

OTTAWA TOWN BOARD

Meeting Minutes – January 8, 2018

Chairman Rupp called the meeting of the Ottawa Town Board to order. Roll call attendance was taken, and Town Supervisors Graham, Casper, Wiedenman, and Jones were all present.

After the Treasurer's monthly activity report was reviewed, Supervisor Casper made a motion to accept it as presented. His motion was seconded by Supervisor Jones and carried unanimously.

The Building Inspector's monthly activity report was reviewed. There were eleven new house permits issued in 2017. Supervisor Graham made a motion to accept the report as presented. His motion was seconded by Supervisor Wiedenman and carried unanimously.

The Town Engineer's status report was reviewed. Supervisor Jones made a motion to approve the report as presented. His motion was seconded by Supervisor Casper and carried unanimously.

Dave Arnott, who has replaced Gerry Powell as the Town Engineer, was present at the meeting to discuss construction cost estimates for 2018 road work. He explained the difference between boiler slag and chip seal applications.

He stated that to repave the Town Hall parking lot would cost \$75,000.00. Supervisor Jones said that he would not support that.

Dave went through the cost estimate that he prepared. Miscellaneous items, totaling \$10,000.00. Slag seal pavement and associated repairs to School Section Lake Road, totaling \$49,510.00. Slag seal pavement, pulverize and resurface, restore 2-foot shoulder on each side of the road and adjust guard rails at Gramling Lane and Kincaid Lane, south of the Village of Dousman border at a cost of \$150,987.50. A 20% contingency, in the amount of \$57,003.50 is included in the estimate.

Drainage issues at Kincaid Lane were discussed. Dave said that if there are drainage issues in the future, the Town will install French drains. They are not guaranteed to work, but it is a calculation the Town would like to take. Supervisor Jones added that there were no French drains in this proposal. The Board will wait and see what is needed after the paving is complete.

Dave talked about a series of culverts to address the drainage issue between Kincaid and Gramling Lanes. The Board does not want to do that.

Dave said that the culverts over the Scuppernong Creek are in bad shape and should be replaced, as you wouldn't want to put a new road over an old culvert. Now is the time to do something, as the bottoms of the culverts are rusting out, and the lannon stone headwalls are falling apart. Water is not going through just the three culverts, it is going through the lannon stone too. This is not a sustainable situation and has to be corrected and now is the time.

Dave added that the road will have to be shut down for repairs. The epoxy spray liner for culverts will go faster than other options, so the road would be closed for a shorter amount of time.

Supervisor Jones made a motion to direct Ruekert and Mielke to put out an RFP for the following:

(Taken from the 2018 Road Program – Estimated Cost proposal updated January 4, 2018)

Miscellaneous

School Section Lake Road

Gramling Lane

Kincaid Lane

Slag coat Town Hall parking lot

Bridge – Option #1

Addendum #1 – Add Deer Hollow Court as an alternate

Dave Arnott said that the epoxy culvert liner application is kind of new, and they think it will work. He may find that replacing the culverts is a better way to go.

Supervisor Jones revised his motion, and added Option #2, culvert replacement, as an alternate. Supervisor Graham seconded the motion and it carried unanimously.

Fire Chief Brad Bowen was present with an update from the Western Lakes Fire District. He reported that they responded to 3,688 calls in 2017. That is an increase of 5.5% over 2016 numbers. A 2% - 4% increase was typical in the area. He said that during 2017, they had 150 mutual aid requests, and that number continues to increase. There are less volunteers available, and that is a very real problem.

Supervisor Jones questioned the Chief regarding mutual aid. The Western Lake Fire District responded to 150 mutual aid calls, and only requested help 5-6 times. How long do we pay our people to respond to all of those calls?

The Chief added that it looked like the budget was balanced very well in 2017.

Supervisor Jones made a motion to approve the contract agreements the Western Lakes Fire District Board has entered into with 6 (Ashippun, Concord, Lac la Belle, Towns of Oconomowoc and Sullivan, and the Village of Sullivan) municipalities. Supervisor Casper seconded the motion and it carried unanimously.

Bradley Steckart was present, having been invited to the meeting by Hunters Lake resident Al Hazle for a presentation on AIS (Aquatic Invasive Species). Bradley is a DNR employee, and the AIS coordinator for both Washington and Waukesha Counties. He explained that the Clean Boats Clean Waters program is a watercraft inspection program. He said that volunteers would talk to folks before putting their boats into the water. Data is collected and entered into a statewide data base.

There is a grant available to help defer costs, however applications had to be in by December 2017. State funding is not available for this year. Bradley suggested that it is better to start as a volunteer based program. There were several residents in attendance to ask questions and make comments: Mark Bretl, John Gril, Sharon Kuhs, Nimish Vakil, John Manthe, Jim Brahm and Peter Krager.

Chairman Rupp thanked Bradley for his time.

The next item on the agenda was a request to have the Town of Ottawa meet the financial obligations of the AIS program. Supervisor Jones said that he favors a relationship with a committee, and made a motion to table a decision on the request to have the Town apply for grant money to the February meeting, giving them time to form a committee.

Supervisor Graham asked why the Town had to carry the financial burden. It's not so much the \$1,000.00 that the Town would be required to pay. Having the Town manage the program is what is troubling him.

Supervisor Wiedenman added that maybe a committee would be the way to go. It's hard to go along with what was discussed tonight without knowing the associated costs.

Supervisor Casper seconded the motion and it carried. Supervisor Wiedenman offered to help Supervisor Casper as needed.

Supervisor Casper had made a request to have the public boat launches on Pretty Lake (2) and Hunters Lake (1) surveyed. He said that he didn't know the size of the launches. Supervisor Jones made a motion to have Supervisor Casper look into having the surveys done, and asked him to get 3 proposals. Supervisor Graham seconded the motion and it carried unanimously.

Supervisor Casper had also requested that the Town add links for lake information on the Town's website. Supervisor Jones made a motion to attempt to add links with lake information to the Town's website. He said that he would see what he could do. Supervisor Wiedenman seconded the motion and it carried unanimously.

Planner Scherer prepared a memorandum dated January 8, 2018, regarding a Preliminary CSM and a request for waivers for Gary and Gwen Heath. It said that prior to the Town Board meeting, the Plan Commission met and reviewed a Preliminary CSM request for the Heath's which also included a waiver request. Assuming the Plan Commission will recommend approval of the Preliminary CSM and the waiver, Planner Scherer recommended the Town Board approve the Preliminary CSM and the waiver of item #31 from the Planner Report.

Supervisor Jones made a motion to support the Plan Commission, Town Engineer and Planner's recommendations, and approve the Preliminary CSM for Gwen and Gary Heath, and waive item #31 from the Planner's Report, and items # 2, 4, 5, and 6 from the Engineer's letter dated December 19, 2017. His motion was seconded by Supervisor Graham and carried unanimously.

Planner Scherer prepared a memorandum regarding a request for waivers related to a Conceptual CSM for Marion Igl. It said that assuming the Plan Commission recommended Igl proceed with a CSM at the Plan Commission meeting that preceded the Town Board meeting, the Board may have to act on waiver requests. She said that at this time, it is not recommended the Town Board address any waivers for this CSM. No action was taken.

Under public comment:

Town Attorney John Macy was present and introduced himself to the Board members.

John Manthe was present and said that since the last time School Section Lake was repaired, water collects where the road abuts driveways.

Under correspondence:

Chairman Rupp shared correspondence between her and the County Treasurer, regarding the possibility of purchasing a piece of property owned by the County that the Town could use for drainage along Gramling Lane.

Supervisor Jones made a motion to approve the minutes from the meeting held on December 11, 2017, as presented. His motion was seconded by Supervisor Wiedenman and carried unanimously.

Supervisor Graham made a motion to pay bills as presented, in addition to payroll and associated withholding payment for M Klein and L Geyman, and Cardmember Services and We Energies when the bills arrive. His motion was seconded by Supervisor Wiedenman and carried unanimously.

Supervisor Jones made a motion to adjourn. His motion was seconded by Supervisor Wiedenman and carried unanimously.

Respectfully submitted, Melissa M. Klein, WCMC, Clerk/Treasurer, Town of Ottawa

This is a draft version of the minutes subject to Town Board approval.