

OTTAWA TOWN BOARD

Meeting Minutes – October 13, 2014

Chairman Arrowood called the meeting of the Ottawa Town Board to order. Roll call attendance was taken, and Town Supervisors Rupp and Jones were present. Town Supervisors Goodchild and Casper were absent. A quorum of Town Board members was present.

After review, the Town Treasurer's report was accepted by Chairman Arrowood.

Chairman Arrowood accepted the Building Inspector's monthly activity report as submitted.

The Town Engineer's report was reviewed.

Dousman Fire District's Chief, Steve Totzke, was present to update the Board on the department's recent activities. He said that they responded to 125 calls in September. He said that Lad Lake is working on implementing a 90 second delay with their alarm company.

Chief Totzke said that the District's draft budget would be ready by the end of the week. He added that they did not receive the FEMA grant they applied for radio replacement. They did receive a 50/50 DNR grant which will be used to replace six radios.

Lee Taylor and his son Eric, residents from the Moraine Meadows Subdivision were present to discuss their dissatisfaction with crack filling that was done recently in their subdivision.

Mr. Taylor wanted to know who ordered the work and who was going to pay for it. It was his contention that the crew came late in the day, and did a poor job. He said that the work was done randomly. He said that loose gravel remains on the road, and it's a liability and looks bad. He wanted a street sweeper to clean up the gravel immediately.

Chairman Arrowood said that if we had to hire a street sweeper it would have to be for all of the roads that were crack sealed. He thought that the crack fillers did an excellent job.

Supervisor Goodchild arrived.

Supervisor Jones said that he wanted to take a look at their concerns. He thought that if the Board made a decision on the matter, it should be done the same for all of the roads that were crack filled. He added that he wanted to see the road before and after a rainfall. He thought that some of the material would get washed away with rain.

Supervisor Goodchild said that the crack fillers applied gravel to all of the work that they did in the Moraine Meadows Subdivision; both patched areas and cracks.

Supervisor Jones said that the Board needed to take a look at the roads and make a decision, but it will not get done immediately.

Supervisor Jones made a motion to have the Board members look at Meadows Drive and the other roads that were crack filled, and make a decision as to what should be done with them. Supervisor Goodchild seconded the motion and it carried.

Town Planner Sandy Scherer prepared a memorandum for the Town Board, dated October 13, 2014, regarding a Final CSM for Patricia Kusik. It said that on October 6, 2014, the Plan Commission approved the Final CSM request of Patricia Kusik to combine her two parcels. As part of that approval, the Plan Commission recommended approval of two additional waivers to the Town Board; item #2 of the Planner report and item #2 of the Town Engineer's report.

Supervisor Goodchild made a motion to approve a Final CSM for Patricia Kusik with waivers, as approved by the Ottawa Plan Commission. The motion was seconded by Supervisor Rupp and carried.

Chairman Arrowood explained that in 2015 the Town of Ottawa will work with the Town of Eagle and the Village of North Prairie on a road project. Piper Road will be pulverized and re-paved. Both the Burr Oak and Moraine Oaks Subdivisions and the portion of Waterville Road, from CTH ZZ to Piper Road will have chip seal applied. The estimated costs are:

Burr Oak	\$1,825.00
Moraine Oaks	\$5,627.00
Waterville Road	\$20,880.00
Waterville Road (CTH ZZ to Piper Road)	\$17,704.00

Supervisor Jones made a motion to move forward with the Piper Road rehabilitation project. The motion was seconded by Supervisor Goodchild and carried.

Chairman Arrowood explained that when Waukesha County paved CTH ZZ, they also paved both ends of the culvert under the road closed. Now, the County is planning on ditching the area so that the water drains to the culvert. If the Town will pay \$500.00 of the project, the County will take care of the project.

Supervisor Goodchild made a motion to approve the project with Waukesha County at CTH ZZ and Waterville Road, not to exceed \$1,000.00. The motion was seconded by Supervisor Jones and carried.

The 2015 Budget Workshop was scheduled for Thursday, October 23, 2014, at the Ottawa Town Hall, at 6:00 P.M.

The public hearing on the 2015 proposed budget will be held on Wednesday, November 19, 2014, at the Ottawa Town Hall, at 6:00 P.M.

Supervisor Rupp made a motion to approve Rotroff Jeanson's engagement letter. The motion was seconded by Supervisor Goodchild and carried.

The next item on the agenda was a proposal to use a new program called Point&Pay in conjunction with this year's tax collection. The program would allow residents to pay their property taxes with a credit card. They would incur a 2.39% service charge, and an additional \$1.50 fee. The Town would not have to absorb any of the cost involved.

Supervisor Goodchild made a motion to have the Clerk and Deputy Clerk get feedback from residents who express an interest in paying their tax liability with a credit card. Inform them that they would have to pay fees for the service, and see if they are still interested. The Town Board might consider it next year. The motion was seconded by Supervisor Jones and carried.

Supervisor Jones made a motion, approving the purchase of salt from Waukesha County for the upcoming snow and ice season. 500 tons of salt were ordered, at a cost of \$69.41 per ton; salt/sand mixture will cost \$85.68 per ton. Supervisor Rupp seconded the motion and it carried.

A letter was received from Duane Grimm, Park System Manager for Waukesha County. He requested that local municipalities review and if necessary upgrade their road intersection signage and markings, where the State of Wisconsin's Glacial Drumlin Trail intersects with Town of Ottawa roads.

Supervisor Goodchild made a motion to approve the installation of signs at the intersections of the Glacial Drumlin Trail and Waterville Road, Utica Road and Gramling Lane according to County standards. The motion was seconded by Supervisor Jones and carried.

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Town Attorney John Macy prepared an ordinance to repeal and recreate section 5.08 entitled costs of fire run of the Town of Ottawa Municipal Code. Chairman Arrowood asked the Board members to review the ordinance, as it will be placed on the November agenda.

Trick or Treating will take place on October 31, 2014, from 4:00 – 7:00 P.M.

Supervisor Jones made a motion to accept as submitted, the minutes from the meeting held on September 8, 2014. Supervisor Rupp seconded the motion and it carried.

Supervisor Rupp made a motion to pay the bills as listed in addition to payroll checks and related tax payments for L Geyman and M Klein, and poll workers, as well as Cardmember Services when the invoice arrives. The motion was seconded by Supervisor Jones and carried.

Supervisor Jones made a motion to adjourn. The motion was seconded by Supervisor Rupp and carried.

This is a draft version of the minutes subject to Town Board approval,