

OTTAWA TOWN BOARD
Meeting Minutes – December 15, 2015

Chairman Arrowood called the meeting of the Ottawa Town Board to order. Roll call attendance was taken, and Town Supervisors Goodchild, Casper and Rupp were present. Supervisor Jones was absent.

Chairman Arrowood announced that the meeting was held on Tuesday, rather than on Monday, because the meeting time was not included in the agenda.

After review, Supervisor Goodchild made a motion to approve the Treasurer's monthly activity report as presented. The motion was seconded by Supervisor Rupp and carried.

After review, Supervisor Rupp made a motion to approve the Building Inspector's monthly activity report as presented. The motion was seconded by Supervisor Goodchild and carried.

The Town Engineer's monthly report was reviewed. Supervisor Goodchild suggested that if Kincaid is going to do something with a road, he should talk to the Board about it. The Town is paying the Engineer, when Kincaid should be paying the Engineer. This item should be removed from the report.

The Board members updated Supervisor Casper on what had taken place regarding the public access on Pretty Lake. They said that the cost estimate for the project is at \$50,000.00. Supervisor Goodchild talked about the possibility of cost sharing.

Supervisor Goodchild made a motion to approve the Engineer's report as presented. The motion was seconded by Supervisor Rupp and carried.

There was no update from the Dousman Fire Chief.

Chairman Arrowood explained to the Board members that the Piper Road improvement project has been completed. The Town of Ottawa's portion of the cost is \$137,203.48 (27.9% of total). The Town should receive \$64,721.00 from a grant that the Town of Eagle applied for, and \$54,803.00 in TRIP funding. The Town will pay their portion of the cost to the Town of Eagle. When Eagle receives the grant proceeds, they will cut the Town of Ottawa a check. Ottawa should receive TRIP funding in 2016.

Chairman Arrowood brought something to the Board member's attention. The owner of the property on the southeast corner of Waterville Road and CTH C has planted trees along Waterville Road in the road right-of-way. Chairman Arrowood asked if he should call the property owner and ask him to remove the trees.

Town Planner Sandy Scherer prepared a memorandum for the Board members, dated December 14, 2015, regarding an extension to record the Final Igl CSM. It said that in August of 2015, the Town Board granted final approval of a CSM and waivers for the Igl Family Farm, LLC. The required 90 days to record the CSM in the Register of Deeds Office has expired. The Town's

Land Division and Development Ordinance states that the CSM must be recorded with the Waukesha County Register of Deeds within 90 days of approval by the Town Board or it is rejected and the owner must recommence the entire CSM procedure unless an extension of time to file is granted by the Town Board. Planner Scherer recommended that an extension be granted until January 12, 2016 to record the CSM.

Supervisor Goodchild made a motion to grant an extension to record the Igl CSM to January 12, 2016. The motion was seconded by Supervisor Rupp and carried.

Supervisor Goodchild made a motion to approve the Snow and Ice removal contract with the Town of Eagle for the 2015-2016 season. Supervisor Rupp seconded the motion and it carried.

Under correspondence, a letter was received from the Village of North Prairie, informing the Board that they had rescinded their earlier decision, and sent the Town a check for \$3,515.00 for work that was done on Waterville Road in the Village.

Chairman Arrowood said that he had the Town Engineer update snow plow maps.

Supervisor Goodchild noticed that about 10% of Ottawa roads listed on the PASER rating report said that the last time work was done on those roads was in 1980. He would like to get to the bottom of the inaccuracy.

There were no announcements, and there was no public comment.

Supervisor Goodchild made a motion to ratify and approve the minutes from the meeting held on November 9, 2015, as amended. The motion was seconded by Supervisor Rupp and carried.

Supervisor Goodchild made a motion to approve the minutes from the special meeting held on November 16, 2015 as presented. The motion was seconded by Supervisor Rupp and carried.

Supervisor Goodchild made a motion to approve the minutes from the Board meeting held on November 16, 2015, as presented. The motion was seconded by Supervisor Rupp and carried.

Supervisor Rupp made a motion to pay bills as listed, in addition to payroll and associated withholding checks for M Klein and L Geyman, and the credit card bill when it arrives. The motion was seconded by Supervisor Goodchild and carried.

Supervisor Rupp made a motion to adjourn. Supervisor Goodchild seconded the motion and it carried.

Respectfully submitted, Melissa M. Klein, WCMC, Clerk/Treasurer, Town of Ottawa