

TOWN OF OTTAWA PLAN COMMISSION

Meeting Minutes – December 2, 2013

Chairman Arrowood called the meeting of the Ottawa Plan Commission to order. Roll call attendance was taken and Commissioners Franklin, Hanson, Hausser, Mundschau and Weber were present. Also present was Supervisor Goodchild.

The first item on the Agenda was the Pretty Lake Protection and Rehabilitation District (PLPRD) Final CSM request and any additional waivers, to combine two lots. Chairman Arrowood stated that this item was tabled from the November 4, 2013 meeting as we were waiting for the Town Engineers report. Chairman Arrowood pointed out that Planner Scherer added an item to the Planner report and recommendation. Item #17 regarding the Amended and Restated Declaration of Restrictions for the Whole Parcel as defined in said restrictions that shall be simultaneously recorded with this CSM. A change on the report of the Owner/Petitioner address was also made.

Chairman Arrowood asked if there was a motion to recommend to the Town Board approval of this request, or any discussion?

Supervisor Goodchild asked if the Address tiles on the building on that property were the same as in the report. Dwight Simon, a representative of PLPRD answered that the address correction was only in the paper work. Commissioner Weber recommended that Item #11 on the Planner report be clarified to state that the W377 S5166 address is the Mailing address, not the site address. Supervisor Goodchild stated that he would like the site address on the existing building to be added to the CSM. He also asked if there were final updates on the CSM? Mr. Simon responded that they were waiting until all comments were in before finalizing. Supervisor Goodchild stated he didn't think we needed to add this as a condition of approval, but he would like to see the site address on the CSM.

Chairman Arrowood asked if there were any questions regarding the report from the Town Engineer? Mr. Simon asked for consideration of Item #3 (as follows) to be waived.

#3. Per Town of Ottawa Land Division and Development Ordinance Chapter 18 Section 6.02 which refers to section 4.02(F) – Show the type, width and elevation of existing street pavements immediately adjacent to the boundary. It is our opinion that under Wisconsin Statute 236.34 which references 236.20(2)(L), which states that strict adherence to some provisions that may render the CSM difficult to read, that this may be waived or provided on a separate site plan.

Plan Commission
Meeting Minutes
December 2, 2013

Chairman Arrowood stated that he felt the request was understandable. Supervisor Goodchild added that it is in our Town Standards, but mostly for building purposes. He felt that waiving this item would be fine.

Commissioner Hanson made a motion to waive item #3 on the Town Engineer report. It was seconded by Commissioner Franklin and the motion carried.

Commissioner Weber made a motion to approve the final CSM request and approved waivers, amending item #11 on Planner Scherer's revised report and recommendations to read PLPRD W377 S5166 is the Mailing address. Commissioner Hausser seconded the motion and it carried.

There was no correspondence to discuss.

There was no public comment.

The Deputy Clerk added four additional corrections to the November 4, 2013 meeting minutes that were e-mailed from the Town Planner. Commissioner Franklin made a motion to accept the minutes as revised. The motion was seconded by Commissioner Hanson and it carried.

Commissioner Weber made a motion to accept the minutes from the November 4, 2013 Joint Public Hearing as revised. Commissioner Mundschau seconded the motion and it carried.

Commissioner Hanson made a motion to adjourn. The motion was seconded by Commissioner Hausser and it carried.

Respectfully submitted,

Lori Geyman
Deputy Clerk/Treasurer, Town of Ottawa