

**OTTAWA TOWN BOARD**  
**Meeting Minutes – July 10, 2017**

The meeting of the Ottawa Town Board was called to order by Chairman Rupp at 6:00 P.M. Roll call attendance was taken and Town Supervisors Casper, Graham, Jones and Wiedenman were all present.

Chairman Rupp explained that the Town Board would take action on appointments prior to the Plan Commission meeting. After completing that task, the Town Board will recess until the Plan Commission meeting has adjourned their meeting. The Town Board will then reconvene.

Chairman Rupp appointed Tom Casper as the liaison between the Town Board and the School Section Lake Management District and the Pretty Lake Protection and Rehabilitation Districts. Supervisor Jones made a motion to approve the appointment. His motion was seconded by Supervisor Wiedenman and carried.

Chairman Rupp appointed Michael Jones to the positions of Park Board Chairman, alternate signatory on Town checks, and member of the Ottawa Plan Commission. Supervisor Casper made a motion to accept the appointments. His motion was seconded by Supervisor Graham and carried.

Chairman Rupp appointed Ben Wiedenman to oversee the garbage and recyclable collection program. Supervisor Graham made a motion to approve the appointment. His motion was seconded by Supervisor Jones and carried.

Chairman Rupp appointed Brad Graham to be a member of the Ottawa Plan Commission, and to review the monthly bank statements. Supervisor Wiedenman made a motion to approve the appointments. His motion was seconded by Supervisor Jones and carried.

Chairman Rupp appointed Norm Hausser to the position of Ottawa Cemetery custodian. Supervisor Casper made a motion to approve the appointment. His motion was seconded by Supervisor Jones and carried.

Supervisor Jones made a motion to recess until the conclusion of the Plan Commission meeting which will be conducted immediately. His motion was seconded by Supervisor Casper and carried.

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Following the conclusion of the Plan Commission meeting, the Town Board re-convened.

Frank Arndorfer, the new president of the School Section Lake Management District (SSLMD) introduced himself to the Board. He reported that the SSLMD had purchased a parcel of land from Jerry Smukowski, that will be used in connection with the District's weed harvesting program. The property will be used for weed storage, and the weed harvester and conveyor belt will be stored there in the winter. They are working with the Town's Planner, Sandy Scherer, to get the parcel rezoned.

Mr. Arndorfer explained that Waukesha County is proposing a draw-down of School Section Lake in the fall of 2018. The project should conclude during the winter of 2019 according to the DNR. They will have to drop the water level at least twelve feet, to get to the bottom of the dam foundation. They will then re-build the boat launch, and perform dam maintenance. The Town could make any shoreline improvements they deem necessary on property they own during this time.

Western Lakes Fire District Chief Brad Bowen stopped in for an update. He said that at the present time, they are responding to an average of 10 calls per day. They are working on branding of apparatus and stations. This project will begin mid-July and take approximately 3 weeks. The new website is up and running. Things are going well.

Supervisor Jones made a motion to approve the Treasurer's monthly activity report as presented. His motion was seconded by Supervisor Wiedenman and carried.

Supervisor Jones made a motion to approve the Building Inspector's monthly activity report as submitted. His motion was seconded by Supervisor Graham and carried.

Supervisor Graham made a motion to accept the Town Engineer's monthly update as presented. The motion was seconded by Supervisor Jones and carried.

Chairman Rupp said that the results of the 2017 road pavement rating findings information was included in the meeting packets. She asked that the Supervisors drive the Town roads, and see what they think. Are there things that need to be done to roads this year? Supervisor Casper said that he could go take a look with someone. That way, not everyone would have to go.

Supervisor Jones made a motion to follow Supervisor Casper's recommendation. A couple of Town Board members could drive the roads, and bring their findings back to the rest of the Board. Supervisor Wiedenman seconded the motion and it carried.

Supervisor Wiedenman said that he would like to work with Sandy Scherer, the Town Planner, on Town mapping.

Chairman Rupp had included Waukesha County's price sheet for road striping in the meeting packets. She wanted to know what the Board thought about striping. She said that this subject would be brought up again after the roads have been looked at.

Supervisor Jones made a motion to table road striping – to be taken up at the August Board meeting. His motion was seconded by Supervisor Casper and carried.

At the Plan Commission meeting held prior to the Town Board meeting, amendments to the Waukesha County Park and Open Space Plan were discussed. Planner Scherer had prepared a list of comments that she thought were important enough to be added to the county's plan. Supervisor Jones made a motion to support the recommendations of the Plan Commission. His motion was seconded by Supervisor Casper and carried.

Chairman Rupp filled the Board members in on her attempts with Waukesha County Dispatch, and out emergency contact list. Supervisor Jones suggested that Chairman Rupp have Chief Bowen tell her how to work with Dispatch.

Waukesha County Supervisor Chuck Wood was present. He said that as the head of the Health and Human Services committee, he will get to see the County's budget in the near future.

Supervisor Jones made a motion to approve the minutes from the meeting held on June 12, 2017, as amended. His motion was seconded by Supervisor Wiedenman and carried.

Supervisor Graham made a motion to approve the bills for payment, as presented, in addition to payroll and associated withholding checks for L Geyman and M Klein, in addition to payments to We Energies and Cardmember Services, when the bills arrive. His motion was seconded by Supervisor Jones and carried.

Supervisor Jones made a motion to adjourn. His motion was seconded by Supervisor Casper and carried.

Respectfully submitted, Melissa M. Klein, WCMC, Clerk/Treasurer, Town of Ottawa