

OTTAWA TOWN BOARD

Meeting Minutes – November 9, 2015

Chairman Arrowood called the meeting of the Ottawa Town Board to order. Roll call attendance was taken, and Town Supervisors Goodchild, Rupp and Jones were present. Supervisor Casper was absent.

Captain Michelle Larsulle was present from the Waukesha County Sheriff's department. She wanted to follow up on the request made of her the previous month. She said that 3rd and 1st shift officers hung out at the Town Hall parking lot early Saturday morning to see if people were dropping off their garbage early. They didn't see anything.

Supervisor Rupp made a motion to accept the Treasurer's monthly activity report as presented. The motion was seconded by Supervisor Goodchild and carried.

The Building Inspector's monthly activity report was reviewed. Tom has issued 10 new home permits so far this year. Supervisor Rupp made a motion to accept the report as presented. The motion was seconded by Supervisor Jones and carried.

Supervisor Goodchild made a motion to accept the Town Engineer's report as presented. The motion was seconded by Supervisor Rupp and carried.

The Dousman Fire District Chief was not present with an update. Bill Riemenschneider, a Town representative on the Dousman Fire Board was present. He thanked the Board for standing behind him and Mike Tompkins, the other Town representative on the Dousman Fire Board, during the whole budget process.

Town Planner Sandy Scherer prepared a memorandum for the Town Board members, dated November 2, 2015, regarding a final CSM for Walters. It said that on November 9, 2015, the Plan Commission reviewed the Final CSM for Randy Walters, and recommended approval of it to the Town Board. Planner Scherer also recommended that the Town Board approve the Final CSM. Supervisor Goodchild made a motion to approve the Final CSM for Walters, in accordance with the Plan Commission and Town Planner recommendations. All conditions must be met before the Chairman and Clerk will sign off on the document. Supervisor Jones seconded the motion and it carried.

Planner Scherer prepared a memorandum for the Town Board members, dated November 9, 2015, regarding a final CSM for Bill and Ann Schultheis. It said that on November 2, 2015, the Plan Commission reviewed the Final CSM for Schultheis, and recommended approval of it to the Town Board. Planner Scherer also recommended that the Town Board approve the Final CSM. Supervisor Goodchild made a motion to approve the Final CSM for Schultheis, in accordance with the Plan Commission and Town Planner recommendations. All conditions must be met before the Chairman and Clerk will sign off on the document. Supervisor Rupp seconded the motion and it carried.

Planner Scherer prepared a memorandum, dated November 9, 2015, regarding a request from the Shulmans' to adjust the lot line involving their property and the neighboring property to the west. The request also included a request to waive the following items relative to their CSM request:

1. Preliminary CSM review.
2. That utility easements be shown on the CSM.
3. To show the neighboring unplatted parcel to the west on the CSM which is part of the lot line adjustment request.
4. Lot width to depth ratio.
5. Field delineations of the wetland and/or PEC. This waiver, however, does not relieve the petitioner from otherwise having this information shown on the CSM.
6. The submittal of soil tests. This waiver, however, does not relieve the petitioner from having a Preliminary Site Evaluation (PSE) conducted of the existing septic system by the County Environmental Health Department (EHD) and providing the results to the Town Planner prior to the next submittal of the CSM.

After discussion, the Plan Commission recommended approval of these six waivers to the Town Board. Planner Scherer recommended the Town Board similarly approve the six waiver requests.

Prior to the Town Board meeting, Attorney John Macy told Chairman Arrowood that what the Schulman's were attempting to do was illegal. They wanted to take off 18" and give it to their neighbor. Attorney Macy said that they would have to submit a 2-lot CSM or transfer lands between adjoining landowners. He recommended that the Board not approve waiver number 3 as listed above.

Supervisor Goodchild made a motion to approve all waivers as listed above, with the exception of waiver #3. Supervisor Jones seconded the motion and it carried.

The Board received a Snow and Ice Control contract from the Village of North Prairie, for the 2015-2016 season. Chairman Arrowood recommended that the Board not approve the contract. He explained that the Village is not willing to reimburse the Town of Ottawa \$3,500.00 for paving work that was done during the summer, on their portion of Waterville Road. Chairman Arrowood said that he had spoken to Doug Theine about it. Doug will not have a problem plowing the section of Waterville Road that North Prairie and Ottawa share.

Supervisor Goodchild made a motion to not accept the Snow and Ice Control contract from the Village of North Prairie, for the 2015-2016 season. Supervisor Jones seconded the motion and it carried.

The Town Board members received a new contract from John's Disposal for the period from 1-1-2016 to 12-31-2020. Although prices have increased, Supervisor Rupp said that John's is still considerably cheaper than Advance Disposal.

Supervisor Jones made a motion to approve the contract with John's Disposal for a 5-year term beginning January 1, 2016. Supervisor Goodchild seconded the motion and it carried.

Chairman Arrowood distributed a listing of the current charges vs. proposed increases regarding a contract extension for Theine Grading, LLC. This item will be placed on the December Town Board agenda.

There were no announcements or public comments.

Supervisor Rupp made a motion to approve the minutes from the meeting held on October 12, 2015, as corrected. Her motion was seconded by Supervisor Jones and carried.

Supervisor Goodchild made a motion to approve the minutes from the meeting held on October 27, 2015, as corrected. Supervisor Rupp seconded the motion and it carried.

Supervisor Rupp made a motion to approve bills for payment, as listed, in addition to payroll checks for M Klein and L Geyman and associated withholding checks, and the credit card invoice when it arrives. The motion was seconded by Supervisor Goodchild and carried.

Supervisor Jones made a motion to adjourn. The motion was seconded by Supervisor Goodchild and carried.

Respectfully submitted, Melissa M. Klein, WCMC, Clerk/Treasurer, Town of Ottawa