we collected roughly 192 lbs. of recyclables per person. That is a 6.5% increase over last year. Cheryl thought that our move to single stream collection is still making a positive impact. Cheryl reported that we now get paid for waste oil, and we will be receiving a State grant for recycling in 2013 for approximately \$3000. Marilyn Herbert remarked that she really likes the guys from John's Disposal who are here on Saturday mornings. She said that they are always very friendly and helpful. Marilyn also thought it was a good move to open up another lane of traffic in order to bypass the recycling lane. She thinks that it really makes a difference on hectic Saturday morning collections.

Chairman Arrowood reported that eight lots in the Ottawa Cemetery were sold last year. He added that the Cemetery Board is still looking at the possibility of buying more land to add to the cemetery from Richard Flickinger who owns the property located north of the cemetery. They had wanted to purchase three additional acres, but might settle for less. Mary Wilke was in the audience, and suggested that a mausoleum for cremated remains might be a solution.

Chairman Arrowood gave an update on the Dousman Fire District. He said that in 2012, the entire Village of Summit merged with the DFD. That decreased our levy and created a large cost savings for the Town of Ottawa. As part of the merger, the DFD acquired the Village of Summit's ladder truck. The Dousman Fire District now has two stations. The one located on Main Street in Dousman, and one half of the fire station in Oconomowoc. There are enough members and employees to staff both locations. Things are working out well.

Chairman Arrowood explained that the Town of Ottawa has contracted with the Village of North Prairie for fire protection and EMS services for a small area in the southeast corner of the Town for quite some time. The current three-year contract that we have with North Prairie will expire at the end of this year. The Dousman Fire District would like to be able to provide services for the entire Town. Additionally, they can respond to scenes faster than the North Prairie volunteers.

The Town of Genesee currently contracts with the Village of North Prairie for fire protection and EMS services for a portion of their Town. Chairman Arrowood wondered what would happen to the North Prairie Fire Department if the Town of Ottawa relied solely on the Dousman Fire District, and the Town of Genesee went all in with the Wales-Genesee Fire Department.

Chairman Arrowood said that the 2012 road project was the rebuilding of Mill Pond Road. He also said that he had recently traveled the town roads with a representative of Crack Filling Service Corp., and subsequently determined that they will do \$25,000 worth of work for the Town this year, to extend the life of our roads. If the cost were to exceed \$25,000, the Town would have to go through the entire bid process, and pay union wage scale to have the work done.

Chairman Arrowood explained that a chip seal and a slurry seal were applied to Laak Lane, making it a very nice road. On less traveled roads, these applications could increase the life of the road by 10-12 years. The Town Hall parking lot was coated with slurry seal last year. Marilyn Herbert reported that there is extensive road erosion at the intersection of Dolmar Park Road and CTH D. Victor Herbert reported that he believes there is muskrat activity on School Section Lake Road, causing the roadside to cave in. Chairman Arrowood said that he would be

touring roads with the Town Engineer the following day, and they would look at those problem areas.

Roger Franklin made a motion to set next year's Annual Meeting date. The meeting will be held on April 15, 2014, at 7:00 P.M. The motion was seconded by Marilyn Herbert, and carried unanimously.

Jim Storck thanked the Board members for giving up their time, and doing what they do, adding that this is a great place to live.

At 7:50 P.M., Marilyn Herbert made a motion to adjourn. The motion was seconded by Roger Franklin, and carried unanimously.

Respectfully submitted, Melissa M. Klein, WCMC, Clerk/Treasurer, Town of Ottawa

This is a draft version of the minutes, subject to approval.