

OTTAWA TOWN BOARD Meeting Minutes – December 8, 2014

Chairman Arrowood called the meeting of the Ottawa Town Board to order. Roll call attendance was taken, and Town Supervisors Goodchild, Rupp and Jones were present. Supervisor Casper was absent.

After review, Chairman Arrowood accepted the Treasurer's monthly activity report as presented.

After the Building Inspector's monthly activity report was reviewed and discussed, Chairman Arrowood accepted it as presented.

After review, Chairman Arrowood accepted the Town Engineer's monthly update report.

Dousman Fire District's Chief Steve Totzke was present at the meeting, and reported that there were no false alarms from Lad Lake in the month of November.

Chief Totzke requested that Chairman Arrowood write a letter to himself and North Prairie's Chief Brian Taylor, absolving the North Prairie Fire Department of their duties of providing fire protection and EMS to Ottawa residents who currently reside in the portion of the Town of Ottawa covered by the North Prairie Fire Department effective December 30, 2014. The switch was supposed to take place on January 1, 2015. Due to the holidays, and a limited number of staff on hand to do the conversion, it will occur on December 30, 2014 instead.

Chairman Arrowood accepted the Dousman Fire District's report as presented.

The Town Planner, Sandy Scherer, submitted a Planning Services contract with Waukesha County for her services. She did not have the 2015 rates available for the meeting. She will submit the rates as soon as she can. Chairman Arrowood said that Sandy's rates are very reasonable, and the Town gets a really good deal by working with her.

Supervisor Goodchild made a motion to approve the Planning Services contract with Waukesha County for Sandy Scherer's services as the Town's Planner for 2015, and to have Chairman Arrowood approve of her rates when that information is received. The motion was seconded by Supervisor Jones and carried.

Supervisor Goodchild made a motion to approve the contract for snow and ice control with the Town of Eagle for the 2014-2015 season, as presented. The motion was seconded by Supervisor Rupp and carried.

Chairman Arrowood reported that he has spoken to Sharon Leair, the Chairperson for the Town of Genesee regarding snow removal on Moraine Hills Drive. He negotiated the following: At the southern end of Moraine Hills Drive, the road goes into the Town of Genesee, and then loops back into Ottawa. Genesee refers to their portion of this stretch of road as Town Road GG. The Theines will plow that section of road for them. In return, the Town of Genesee will plow the portion of Prairie View Drive located in the Town of Ottawa, as well as Private Sanctuary Drive.

He added that North Prairie will still do snow removal and ice control for the Town this year on the southernmost section of Waterville Road, from CTH ZZ to Piper Road.

The Board reviewed a draft ordinance that Attorney Macy prepared. It is intended to repeal and recreate section 1.10 entitled “qualifications for office”, of the Town of Ottawa code. It states that an alleged ambiguity may exist in the current Town of Ottawa code as to whether the appointed officials are required to be electors of the Town. Chairman Arrowood asked the Board members to review the ordinance. Supervisor Jones made a motion to table the decision to clarify section 1.10 of the Town code, and place this item on the January 2015 agenda for discussion and action. The motion was seconded by Supervisor Rupp and carried.

Chairman Arrowood explained that he had a complaint from Julie Zawalick, a resident on Hunter’s Lake Road #1. She said that she had difficulty getting packages delivered to her because her address coordinates are not posted on State Road 67. The address coordinates are posted at her residence off of the private road. Supervisor Goodchild made a motion to have private road addressing at the front of the public road. Supervisor Jones seconded the motion and it carried.

Chairman Arrowood mentioned that Attorney Macy is working on the Diane Somers case. The only outstanding issue is the maintenance agreement.

There was no public comment.

Supervisor Jones made a motion to approve the minutes from the meeting held on November 10, 2014. The motion was seconded by Supervisor Goodchild and carried.

Supervisor Rupp made a motion to pay bills as presented, in addition to payroll and associate withholding checks for Melissa Klein and Lori Geyman, and the credit card bill when it arrives. The motion was seconded by Supervisor Jones and carried.

Supervisor Goodchild made a motion to adjourn. Supervisor Jones seconded the motion and it carried.

Respectfully submitted, Melissa M. Klein, WCMC, Clerk/Treasurer, Town of Ottawa