

OTTAWA PLAN COMMISSION

Meeting Minutes – June 4, 2018

Chairman Rupp called the meeting of the Ottawa Plan Commission to order. Chairman Rupp then congratulated Commissioners Kershek and Weber on their reappointment to the Plan Commission.

Roll call attendance was taken, and Commissioners Hausser and Weber were present along with Supervisor Graham.

The second item on the Agenda was for Chris and Andrea Hartmann, W349 S2592 Waterville Rd., Oconomowoc, WI – request for a Hobby Kennel Permit. Andrea Hartman was present. Mrs. Hartmann stated that they have three dogs and have no intention of breeding, their dogs are family pets. Chairman Rupp asked if there had been any complaints regarding the dogs? Deputy Clerk Geyman answered yes, there had been a phone call stating the dogs do run at-large. Planner Scherer asked if there was a fence or an electronic fence? Mrs. Hartmann responded no. Commissioner Weber stated that a Hobby Kennel is a privilege, and if further complaints are received, the permit could be rescinded. Planner Scherer asked if the vaccinations of all three dogs were up to date? Mrs. Hartmann responded yes. Commissioner Weber made a motion to approve the Hobby Kennel Permit with the three dogs as listed. Supervisor Graham seconded the motion and it carried unanimously.

The next item on the Agenda was for Marvin Raschka, S47 W39131 CTH ZC, Dousman, WI – request for multiple accessory buildings. Planner Scherer explained their proposal. Mr. Raschka was present and explained that the barn has already been razed, but he is still in the process of removing the debris. He stated there is an old pump house they would now like to keep and repair in the next couple of years. Planner Scherer explained there would be four accessory buildings in total. Commissioner Weber made a motion to allow the approval for multiple accessory buildings with the condition there be no more than four accessory buildings. Supervisor Graham seconded the motion and it carried unanimously.

The next item on the agenda was for Shelley Butler Clarkson, W349 S2280 Waterville Road, Oconomowoc, WI – annual CU inspection update. Planner Scherer read the inspection notes. The notes were for informational purposes only, no action was taken.

The next item on the agenda was for Judith and Lyle Lurvey Family Trust, W363 S3853 STH 67, Dousman, WI – Preliminary CSM and any necessary waivers. Planner Scherer read from her report. Commissioner Weber made a motion to approve the Preliminary CSM based on the Planner's and Engineer's Reports with a waiver for item #17 in the Planner's Report. The motion was seconded by Commissioner Hausser and carried unanimously.

The next item on the agenda was for Marion Igl Living Trust, W382 S2728 CTH Z, Dousman, WI – request for a conveyance and any necessary waivers. Planner Scherer read from her report. At this time, the Town recommends denial as the conveyance does not comply with the Town's CDP or the County's zoning designation. However, Planner Scherer indicated there may be other options. Jim Siepman was present on behalf of the Igl's. He stated this conveyance

would allow what are currently two non-conforming lots and make it just one lot. Planner Scherer stated that it is a Town Ordinance, and there is no way around the existing Ordinance, unless the Ordinance was to be amended to allow non-conforming outlots to be conveyed. This is one of the options she discussed with Attorney Macy. Commissioner Weber made a motion to adjourn this matter until August 6, 2018 to see if an amendment to the Town's Land Division and Development Ordinance can be made. Commissioner Hausser seconded the motion and it carried unanimously.

The next item on the agenda was for Marion Igl Living Trust, W382 S2728 CTH Z, Dousman, WI – Final CSM and any necessary waivers. Planner Scherer read from her report. Commissioner Weber made a motion to approve the Final CSM with the Town Planner and Town Engineers recommendations and necessary waivers and conditions, deleting No. 26 from the Planner's Report. Commissioner Hausser seconded the motion and it carried unanimously. Chairman Rupp added that the Town Attorney did not favor the easement on the CSM, and that should be handled by private parties.

The zoning violations pending with Waukesha County were reviewed.

There was no correspondence.

There was no public comment.

Commissioner Weber made a motion to table the Approval of Minutes of May 7, 2018 and April 2, 2018 to the next Plan Commission meeting. It was seconded by Commissioner Hausser and carried unanimously.

Supervisor Graham made a motion to adjourn. His motion was seconded by Commissioner Hausser and carried unanimously.

Respectfully submitted, Lori Geyman, Deputy Clerk/Treasurer, Town of Ottawa