

## **OTTAWA TOWN BOARD**

### **Meeting Minutes – August 14, 2017**

Chairman Rupp called the meeting of the Ottawa Town Board to order at 6:00 P.M. Roll call attendance was taken, and Supervisors Graham, Casper, Wiedenman and Jones were all present.

Supervisor Casper made a motion to approve the Treasurer's monthly activity report for July as presented. His motion was seconded by Supervisor Graham and carried.

The Building Inspectors monthly activity report was reviewed. Another new house permit was issued. Supervisor Jones made a motion to accept the Building Inspectors monthly activity report as presented. His motion was seconded by Supervisor Wiedenman and carried.

The Town Engineer's monthly update was reviewed. Supervisor Wiedenman said that he had reached out to Town Planner Sandy Scherer, to let her know that he is interested in future Town mapping. Supervisor Jones made a motion to accept the Town Engineer's monthly report as presented. His motion was seconded by Supervisor Graham and carried.

Chairman Rupp has been talking to Mark Bush, the president of the Homeowners Association in the Preserve at Hunters Lake. There have been a lot of people parking illegally on Manor House Road while launching their boats at the public access. Mark Bush was unable to attend the meeting, but Chairman Rupp discussed a few options that she had discussed with him previously. There are currently 2 signs posted on the north side of the road, with arrows indicating where several vehicles with trailers can park. There are signs posted on the south side of the road, prohibiting parking. There is a Town ordinance indicating those parking restrictions on Manor House Road. Violations continue to occur. Would it help to have markings painted on the road indicating where parking is allowed on the north side of the road? Mark did not think that the Preserve residents would like to see that when they drove into the subdivision. Would it be of benefit to cut the curb on the Town's public access so that people could park on the grass? That would necessitate storm water management involvement.

Supervisor Jones made a motion to table this item, and revisit it at the September Board meeting. His motion as seconded by Supervisor Casper and carried.

Al Hazle was present. He is a relatively new resident on Hunters Lake. He said that the residents on Hunters Lake would like to reorganize, and work with the Town. They are having issues with invasive species, boats traveling too fast with high water conditions, too many boats on the lake, etc.

Western Lakes Fire District's Chief Brad Bowen gave the Board an update on recent activities.

Gerald Thronson, a Town resident, was present. He said that his culvert on Waterville Road is plugged, and he would like the Town to take care of it for him. He said that he is 83 years old, and has lived here for 33 years. He is unable to do the work himself, and would like the Town to do it. Discussion followed. Section 8.04(5) of the Town's General Code says that "Every property owner will have the continuing responsibility and obligation to maintain and repair the

culvert(s) servicing their property. Should any culvert become in such a condition or state of disrepair or be damaged to such an extent that the flow of the drainage or access by motor vehicles is affected thereby, the property owner shall take whatever actions are necessary to repair or replace said defective culvert”.

Chairman Rupp said that she had taken a look at the problem earlier in the day, along with Norm Hausser. Supervisor Jones made a motion to have Norm Hausser work with the Theine's for a quote to remedy the situation on Waterville Road. A lot of erosion has taken place at the side of the road, and corrective measures may be have to be taken. Supervisor Wiedenman seconded the motion and it carried.

In 1988, the Town Board enacted an ordinance exempting the Town Treasurer from the bond requirement and obliging the Town of Ottawa for taxes due the County Treasurer. In May of 2014, that Section was repealed by Ordinance 5-14, and instead required the Town to bond the Treasurer each year for tax collection in order to satisfy State requirements. The tax collection bond had a limit of \$250,000.00. Melissa Klein, the Town Clerk, explained that a new law was adopted earlier this year. It states that the bond must now be enough to cover the amount of the tax levies from both the County and State. For the Town of Ottawa, that amount was in excess of \$1.2 million last year. Melissa contacted the Town insurer, to ascertain how much a bond like that would cost the Town. She had not heard back from the insurance company prior to the meeting. Assuming that a bond in the new amount might be cost prohibitive, she asked the Board whether or not they would like to repeal the latest version of the Ordinance, and go back to obliging the Town of Ottawa for taxes due the County Treasurer.

Supervisor Jones made a motion to table this item for pricing. Supervisor Wiedenman seconded the motion and it carried.

Chairman Rupp had previously asked the Board members to drive the Town roads, and see if there is anything that needs attention. Both Supervisors Casper and Wiedenman said that they had taken a drive to take a look. Supervisor Casper said that School Section Lake Road and Hunters Lake Road both need work. Chairman Rupp asked them to keep looking and let the Board know if they think something needs attention.

Chairman Rupp said that she had spoken with the Town Engineer about striping Town roads. He suggested that re-striping occur every 3-5 years. If the paint wares off earlier, re-do it. The road stripes on Parry Road have worn off. Supervisor Jones suggested that Norm Hausser be asked to look at the roads and see what needs to be done.

Supervisor Jones made a motion to have Waterville Road, south of the five corners, and Parry Road striped this year. Supervisor Graham seconded the motion. Supervisor Casper asked Supervisor Jones for a friendly amendment to his motion, and consider having School Section Lake Road striped this year also. Supervisor Jones and Supervisor Graham agreed to it. The motion carried. School Section Lake Road will be striped if deemed necessary, along with the other two roads previously mentioned.

An Intergovernmental Agreement regarding settlement of certain unpaid special assessments and special charges was presented to the Board. The agreement needs to be signed in order for Waukesha County to continue to collect special charges for the Town. Supervisor Casper made a motion to approve the Intergovernmental Agreement as presented. His motion was seconded by Supervisor Jones and carried.

A request was received from the Berkeley Running Club Red Socks, for a Temporary Class B Retailers License for the North Face Endurance Challenge event in the Kettle Moraine State Forest on September 16<sup>th</sup> and 17<sup>th</sup>, 2017. Supervisor Jones made a motion to support the issuance of the license requested. His motion was seconded by Supervisor Graham and carried.

Supervisor Jones made a motion to approve applications from Kristen Patton and Jonathan Patton for Operator's licenses to serve beer at the North Face Endurance Challenge. His motion was seconded by Supervisor Graham and carried.

There was no correspondence or public comment.

Supervisor Graham made a motion to approve the minutes from the meeting held on July 10, 2017 as presented. Supervisor Jones seconded his motion and it carried.

Supervisor Graham made a motion to pay bills as listed, in addition to payroll and withholding checks for M Klein and L Geyman, and Cardmember Services when the bill arrives. Supervisor Jones seconded the motion and it carried.

Supervisor Wiedenman made a motion to adjourn. His motion was seconded by Supervisor Graham and carried.

Respectfully submitted, Melissa M. Klein, WCMC, Clerk/Treasurer, Town of Ottawa