

OTTAWA TOWN BOARD
Meeting Minutes – August 11, 2014

Chairman Arrowood called the meeting of the Ottawa Town Board to order. Town Supervisors Goodchild, Casper, Rupp and Jones were all present.

The Treasurer's monthly activity report was reviewed. Chairman Arrowood explained that the Town has still not received a corrected invoice from Waukesha County Department of Public Works. The invoice that was received did not accurately depict the amount of salt and sand/salt mixture that was used during the 2013-2014 winter season. Chairman Arrowood added that he recently signed a letter of agreement with the Waukesha County Department of Public Works wherein the County agrees to provide the Town with 500 tons of salt during the 2014-2015 winter season.

Supervisor Casper made a motion to accept the Treasurer's report as presented. The motion was seconded by Supervisor Rupp and carried.

Fire Chief Steve Totzke from the Dousman Fire District was present for his monthly update on department activities. He said that they responded to 149 calls in July making it their busiest month ever.

Chief Totzke said that they have one month of paramedic service under their belt, and things are going well.

Chief Totzke mentioned that the number of runs they estimated for Sullivan is right on target.

In an email dated July 24, 2014, Chief Totzke made the Town Chairman aware of the number of false alarms at Lad Lake. He said that so far for the first two quarters of the year, they have been to Lad Lake 29 times for false alarm calls. Since they have to treat every fire alarm as a real call, they end up paying personnel to respond, paying for fuel, and put wear and tear on their equipment. It also has an effect on the District's funding formula for the Town of Ottawa. Since 50% of the funding formula is based on call volume, these false alarms are unnecessarily increasing the Town's call volume, and thus unnecessarily increasing the Town's portion of the funding. Chief Totzke recommended looking into creating a false alarm ordinance so that the Town would have the ability to charge properties if there are excessive false alarms.

Chairman Arrowood and Chief Totzke said that Deputy Chief Tim Meyer is working with Kevin Foster from Lad Lake on the issue. He never said if it was a faulty system or someone pulling the fire alarm. Their system has never been centrally monitored. Chief Totzke said that the Dousman Fire District does not have the ability to fine.

Chairman Arrowood said that Section 60.55(2) (b) of the State Statutes would allow the Town Board to charge property owners a fee for the cost of fire protection provided to their property under sub. (1)(a) according to a written schedule established by the Town Board.

Chief Totzke said that he could put something together, using last year's numbers, to show what it is actually costing the Town this year for all of the false alarm calls. Chairman Arrowood said that the Town Board and Lad Lake would like to know that information.

Supervisor Goodchild said that he thought it would be better to go with an ordinance that has already stood the test of time, and gotten through the challenges. He would like an ordinance to address false alarms as well as spell out how the Town could recoup costs associated with false alarms.

Supervisor Goodchild made a motion to proceed as discussed, by having Attorney Macy draft an ordinance that would address false alarms and allow the Town Board to charge property owners for the cost of fire protection provided to their property. Supervisor Jones seconded the motion and it carried.

Chairman Arrowood told Chief Totzke that Deputy Fire Chief Bob Leonard attended the Town Board meeting in July, and said that he was working on an Emergency Operations Plan for the Village of Dousman. Chairman Arrowood asked if Deputy Chief Leonard could also do something like that for the Town. Chief Totzke said it was something they could talk about.

After review, Chairman Arrowood accepted the Building Inspector's monthly activity report as submitted.

The Board members reviewed the Town Engineer's monthly report. Supervisor Rupp asked if Struck and Irwin does not come back and repair the damage done on Holland Court, will the Town have the damaged area paver-patched? Chairman Arrowood answered yes, and accepted the Engineer's report as submitted.

A recent court case regarding Shoreland Zoning was the next item on the agenda. Supervisor Casper sits on both the Pretty Lake and School Section Lake boards, and is the current president of the Pretty Lake Advancement Association. He offered to act as the liaison for the Town. He stays abreast of NR-115, and has knowledge of the legislator's efforts to make processes the same for everyone. Recent correspondence, dated June 27, 2014, from Dale Shaver at Waukesha County Parks and Land Use asked for contact information of the Town's designated planning/zoning representative to serve on the County's Shoreland Code advisory group. We

assume that Sandy Scherer, the Town Planner will serve with the group. Chairman Arrowood will contact her to let her know that Supervisor Casper would like to be involved.

Supervisor Jones made a motion to approve the request for a Temporary Class B Retailer's License for the Berkeley Running Club for the North Face Endurance Challenge event that will take place on September 13 and 14, 2014, in the Southern Unit of the Kettle Moraine State Forest. Supervisor Goodchild seconded the motion and it carried.

Under announcements, Chairman Arrowood reported that a letter was received from Diane Somers. The letter was addressed to the Town Attorney and Waukesha County Corporation Counsel. The Board agreed that Waukesha County will work on it.

Chairman Arrowood announced that he is still working with the Town of Eagle on next year's paving project. The Town of Eagle has let him know that they intend to seal coat their roads, and they do not want cul-de-sac islands.

The Board members received a copy of a letter dated July 28, 2014, from the Town Attorney, regarding 2013 Act 280 – developer's option to provide a surety Bond or letter of credit surety bond form. The Board will place this item on the September 2014 Town Board agenda for discussion and action.

Discussion of the minutes from the July 14, 2014 Town Board meeting followed. Supervisor Casper wanted the minutes to reflect that he would meet with both Norm Hausser and Chairman Arrowood to ascertain where new "No Parking" signs should be posted around Pretty Lake as discussed. The Town Attorney informed the Town Chairman that the action taken to amend the Town Ordinance regarding parking at Pretty Lake was inadequate. The Board will take action on this item at the September Town Board meeting.

Supervisor Goodchild made a motion to approve the minutes from the meeting held on July 14, 2014 as amended. Supervisor Rupp seconded the motion and it carried.

Supervisor Rupp made a motion to pay the bills as listed in addition to payroll and associated withholding checks for M Klein, L Geyman, and election inspectors, in addition to payment to Cardmember Services when the bill arrives. The motion was seconded by Supervisor Goodchild and carried.

Supervisor Casper made a motion to adjourn. The motion was seconded by Supervisor Goodchild and carried.

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Respectfully submitted, Melissa M, Klein, WCMC, Clerk/Treasurer, Town of Ottawa