

OTTAWA PLAN COMMISSION

Meeting Minutes – March 6, 2017

The Ottawa Plan Commission conducted a public hearing to consider a Town Comprehensive Development Plan amendment for St. Bruno's Congregation and E-R Acres, LLC (owner).

The hearing was open to the public. Chairman Arrowood stated that the Town and County will consider revising their respective CDPs and County will follow up with the Governmental and Institutional zoning through their map modernization process. This proposal is to add one acre of land to the existing six-acre cemetery in order to expand the cemetery. There were no public comments. Commissioner Hausser made a motion to close the public hearing. It was seconded by Commissioner Kershek and carried unanimously.

Chairman Arrowood called the regular meeting of the Ottawa Plan Commission to order. Roll call attendance was taken, and Commissioners Hausser, Kershek, Mundschau, Weber, and Town Supervisor Goodchild were present.

The first item on the Agenda was for St. Bruno's/E-R Acres, LLC, property located at W384 S2881 CTH Z, Dousman, WI, for a Comprehensive Development Plan (CDP) amendment. Plan Commissioner Mundschau recused himself, as he was the petitioner on the application. Planner Scherer read from her report. She recommended that we consider adding a condition stating that the lots not be sold separately if surveyed as two parcels. Mr. Mundschau stated that the plat of survey that had been prepared contained only the one-acre parcel. Supervisor Goodchild made a motion to approve with the planners recommendations and adding the condition that the lots not be sold separately. It was seconded by Commissioner Weber, and carried unanimously.

The next item on the agenda was the CDP Amendment Resolution for St. Bruno's/E-R Acres, LLC. Supervisor Goodchild made a motion to adopt the Resolution as # 3-17 with the additional condition of not selling the lots separately. Commissioner Weber seconded the motion and it carried unanimously.

The next item on the agenda was for Chris Heitman, W362 S3601 STH 67, Dousman, to extend his Conditional Use (CU) approval for a private airstrip. Planner Scherer read from her Memorandum. There have been no complaints. Mr. Heitman owns one plane. The CU will continue to be a 5-year renewal period. Commissioner Kershek made a motion to approve the CU extension for another five-year period. It was seconded by Commissioner Mundschau and carried unanimously.

The next item on the agenda was for Clyde Chumbley, S49 W34082 Moraine Hills Dr., Dousman, a request for more than two accessory buildings on his property. Planner Scherer explained that there were issues with the previous approved location, and the owner is now looking to relocate the structure on the site. Letters were provided from the Land Resources Division and the Environmental Health Division that approve of the relocation. Commissioner

Kershek made a motion to grant the request for the revised location. It was seconded by Commissioner Hausser and carried unanimously.

The next item on the agenda was for Mike and Tracee Korek, W379 S4982 W. Pretty Lake Rd., Dousman for a Conceptual CSM review and any necessary waivers. Planner Scherer read through her report. She stated that items 1 and 3-6 were action items for the Plan Commission. Commissioner Kershek inquired as to what type of building was proposed? Mr. Korek was present and answered that it would be a detached garage. Commissioner Weber made a motion to approve the Conceptual CSM with waivers for items 1 and 3-6 in the Planners Report. It was seconded by Commissioner Hausser and carried unanimously.

The next item on the agenda was for Mike and Kerry Hart, W379 S4956 W. Pretty Lake Rd., Dousman for a Conceptual CSM review and any necessary waivers. Planner Scherer read through her report. She stated that items 1 and 3-5 were action items for the Plan Commission. Commissioner Weber made a motion to approve the Conceptual CSM with waivers for items 1 and 3-5 in the Planners Report, and a change to No. 8 that the shed be removed prior to the issuance of the Zoning Permit. It was seconded by Commissioner Mundschau and carried unanimously.

After review by the Plan Commission, Chairman Arrowood accepted the list of pending zoning violations.

There was no correspondence.

There was public comment. Clyde Chumbley wanted to thank Planner Scherer for all of her help. He said she has been very kind and that they could not have done any of this without her. Mr. Chumbley wanted to publicly thank her.

Commissioner Hausser made a motion to approve the minutes from the meeting held on February 6, 2017, as corrected. Commissioner Kershek seconded the motion and it carried unanimously.

Commissioner Hausser made a motion to adjourn. The motion was seconded by Commissioner Weber and carried unanimously.

Respectfully submitted,

Lori Geyman

Deputy Clerk, Town of Ottawa