

OTTAWA TOWN BOARD
Meeting Minutes – March 14, 2016

(Recording device was inoperable.)

Chairman Arrowood called the meeting of the Ottawa Town Board to order at 6:00 P.M. Roll call attendance was taken, and Town Supervisors Goodchild, Casper and Rupp were present.

A Waukesha County Sheriff's Department Deputy was present to hear complaints, etc. Supervisor Goodchild informed her that Waukesha County put up a barricade at the Ottawa Park entrance. There is a red pick-up truck that goes mudding in the ditch in front of the park and makes a huge mess. He asked that the officers in this area be made aware of the problem.

Supervisor Casper made a motion to accept the Treasurer's monthly activity report as presented. The motion was seconded by Supervisor Rupp and carried.

Supervisor Rupp made a motion to accept the Building Inspector's monthly activity report as presented. The motion was seconded by Supervisor Casper and carried.

Supervisor Goodchild made a motion to approve the Town Engineer's report as presented. The motion was seconded by Supervisor Rupp and carried.

Town Planner Sandy Scherer had prepared a memorandum for the Town Board, regarding the Preliminary CSM for Marion Igl, dated March 14, 2016. It said that on February 7, 2016, the Ottawa Plan Commission reviewed a Preliminary CSM for Marian Igl. After discussion, the Plan Commission recommended approval of the Preliminary CSM to the Town Board, subject to the comments and conditions in the Town Planner report and the Town Engineer report dated March 1, 2016.

Supervisor Goodchild explained the land division, and made a motion to approve the Preliminary CSM for the Marion Igl Living Trust, in accordance with the Plan Commission's recommendations. The motion was seconded by Supervisor Rupp and carried.

Supervisor Jones arrived at 6:07 P.M.

Supervisor Goodchild explained that the Park Board had recently approved a 3-year contract with Paula Hosch-Books, to keep the Ottawa Park grounds maintained. She has always done a great job keeping the park cut and trimmed, and they have been very happy with her service over the years. Supervisor Goodchild then recommended that the Board also approve her contract.

A motion was made by Supervisor Casper, and seconded by Supervisor Jones, to approve a 3-year contract with Paula Hosch-Books for Ottawa Park lawn maintenance. The motion carried.

Supervisor Jones made a motion to approve the 2015 proposed budget amendments as prepared by the Town's Accountant. (Please see attached.) The motion was seconded by Supervisor Rupp and carried unanimously.

Chairman Arrowood explained that several accounts came in under budget in 2015, therefore, more money was added to the Town's surplus fund. He suggested that the Board might consider moving money from the surplus fund to reserve for special projects. Supervisor Goodchild asked about placing money in reserve for the purchase of Holman's property (when it comes available in the future) on the southwest corner of State Road 67 and CTH D, adjacent to Ottawa Park. He thought it would square-out the park property. The park may need more room in the future. Supervisor Rupp asked about purchasing property adjacent to Ottawa Cemetery for the expansion of the cemetery.

Supervisor Jones made a motion to create a "land acquisition" account, and take \$300,000 from surplus to fund it for future use. The motion was seconded by Supervisor Rupp and carried.

The Board amended the fire protection ordinance in 2014, in an attempt to squelch the number of false alarms received from Lad Lake. The Fire Chief suggested a fee for false alarms, as several other municipalities have in place. The Board did not intend for the ordinance amendment to interfere with EMS billing. Chairman Arrowood requested that the Town Attorney amend the amendment to reflect what the Board had originally requested in 2014. Ordinance #3-16 repeals Section 5.08 of the Town of Ottawa Municipal Code entitled "Fire Service Call Fee" and recreated it with the title "False Alarm Fire Service Call Fee".

There was some discussion regarding how the property owners would be given notice. The Board changed the wording of the amendment to say notice shall be "given" rather than notice shall be "sent".

Supervisor Jones made a motion to accept the revision under (4) Fee Waiver and adopt Ordinance #3-16. The motion was seconded by Supervisor Rupp and carried.

Supervisor Goodchild shared a brief synopsis of the Shoreland Zoning Advisory Committee update. Planner Scherer prepared a memorandum for the Town Board on this topic, which was previously presented at a meeting of the Ottawa Plan Commission.

Under correspondence, Supervisor Rupp shared new information she had received on e-cycling.

Chairman Arrowood said that he had taken a tour of Town roads with the representative from Crack Filling Service Corporation. They looked at different types of chips used in the area for road repairs and construction. He asked the Board members to take a look also. He would like to know what they think. Chairman Arrowood thought that perhaps some of the cul-de-sacs could get built up. He would like help in determining which ones need work.

Chief Brad Bowen from the Dousman Fire District stopped in for his monthly update. He said that because of all of the work being done on State Road 67, and the closing of Hwy. DR and BB in the Village of Summit, it is making it very difficult for emergency vehicles to get around.

He explained that during Chief Giver's tenure, the District's policy changed, and they no longer respond to calls for trees down closing the road. He thinks that they should respond. What if an ambulance could not get through? He said that at the very least, they could get the tree off to the side of the road to make the road passable again. They have chain saws on all of their equipment.

Chairman Arrowood agreed. He said that in that instance, time is of the essence. When he receives calls from Waukesha Count Dispatch in the middle of the night with a report of a tree down, it takes time to make the calls, and marshal services.

Supervisor Casper said that he was in favor of the change, and Supervisor Goodchild agreed.

The Dousman Fire District's Annual Fire Meeting will be held on April 20th. They are updating their website.

Chief Bowen also updated the Board members regarding a recent structure fire on Waterville Road.

Chuck Wood was the only one with a public comment. He said that he was running for County Supervisor in our district, and would appreciate votes.

Supervisor Jones made a motion to approve the minutes from the meeting on February 8, 2016. Supervisor Rupp seconded the motion and it carried.

Supervisor Rupp made a motion to approve the minutes from the meeting on February 24, 2016. Supervisor Casper seconded the motion and it carried.

Supervisor Rupp made a motion to approve the minutes from the meeting on March 7, 2016. Supervisor Jones seconded the motion and it carried.

Supervisor Rupp made a motion to approve the bills for payment as listed, in addition to payroll and associated withholding checks for M Klein and L Geyman, and poll workers, and the credit card bill when it arrives. The motion was seconded by Supervisor Jones and carried.

Supervisor Casper made a motion to adjourn at 7:35 P.M. The motion was seconded by Supervisor Goodchild and carried.

Respectfully submitted, Melissa M. Klein, WCMC, Clerk/Treasurer, Town of Ottawa