

OTTAWA TOWN BOARD

Meeting Minutes – February 12, 2018

Chairman Rupp called the meeting of the Ottawa Town Board to order at 6:01 P.M. Roll call attendance was taken, and Supervisors Graham, Casper, Wiedenman and Jones were all present.

Supervisor Jones made a motion to accept the Treasurer's monthly activity report as read. His motion was seconded by Supervisor Graham and carried.

The Building Inspector's monthly activity report was reviewed. No new home permits have been issued yet this year. Supervisor Casper made a motion to accept the Building Inspector's summary as presented. His motion was seconded by Supervisor Jones and carried.

The Town Engineer's status report was reviewed. Supervisor Jones asked about the work that still needs to be done at the Mill Pond Dam. He wondered if this would put us in a risk position, as the dam was inspected in 2015, and this work remains uncompleted. Chairman Rupp said that she has talked to Dave Arnott about it, and requested that he contact the contractor again.

Supervisor Jones made a motion to accept the Engineer's status report as read. Supervisor Wiedenman seconded the motion and it carried.

Chairman Rupp reported that 2 days after the last meeting, she met on site with a representative from the WDNR, and Dave Arnott from Ruekert and Mielke to discuss culvert options on Gramling Lane. The WDNR representative said that we have a few years to replace the culverts, and that there is no need to rush. It appears that the culverts are set at a pitch that will be remedied in the future. The water will have to be redirected during construction. Chairman Rupp asked the Board members if they would like to retain culvert replacement in the bid package.

If the Board were to wait 2 years to replace the culverts we may find the epoxy spray-in liner to be a better solution.

Supervisor Jones made a motion to reduce the road project bid by the culverts, and not include their replacement in the bid package. His motion was seconded by Supervisor Graham and carried.

Chairman Rupp said that she had spoken to Jack Nissen about the Town Hall parking lot. Jack is a Supervisor with the Waukesha County Highway Department. In his opinion, boiler slag will start to peel, due to tight turning and the weight of the garbage trucks on Saturday mornings. Due to the amount of alligator cracking that is present now, Jack suggested that the surface be ground down, get a new base built up, and repave it.

Chairman Rupp also had a representative from Wolf Paving stop over to take a look at the parking lot. He said that the base is breaking down, and the lot is starting to sink.

Ruekert & Mielke's estimate to pulverize and repave the Town Hall parking lot is \$75,000.00. Norm Hausser said that the concrete apron in front of the oil building is sinking. Supervisor

Graham made a motion, to keep the Town Hall parking lot in the bid package and see what happens. His motion was seconded by Supervisor Jones and carried.

Chairman Rupp said that she contacted a representative from Scott Construction, and received a proposal for an application of boiler slag on Gramling Circle, Deer Hollow Court, and the Town Hall parking lot. Supervisor Jones made a motion to table this item, until which time Chairman Rupp obtains more information from Scott Construction. Supervisor Graham asked that the Town Hall parking lot be removed from consideration, and seconded Supervisor Jones' motion. The motion carried.

Western Lakes Fire District Chief Brad Bowen stopped in with an update on department activities. He said that everyone is now using Waukesha County Dispatch. He reported that Horton out of Ohio got the bid for all 3 new ambulances. Horton offered to do the graphics for free, in exchange for using the WLFDD designed ambulance as a demo at the Chief's Conference. The new engine will be delivered in May.

Michelle Larsuel, second shift patrol commander for the Waukesha County Sheriff's Department, was present and introduced herself to the Board members. She had nothing to report, and neither did the Town Board.

The next item on the agenda was a request to have the Town of Ottawa meet the financial obligations of the AIS (Aquatic Invasive Species) program that was tabled at the January Town Board meeting. This is in regards to the Clean Boats Clean Waters (CBCW) Project Funding Request and Agreement from the WDNR. Supervisor Casper said that there is a need for support for a grant for a weed survey at Pretty Lake. And next year School Section Lake will need to have a weed survey completed. Hunters Lake may need one next year too. Supervisor Wiedenman said that he liked Supervisor Graham's idea, to have lake districts take care of their own matters. The Board could just give them money each year. Supervisor Casper added that they could lose money by working together. They could apply for 3 grants if they did it separately.

Supervisor Graham made a motion to not take on the financial obligations for the lake districts, at this time. Supervisor Jones seconded the motion and it carried.

The next agenda item was also tabled at the previous Board meeting. A request to have the lake access surveyed. Supervisor Wiedenman said that he spoke to someone at Ruekert & Mielke about doing the survey work. The Town owns 3 public accesses; 2 at Pretty Lake and 1 at Hunters Lake. Ruekert & Mielke's said they would do the work at a cost of \$2,550.00 per access. Supervisor Casper said that the surveys are necessary, so that they know where they can inspect boats, and to see if any encroachment is taking place. He thought that they should continue to look for better rates.

Supervisor Jones asked how they could justify spending \$7,500.00 on 3 surveys. Supervisors Casper and Graham will contact other surveyors, and Supervisor Wiedenman will look into it with information that he receives from Supervisors Casper and Graham.

Supervisor Jones made a motion to table this item until more information is collected. Supervisor Wiedenman seconded the motion and it carried.

Chairman Rupp had contacted the Waukesha County Treasurer, Pam Reeves, about the possibility of purchasing a one-acre parcel (OTWT1599-994). The lot is surrounded by CTH Z, Gramling Lane, Kincaid Lane, and Unnamed Road. It could be used in the future for drainage. Ms. Reeves said that the Town could purchase it for the County's costs and back taxes at the time of foreclosure, which is \$150.00. Attorney Macy advised Chairman Rupp that this is something that could be done at the Annual Meeting. Supervisor Graham made a motion to move forward with the purchase of the one-acre parcel. Supervisor Wiedenman seconded the motion and it carried.

Chairman Rupp explained what the term "public comment" means.

Al Hazle, a resident on Hunters Lake, was present. He had contacted Chairman Rupp prior to the meeting, to let her know that he was going to make the following "public comment". He wanted to know if CBCW volunteer inspectors require the Town of Ottawa's permission to conduct water craft inspections on Town owned launch ramps. He wanted the Board to discuss his question, and provide him with an answer by March 12th or before.

Waukesha County Board Supervisor Chuck Wood stopped in. He updated the Board on a Senate bill that he is looking at.

The Clerk had included information from the Lake Country Municipal Court in the meeting packet as correspondence.

Supervisor Graham made a motion to approve the minutes from the meeting held on January 18, 2018 as read. His motion was seconded by Supervisor Casper and carried.

Supervisor Graham made a motion to pay bills as listed in addition to checks for payroll and withholdings for M Klein and L Geyman, We Energies, Cardmember Services, Western Lakes Fire District and tax collection payouts to lake districts, schools, and County. His motion was seconded by Supervisor Jones and carried.

Supervisor Jones made a motion to adjourn. His motion was seconded by Supervisor Graham and carried.

Respectfully submitted, Melissa M. Klein, WCMC, Clerk/Treasurer, Town of Ottawa