

OTTAWA TOWN BOARD Meeting Minutes – October 12, 2015

Chairman Arrowood called the meeting of the Ottawa Town Board to order. Roll call attendance was taken, and Town Supervisors Goodchild, Rupp and Jones were present. Supervisor Casper was absent.

Chairman Arrowood announced that he had received an email from Supervisor Casper. He said that he had a stroke, and would not be able to attend the meeting.

A Waukesha County Sheriff's Department officer was present. Supervisor Goodchild said that he had asked the officer who stopped into the prior month's meeting to check out Ottawa Park on Thursday nights. We continue to have spectators park on the grass and damage sprinkler heads, and allow their dogs to run around – both of which are unacceptable. Supervisor Jones said that no one ever showed up.

Dousman Fire District Chief Bowen was present. He said that four new hires are training at the firehouse.

He also said that approximately 600 people attended their pancake breakfast fund raiser on October 11th. Chief Bowen thanked the Board members for their continued support during the budget process.

Chief Bowen said that they will have to order the new tender by October 14th. They will received \$238,000.00 in grant money for the purchase.

Chairman Arrowood told Chief Bowen that he had a real good program going on. He explained that they didn't find out that the Villages of Dousman and Summit did not want to go along with the proposed 2016 budget until they were at the budget meeting. Nothing was said at any of the workshop meetings that were held with municipal and fire district officials and fire board members. That forced Chief Bowen to go back to the drawing board, and create another budget to present for approval.

In 2014, 52 false alarms came in from Lad Lake. The Town's fire protection ordinance was amended to include fire service call fees for anything in excess of three calls to any one place in any calendar year. On a yearly basis, the Town Board is to determine the amount of the fire service call fee to be imposed. Chairman Arrowood's calculations show that rate to be \$450.00 per call.

Chairman Arrowood asked Chief Bowen to keep the Board abreast, on a monthly basis, of the number of calls the ordinance might affect.

Supervisor Rupp made a motion to approve the Treasurer's monthly activity report as submitted. Her motion was seconded by Supervisor Jones and carried.

After review, Supervisor Goodchild made a motion to accept the Building Inspector's monthly activity report as submitted. The motion was seconded by Supervisor Rupp and carried.

Supervisor Jones made a motion to accept the Town Engineer's monthly report. The motion was seconded by Supervisor Rupp and carried.

Board members received a memorandum from the Town Planner, regarding Nick Jordan's request for waivers in conjunction with a Conceptual CSM. It said that the Plan Commission recommended approval of the following waivers to the Town Board:

1. No more than 50% of any lot shall have slopes of 10% or greater. The surveyor must still calculate this requirement and provide the results to the Town.
 2. The Town's Land Division Ordinance requires 50% of each lot is to be in the same zoning district the building sites are in. The surveyor must still calculate this requirement and provide the results to the Town.
 3. The lots in the CSM may exceed the lot width to depth ratio, particularly proposed Lot 1.
- Planner Scherer recommended the Town Board similarly approve the waiver requests.

Supervisor Goodchild made a motion to approve the three waivers for Nick Jordan's CSM in accordance with the Ottawa Plan Commission and Town Planner's recommendations. The motion was seconded by Supervisor Jones and carried.

Planner Scherer prepared a memorandum for the Town Board members, regarding a request for an amendment to the Town's Comprehensive Development Plan. The request is to amend the Town of Ottawa's Comprehensive Development Plan map from the Governmental and Institutional category (approximately 20 acres) to the Agricultural 10 Acre Density category as the buyer (Dekan) intends to utilize the property for limited residential purposes.

Planner Scherer's memo said that on October 5, 2015, the Town Plan Commission held a public hearing in regard to the above noted subject matter and made a recommendation approving the same. The Plan Commission has thus forwarded their recommendation to the Town Board for consideration and approval. Planner Scherer also recommended the Town Board approve the amendment and adopt the Ordinance that is required by State Statute to be adopted by the Town Board in order to approve the CDP amendment.

Supervisor Goodchild made a motion to approve the Town of Ottawa Comprehensive Development Plan amendment for the Lad Lake/Dekan property in accordance with the Plan Commission and Town Planner's recommendations. The motion was seconded by Supervisor Jones and carried.

The board discussed the issuance of an invoice to Lad Lake, as the Dousman Fire District has responded to their calls a total of 12 times so far this year. Based on the Fire Chief's report, Supervisor Jones made a motion to charge them for three calls. Supervisor Rupp seconded the motion. Discussion followed. Chairman Arrowood did not think that the Board had to give Lad Lake a break on the billing, as we are trying to recoup what we will be charged for. Supervisor

Jones suggested that they cannot control EMS calls. Chairman Arrowood said that it is costing a lot of money for all of the runs to Lad Lake, and they are tax exempt.

Supervisor Jones asked to amend his motion. Supervisor Rupp agreed to it. Supervisor Jones made a motion to send Lad Lake a bill for eight calls. Supervisor Rupp seconded the motion and it carried.

Supervisor Goodchild made a motion to establish the 2015 fire service call fee rate at \$450.00 per call. The motion was seconded by Supervisor Jones and carried.

A letter was received from the Waukesha County Department of Public Works regarding salt/sand/salt mix for the 2015-2016 season. They have significantly changed the way that their salt agreements and sales are instituted. We will no longer be invoiced for salt remaining in our agreement. All salt will be billed based on actual use. They will begin to use a 5-year rolling average based on our use for ordering our salt. Our average is 475 tons. If we were to exceed our average annual use, the county's current inventory of available salt and salt yet to be ordered will be used to determine if we can purchase more than the allocation. Waukesha County will continue to add a storage and handling fee to the salt. This will only apply to salt used and is included in the price agreement. All salt picked up will be weighed in tons.

Supervisor Goodchild made a motion to accept the County's terms regarding the Town's salt agreement for the 2015-2016 season. Supervisor Rupp seconded the motion and it carried.

Supervisor Jones made a motion to approve the Service Agreement between the Town of Ottawa and the Humane Animal Welfare Society of Waukesha County for the period from January 1, 2016 to December 31, 2018, at the rate of \$1964.00 per year. The motion was seconded by Supervisor Rupp and carried.

Supervisor Jones made a motion to have Ottawa trick or treating on Saturday the 31st, from 4:00P.M. to 7:00P.M. In the future Ottawa will set their hours to match what Dousman is doing for trick or treating times. Supervisor Rupp seconded the motion and it carried.

The budget workshop will be conducted on October 29th, and is scheduled to begin at 6:00P.M.

Supervisor Goodchild made a motion to approve the engagement letter from Rotroff Jeanson & Co, SC, regarding the services they will be providing the Town with for the year ending 2015. Supervisor Rupp seconded the motion and it carried.

There was no correspondence.

There was no public comment.

Supervisor Jones made a motion to approve the minutes from the meeting held on September 14, 2015, as submitted. The motion was seconded by Supervisor Goodchild and carried.

Supervisor Rupp made a motion to pay the bills as listed, in addition to the electric bill when it arrives and end of month payroll and associated withholding checks for M Klein and L Geyman. The motion was seconded by Supervisor Jones and carried.

Supervisor Goodchild made a motion to adjourn. The motion was seconded by Supervisor Rupp and carried.

Respectfully submitted, Melissa M. Klein, WCMC, Clerk/Treasurer, Town of Ottawa