

OTTAWA TOWN BOARD

Meeting Minutes – May 11, 2015

In Chairman Arrowood's absence, Town Supervisor Goodchild called the meeting of the Ottawa Town Board to order. Roll call attendance was taken, and Supervisors Casper, Rupp and Jones were also present.

Supervisor Jones made a motion to approve the Treasurer's monthly activity report as presented. The motion was seconded by Supervisor Rupp and carried.

After review, Supervisor Rupp made a motion to accept the Building Inspector's monthly activity report as presented. Her motion was seconded by Supervisor Jones and carried.

Supervisor Rupp made a motion to accept the Town Engineer's monthly update. Her motion was seconded by Supervisor Casper and carried.

Assistant Chief Bob Leonard was present to update the Board members on activities in the Dousman Fire District. He reported that there have been a lot of grass fires. He also said that there had been two serious accidents requiring the services of Flight for Life.

Assistant Chief Leonard said that they are going to celebrate his retirement with a get together at the firehouse, on June 9th from 3:00PM to 6:00PM. He also said that the newly hired Chief is Brad Bowen. Assistant Chief Leonard will bring him to the next Town Board meeting for introductions.

The Board heard from Tom Casper, on behalf of the Pretty Lake Advancement Association. They would like to have their annual fireworks display on July 4th. The show will begin at dusk. Supervisor Jones made a motion to approve the request with the same conditions as those that were imposed in 2014. Last year, the Board granted permission for this event, with the conditions that the Town receive a Certificate of Insurance from Spectrum Pyrotechnics, Inc., showing the Town of Ottawa as an additional insured, prior to the event, and that the Dousman Fire District Chief be notified of the event. The motion was seconded by Supervisor Rupp and carried.

The Board reviewed a memorandum from the Town Planner, Sandy Scherer, dated May 11, 2015. It said that on May 4, 2015, the Ottawa Plan Commission recommended approval of a Preliminary CSM for Jeffrey Foat subject to the following amendments and waivers:

1. Item No. 11 of the Planner's Report can be deleted as the Plan Commission determined it is not applicable in this case.
2. Item No. 12 of the Planner's Report can be deleted as it is no longer applicable.
3. The last line of Item No. 9 of the Planner's Report was changed to state "Final" CSM.
4. Add a note to the CSM that states the following: The lots shall not be further divided

without Town and County approval and unless all lots meet all of the requirements in effect at the time for the dividing land.

5. Lot 2 exceeds the lot width to depth ratio of the Town's Land Division and Development Ordinance. A waiver is necessary and has been requested. The Town Plan Commission approved the waiver on May 4, 2015.

Planner Scherer recommended that the Town Board approve the Preliminary CSM and the five items as noted so that a Final CSM can be prepared.

Supervisor Casper made a motion to approve the recommendation from the Town Planner and the Ottawa Plan Commission for approval of a Preliminary CSM for the Foat property contingent on the five amendments and waivers as listed above. The motion was seconded by Supervisor Jones and carried.

Supervisor Jones made a motion to table the next agenda item: Town of Ottawa Land Division and Development Ordinance amendments. The Town Planner's memorandum, dated May 11, 2015, said that the Plan Commission reviewed the Land Division and Development Ordinance amendments regarding surety bonds. Planner Scherer recommended that the Town Board schedule a Public Hearing in accordance with State Statutes and move forward with the amendments. The motion was seconded by Supervisor Rupp and carried.

Supervisor Casper made a motion to adopt Resolution 5-15 - A resolution to demand that Waukesha County pay the full cost of its election equipment update program. The motion was seconded by Supervisor Jones and carried.

The Town Clerk received a draft version of a memorandum of understanding from Waukesha County regarding the purchase of new election equipment. She asked the Board members to table this item as it has to be amended before adoption. Supervisor Casper made a motion to table an Intergovernmental Agreement between Waukesha County and participating municipalities within Waukesha County to purchase new election equipment and software. The motion was seconded by Supervisor Rupp and carried.

The Board received a letter from Bob Crouch. He holds a hobby kennel permit in the Town of Ottawa. He wanted the Board members to know that the police were at his house to investigate the complaint of a barking dog. To prevent any other complaints, he began bringing his dogs in at night. While the officer was there, he observed that the dog was not barking excessively. Subsequently, two officers showed up at his house because a complaint was received that his dog had been barking non-stop for three hours. He was not cited as the dogs were not constantly barking.

Mr. Crouch said that he was writing to the Board in case there are complaints brought to their attention, and asked for their advice.

The Board suggested that the Town Clerk write to Mr. Crouch and advise him that his letter will

be placed in his file, and will be referred to should the need arise.

There was not correspondence

There was no public comment.

Don Solberg was present, and introduced himself as the new secretary for the School Section Lake Management District. He mentioned that he would like to construct something where they could place meeting notices and information, similar to the three public bulletin boards that the Town uses. Supervisor Goodchild suggested that he speak to Tom Marks, the Town's Building Inspector.

Supervisor Jones made a motion to approve the minutes from the meeting held on April 13, 2015 as corrected. Supervisor Rupp seconded the motion and it carried.

Supervisor Rupp made a motion to approve the payment of bills as listed, in addition to payments to We Energies, and Cardmember Services when the invoices arrive, and payroll and associated withholding checks for M Klein and L Geyman. Supervisor Casper seconded the motion and it carried.

Supervisor Jones made a motion to adjourn. The motion was seconded by Supervisor Casper and carried.

Respectfully submitted, Melissa M. Klein, WCMC, Clerk/Treasurer, town of Ottawa

.