

**OTTAWA TOWN BOARD**  
**Meeting Minutes – June 9, 2014**

Notice was given that a Public Hearing would be held by the Ottawa Town Board on Monday, June 9, 2014 at 7:00 p.m. at the Ottawa Town Hall, to hear comments on the following:

Amendments to the Town of Ottawa Land Division and Development Ordinance that repeal and recreate several sections of the Ordinance concerning prior review of certain conveyances between adjoining property owners.

Chairman Arrowood called the Public Hearing to order.

There was no one in attendance other than Board members, and no questions about the Land Division and Development Ordinance were raised. Supervisor Goodchild made a motion to adjourn the Public Hearing. The motion was seconded by Supervisor Casper and carried.

Chairman Arrowood called the meeting of the Ottawa Town Board to order. Roll call attendance was taken, and Town Supervisors Goodchild, Casper and Jones were present. Supervisor Rupp was absent.

Dousman Fire District's Chief Steve Totzke was present with his monthly update of District activities. He said that they responded to 118 calls in May. Supervisor Casper asked the Chief how things were going with the addition of Sullivan EMS calls. Chief Totzke responded that they are right on pace for what they had planned for as they anticipated 300 Sullivan calls for the year. They have heard positive comments from the people in Sullivan, and their response times have been reduced by 3 minutes. Things are going well.

Chief Totzke reported that paramedic service will start on July 1, 2014. There will be 22 to 24 paramedics on staff. Paramedic training includes 1200 hours of class time.

Supervisor Goodchild made a motion to accept the Treasurer's monthly activity report as submitted. Supervisor Casper seconded the motion and it carried.

The Building Inspector's monthly activity report was reviewed. Two new home permits were issued. Jim Lewein pulled a permit for a kitchen remodel. Discussion followed. Can Jim Lewein work in the Town of Ottawa? Supervisor Jones thought he remembered that when the Town had to finish the Nature's Retreat Subdivision because Mr. Lewein did not, the Board agreed that Mr. Lewein would never work in Ottawa again. What is our legal right? Can we stop him from pulling building permits in the Town of Ottawa? Supervisor Goodchild made a motion to accept the Building Inspector's report as submitted. Supervisor Jones seconded the motion and it carried.

The Town Engineer's report was discussed. Included with the report was a letter from Engineer Powell, dated May 28, 2014. It said that a site review was done by Jack Nissen, Fred Schaejbe (of West Bend), Joe Wessley from Struck & Irwin Paving, Town Engineer Gerry Powell and

Ottawa Town Chairman Dick Arrowood. They met on site to review the current road conditions, in comparison to the road concerns from last summer's Road Program. Upon walking and reviewing specific concerns along Holland Land and Holland Court from last year, it was a consensus from all parties that the micro surface appeared greatly improved and is in an acceptable condition. With those findings, Engineer Powell recommended final payment in the amount of \$40,000.00, and closeout of this project. Subsequently, a truck full of pool water was making a delivery in the Holland Farms Subdivision and tore up a section of the road. The Board members discussed the matter. With the mess that is there now – do they withhold the entire \$40,000.00 final payment from Struck and Irwin Paving?

Supervisor Casper said that it has held up for ten months, and the Town Engineer's letter said that it looked good. Chairman Arrowood said that he does not think the Town should hold on to the entire final payment. He thought that the Town should give Struck and Irwin Paving something. He thought that if the Town were to pay them a portion of the retainer, rather than nothing, the repair work would get done faster. Chairman Arrowood was going to meet with the Town Engineer the following morning to look at the damaged road.

Supervisor Jones said that he thought the Town should pay them in full, and then get the repairs made.

Chairman Arrowood said that we know there is a problem. Why pay them the entire \$40,000.00 owing when we do not know what it will take to make the repairs.

Supervisor Jones said that it lasted through the winter, and that was the deal. Chairman Arrowood said that the quality is not adequate. It is falling apart in less than a year.

Supervisor Goodchild said that we made the requirements. Jack Nissen and Gerry Powell said that it was good – and now this.

Supervisor Goodchild made a motion to pay Struck and Irwin Paving \$30,000.00, and retain \$10,000.00 in anticipation of repair work. Chairman Arrowood seconded the motion and it carried.

Chairman Arrowood would like the Board members to look at the road.

Supervisor Casper asked to add something to Supervisor Goodchild's motion; have Struck and Irwin Paving repair the damage. Supervisor Goodchild and Chairman Arrowood agreed to the amendment to the motion. We will pay them \$30,000.00 and retain \$10,000.00 and see how they respond and Struck & Irwin Paving can repair the damage. The motion carried.

Supervisor Casper made a motion to issue a renewal Combination Class B fermented malt beverages and intoxication liquor license to the Kettle Moraine Golf Club Inc. This license will be effect from July 1, 2014 through June 30, 2015. The motion was seconded by Supervisor Jones and carried.

Supervisor Goodchild made a motion to approve operator's licenses to the following applicants: Rick Callies, Susan Callies, Caitlin Guiliani, Jennifer Martin, Hailey Wallschlaeger, Wayne Mayhew, Brittany Callies, Wes Luczak, Tiffani Lyn Rizzio, Carlie Schultz, Kent Ohlis Jr. and Jessica Brzezinski. The approval is conditional, pending the outcome of background checks from the Waukesha County Sheriff's Department. The motion was seconded by Supervisor Jones and carried.

The Board members received a memo from the Town Planner, regarding an extension to record a Final CSM for Jim Dodge, dated June 9, 2014. It said that on November 11, 2013, the Town Board granted final approval of a CSM and waivers for Jim Dodge. The required 90 days to record the CSM in the Register of Deeds office has expired. Planner Scherer recommended that an extension be granted until July 15, 2014 to record the CSM. This extension gives the petitioner additional times to gather signatures, and should allow the petitioner sufficient time to record the CSM in the Register of Deeds office. Supervisor Goodchild made a motion to grant an extension to July 15, 2014, for James Dodge to record his Final CSM with the Register of Deeds office. Chairman Arrowood seconded the motion and it carried.

Chairman Arrowood explained the rationale for proposed Ordinance # 6-14. He said that when the Register of Deeds receives a request to record exchanges of land between adjoining landowners, the Town Planner Sandy Scherer would look at it to see if what is being proposed is legal. After she approves of the proposal, the Register of Deeds records the transaction. This will force County to talk to County. Supervisor Jones asked why we were approving an Ordinance that the County does not have to abide by. Supervisor Goodchild said that it goes back to the developer. Supervisor Casper sees it as being good for the Town of Ottawa. Chairman Arrowood added that it is another layer of checks and balances.

Supervisor Goodchild made a motion to adopt Ordinance 6-14, and Ordinance to create section 3.05 of the Town of Ottawa Land Division and Development Ordinance regarding prior review of sales or exchanges of parcels or portions of parcels between adjoining landowners. The motion was seconded by Supervisor Casper and carried.

There were no announcements.

There was no public comment.

Supervisor Goodchild made a motion to approve the minutes from the Board of Review meeting which was called to order and immediately adjourned on May 12, 2014, as presented. The motion was seconded by Supervisor Jones and carried.

Supervisor Goodchild made a motion to approve the minutes from the Town Board meeting held on May 12, 2014 as presented. The motion was seconded by Supervisor Casper and carried.

Supervisor Jones made a motion to pay the bills as listed, in addition to authorizing the payment of bills from John's Disposal and Cardmember Services as well as payroll and associated tax

withholding payments for Melissa Klein and Lori Geyman. The motion was seconded by Supervisor Casper and carried.

Supervisor Goodchild made a motion to adjourn. The motion was seconded by Supervisor Jones and carried.

Respectfully submitted, Melissa M. Klein, WCMC, Clerk/Treasurer, Town of Ottawa

This is a draft version of the minutes, subject to Town Board approval.