

## **OTTAWA TOWN BOARD**

### **Meeting Minutes – October 10, 2016**

The meeting of the Ottawa Town Board was called to order by Chairman Arrowood at 6:00 P.M. Roll call attendance was taken, and Town Supervisors Goodchild, Casper and Jones were present. Supervisor Rupp was absent, and attending the Wisconsin Towns Association convention.

Chairman Arrowood reported that fire expenses in 2017 will be higher, as the funding formula was adjusted. At the request of the Village of Dousman, land values have been incorporated into the funding formula. Nothing has been finalized with the City of Oconomowoc yet, regarding consolidation. The 2017 Dousman Fire District budget is based on three owners. The amount budgeted for 2016 by the Town of Ottawa for shared fire expenses was approximately \$227,000.00. The amount that will be budgeted for 2017 will be approximately \$272,800.00. This will have a huge impact on the Town's budget.

Supervisor Casper made a motion to approve the Treasurer's monthly activity report as presented. The motion was seconded by Supervisor Goodchild and carried.

After review, Chairman Arrowood accepted the Building Inspector's monthly activity report as submitted.

Chairman Arrowood said that the Town Engineer has been working with him trying to get quotes to do the work that the DNR required in conjunction with the inspection of the Mill Pond Dam. Supervisor Jones made a motion to accept the Town Engineer's report as submitted. The motion was seconded by Supervisor Casper and carried.

Town Planner Sandy Scherer had prepared a memorandum for the Board members, dated September 12, 2016, regarding an amendment to the Town's Comprehensive Development Plan (CDP). It said that on September 12, 2016, the Ottawa Plan Commission held a public hearing on the proposed amendment to the CDP, and subsequently held discussion and action on the matter. The Plan Commission approved the request in accordance with the Planner Report and Recommendations. Planner Scherer recommended that the Town Board similarly approve of the requested CDP amendment and adopt the associated ordinance.

Supervisor Goodchild made a motion to approve the request for a CDP amendment (Lad Lake. Inc/Heath), and approve Ordinance #10-16 - An ordinance to adopt a comprehensive development plan map amendment (Recommended land use plan map for the Town of Ottawa – 2035). Supervisor Jones seconded the motion, and it carried.

Supervisor Goodchild made a motion to accept the surety bond, as submitted by Badgerland Disposal dated June 20, 2016, in the amount of \$10,000.00. Supervisor Casper seconded the motion and it carried.

Supervisor Jones researched security cameras for use in the Town Hall parking lot. He proposed that two cameras be placed on the northeast corner of the accessory building. The Town Clerk

will talk to the Building Inspector about hiring an electrician to run electricity to the site of the installation. Supervisor Goodchild made a motion to order the security cameras that Supervisor Jones suggested and the Board members discussed, and have an electrician run power to the site. The motion was seconded by Supervisor Casper and carried.

The Town Board will conduct their budget workshop at the Ottawa Town Hall, on October 17, 2016, at 6:00 P.M.

Supervisor Goodchild made a motion to accept Retroff Jeanson and Company's engagement letter, to confirm services they will provide the Town for the year ending December 31, 2016, as submitted. His motion was seconded by Supervisor Jones and carried.

Under correspondence, Supervisor Casper said that the School Section Lake Management District is planning to purchase land they can use to dispose of weeds. They would like a letter of support from the Town of Ottawa. Additionally, they are asking for the Town of Ottawa to contribute money toward the land purchase. These two items will be placed on the November agenda.

Waukesha County Supervisor Chuck Wood was present. He updated Board members on some of the upcoming scheduled road projects slated for the Town of Ottawa.

Supervisor Goodchild made a motion to approve bills for payment as listed, in addition to payroll and associated withholding checks for M Klein and L Geyman, poll workers, and We Energies. The motion was seconded by Supervisor Jones and carried,

Supervisor Jones made a motion to approve the minutes from the Board meeting held on September 12, 2016 as presented. The motion was seconded by Supervisor Casper and carried.

Supervisor Casper made a motion to approve the minutes from the closed session meeting held on September 12, 2016, as presented. The motion was seconded by supervisor Goodchild and carried.

Respectfully submitted, Melissa M Klein, WCMC, Clerk/Treasurer, Town of Ottawa