

OTTAWA TOWN BOARD

Meeting Minutes – November 10, 2014

Chairman Arrowood called the meeting of the Ottawa Town Board to order. Roll call attendance was taken, and Town Supervisors Goodchild, Casper, Rupp and Jones were present.

After review, Chairman Arrowood accepted the Treasurer's monthly activity report as submitted.

After review, Chairman Arrowood accepted the Building Inspector's monthly activity report as submitted.

A Deputy from the Waukesha County Sheriff's Department stopped in. Supervisor Goodchild told him that the flag and rope had been stolen from Ottawa Park.

There was no Engineer's report to discuss.

The Board received four resolutions from the Dousman Fire District, to allow for borrowing money and purchasing a new ambulance, and new radios as follows:

Resolution 11-14A – A Resolution authorizing the Fire Board of the Dousman Fire District to purchase a 2015 Life Line Superliner Ambulance Chassis – 2015 Ford F450, for a total cost of \$185,987.00.

Supervisor Goodchild made a motion to adopt Resolution # 11-14A as presented. Supervisor Jones seconded the motion and it carried.

Resolution 11-14B – A Resolution authorizing the Fire Board of the Dousman Fire District to borrow the sum of \$185,987.00, from Ixonia Bank, and execute an installment promissory note at the rate of 3.5% per annum, in five installments from date of said note.

Supervisor Jones made a motion to adopt Resolution # 11-14B as presented. Supervisor Goodchild seconded the motion and it carried.

Resolution 11-14C – A Resolution authorizing the Fire Board of the Dousman Fire District to purchase Waukesha County 800MHz Radio System.

Supervisor Casper made a motion to adopt Resolution # 11-14C as presented. Supervisor Rupp seconded the motion and it carried.

Resolution 11-14D – A Resolution authorizing the Fire Board of the Dousman Fire District to borrow the sum of \$131,867.00, from Ixonia Bank, and execute an installment promissory note at the rate of 3.5% per annum, in five installments from date of said note.

Supervisor Rupp made a motion to adopt Resolution # 11-14D as presented. Supervisor Casper seconded the motion and it carried.

Supervisor Jones made a motion to adopt Ordinance #11-14 – An ordinance to repeal and recreate section 5.06 of the Town of Ottawa Municipal Code entitled costs of fire run, effective January 1, 2015. Supervisor Goodchild seconded the motion and it carried.

Chief Steve Totzke from the Dousman Fire District was present. He reported that they had responded to 130 calls in October. He also said that they had responded to 150 calls to Jefferson County this year, through September 30th, and assured the Board that they are not losing money by going to Jefferson County.

Chief Totzke said that although they budgeted over \$130,000.00 for new radios, he thought they would actually cost about \$20,000.00 less than anticipated.

Supervisor Goodchild said that the Park Board was thinking about replacing their 6-wheeler, and wondered if the Dousman Fire District was ready to replace theirs so that the Town could buy it from them again. Chief Totzke said that they had no plans for a new one.

Assistant Fire Chief Bob Leonard was present to let the Board members know that the ISO recertification process was done, and the Town of Ottawa went from a six to a five within five miles of the fire station. Chairman Arrowood thanked Assistant Chief Leonard for all of his work on the project.

The next item on the agenda was conditional approval of waiver request from David Leikam from the 40' of access on a public road requirement in conjunction with a two-lot conceptual CSM. Planner Scherer prepared a memo for the Town Board, dated November 10, 2014. It said that on November 3, 2014, the Ottawa Plan Commission reviewed the Conceptual CSM request of David Leikam to reconfigure three parcels for which he has a conditioned offer to purchase. As part of that review, the Plan Commission formally approved the creation of lots not abutting a public road. However, proposed Lots 2 and 3 not only do not abut a public road, they also do not have the 40' of access on a public road required. This requires a waiver to be approved by the Plan Commission and the Town Board. At the November 3, 2014 meeting, the Plan Commission recommended approval of this waiver request to the Town Board.

Both Plan Commission actions were conditioned upon combining proposed Lots 1 and 2 of the proposed CSM thereby creating a two-lot conceptual CSM. Planner Scherer recommended that the Town Board also conditionally approve the waiver request from the 40' of access on a public road requirement, specifically, combining proposed Lots 1 and 2 of the proposed Conceptual CSM thereby creating a two-lot conceptual CSM.

Supervisor Jones made a motion to conditionally approve a waiver request from David Leikam from the 40' of access on a public road requirement in conjunction with a two-lot conceptual CSM. Supervisor Goodchild seconded the motion and it carried.

The next step in the digital radio system replacement project is the issuance of interest free general obligation promissory notes to finance municipal capital contributions. Waukesha County prepared a resolution authorizing the Town of Ottawa's issuance of a general obligation promissory note to the County and approved the 2014 Radio System Contract Addendum.

Supervisor Goodchild made a motion to adopt Resolution # 11-14E, A Resolution authorizing the Town of Ottawa's issuance of a general obligation promissory note to the County. The motion was seconded by Supervisor Rupp and carried.

Chairman Arrowood explained that almost \$1,700.00 was paid to the Village of North Prairie in 2013-2014 for snow and ice control. They took care of old Strawberry Road, of which about 75% is in Ottawa. They also do a small portion of Piper Road, because there is one parcel near the Klussendorf farm that belongs in Ottawa. Chairman Arrowood proposed that Theine Grading take care of that for us in the future.

Supervisor Goodchild made a motion authorizing Chairman Arrowood to have a talk with the Village of North Prairie president, and ascertain whether or not they would be willing to trade Ottawa plowing old Strawberry Road for North Prairie plowing the small section on Piper Road. If they do not agree to his suggestion, the Board will approve their contract for snow and ice control that they for 2014-2015. Supervisor Goodchild withdrew his motion.

Supervisor Jones made a motion to table this item in order to give Chairman Arrowood time to investigate a bilateral exchange agreement with the Village of North Prairie. The motion was seconded by Supervisor Goodchild and carried.

Supervisor Jones made a motion to sign a service agreement with Refrigerant Depot, LLC. They will pick up and dispose of any white goods the Town collects that contain Freon. The Town will be responsible for a \$35.00 fee per pick-up. Supervisor Casper seconded the motion and it carried.

Chairman Arrowood prepared a letter for the Waukesha County Department of Public Works, regarding the amount of salt used by the Town of Ottawa for snow and ice control in the recent past. He did not agree with their charges, and spelled out what our records indicate for salt use. He determined that we owe the County \$16,218.50. Supervisor Goodchild made a motion to send the letter with a check in the amount of \$16,218.50 to the Waukesha County Department of Public Works. The motion was seconded by Supervisor Rupp and carried.

Chairman Arrowood said that he had received information from someone who wanted to create a snowmobile trail extension.

Chairman Arrowood received information from Kevin Foster at Lad Lake regarding the number of false alarm calls received from their facility.

There was no public comment.

Supervisor Jones made a motion to approve the minutes from the meeting held on October 13, 2014 as presented. The motion was seconded by Supervisor Goodchild and carried.

Supervisor Casper made a motion to approve the minutes from the meeting held on October 22, 2014 as presented. Supervisor Rupp seconded the motion and it carried.

Supervisor Rupp made a motion to approve the bills for payment as listed in addition to payroll and associated withholding checks for M Klein and L Geyman, and the payment of invoices from We Energies, John's Disposal and Cardmember Services when they arrive. The motion was seconded by Supervisor Goodchild and carried.

Supervisor Jones made a motion to adjourn. The motion was seconded by Supervisor Casper and carried.

Respectfully submitted, Melissa M. Klein, WCMC, Clerk/Treasurer, Town of Ottawa.

This is a draft version of the minutes, subject to Town Board approval.