

OTTAWA TOWN BOARD

Meeting Minutes – August 13, 2018

Chairman Rupp called the meeting of the Ottawa town Board to order at 6:01 P.M. Roll call attendance was taken, and Town Supervisor Casper and Wiedenman were present. Supervisors Graham and Jones were absent.

Supervisor Casper made a motion to accept the Treasurer's monthly activity report as presented. His motion was seconded by Supervisor Wiedenman and carried unanimously.

Supervisor Casper made a motion to accept the Building Inspector's monthly activity report as presented. His motion was seconded by Supervisor Wiedenman and carried unanimously.

The Town Engineer's report was reviewed. Chairman Rupp reported that the road project was almost completed, and the parking lot at the Town Hall has been paved and striped.

Supervisor Wiedenman made a motion to accept the Town Engineer's report as presented. His motion was seconded by Supervisor Casper and carried unanimously.

Assistant Chief Glenn Leidel was present with a draft Fire Protection Code for the Western Lakes Fire District. He outlined the document. He said that the District wanted to get the proposed Code out there, and did not anticipate that the Town Board would take action on it immediately. The District would like all municipalities in the District on the same page. Chief Leidel said that it was a "living" code. It is self-renewing. As municipal codes are updated, this document will be updated.

Lee Taylor and his son Eric were present. Mr. Taylor said that for the last 26 years he has lived in the Moraine Meadows Subdivision. And for 26 years, excessive speed had been a problem in that subdivision. He has met with law enforcement, who suggested that he talk to the Town Board. Mr. Taylor asked what the Board thought of the situation. Supervisor Casper said that this is the first he has heard about this, and had no comment. Chairman Rupp said that the Town Attorney warned her about liability issues for the Town if speed bumps were to be installed. Supervisor Casper asked the Waukesha County Sheriff's Department Deputy who was at the meeting if citizens could call in a plate number of an offender. The officer said yes, but location, direction headed, make and model of vehicle would also be helpful.

Mr. Taylor said that he wants additional speed limit signs posted in the subdivision, as well as in front of his house. He would also like signs erected reminding drivers to slow down. He thought that speed bumps should be installed. The Town does not have an electronic sign that shows at what speed a vehicle is traveling. Mr. Taylor would like one of those signs installed in the subdivision. Waukesha County has a radar trailer. He may look into that. Mr. Taylor wants a letter written to all residents in the subdivision, on Town letterhead, asking them all to slow down when driving.

Western Lakes Fire District Chief Bowen stopped in for an update on department activities. He said that a Critical Care Program has been incorporated into their services provided.

The Sheriff's Deputy that was present was informed of the early drop-off of garbage in the Town Hall parking lot. They will look into it.

The Pretty Lake Advancement Association asked permission for a fireworks display for June 30, 2018. However, they got rained out, and would like to have a fireworks display on September 1st instead, with rain dates on September 2nd and 3rd. The Clerk has the certificate of insurance that the Association submitted in June. Supervisor Wiedenman made a motion to accept the request for a fireworks display at Pretty Lake on September 1, 2018 (rain dates are September 2nd or 3rd). His motion was seconded by Supervisor Casper and carried unanimously.

Supervisor Casper made a motion to approve and accept Ordinance #8-18, an ordinance to create Section 7.09 of the Town of Ottawa Municipal Code concerning special weight limitations. The ordinance states that the Town of Ottawa intends to ensure that temporary weight limits can be placed from time to time to prevent risks of injury and property damage. The Town Board intends to place temporary weight limitations on Gramling Lane in the area of the culverts, as a determination has been made, that risks of damage or failure may occur if heavy vehicles are allowed to drive over them. Supervisor Casper's motion was seconded by Supervisor Wiedenman and carried unanimously.

In Supervisor Jones' absence, an email that he had prepared was reviewed and discussed. He reported that all of the parking bumpers he ordered for Ottawa Park have been installed. He plans to budget for more of them next year. He said that he is looking into upgrading playground equipment. He would like permission from the Board to hire a company to test the sprinkler pumps. He would like to see if they can be repaired or need to be replaced. This was not a budgeted item, but he would like it taken care of this year. He would like to purchase infield mix, at a cost of approximately \$3,000.00 that was not included in the budget. He let the Board know that Paula Hosch-Books' contact to mow and trim the Town Park, Cemetery and Town Hall campus, will expire at the end of the year. He asked if he should solicit other vendors. Melissa Nehm organized and taught swim lessons at Ottawa Lake this year, and Supervisor Jones approved payment for her.

Chairman Rupp said that Attorney Macy suggested that rather than placing "Park Maintenance" on Town Board agendas, all of the topics that will be discussed as Park Maintenance should be listed. Attorney Macy does not like the policy that Supervisor Jones is allowed discretionary spending that would allow purchases up to \$500.00. He said that the Board should not have named him specifically. It should be more general.

The Town Clerk was given a lengthy list of road signs that could be replaced throughout the Town. Nothing has been budgeted for this expense. Supervisor Casper suggested that this is something that could be included in the 2019 budget.

Planner Scherer had prepared a memorandum, dated August 13, 2018, regarding a Final CSM and waivers for the Lurvey Trust. It said that the Ottawa Plan Commission reviewed a Final CSM and waivers for the Lurvey Trust on August 6, 2018. The Plan Commission recommended

approval of the Final CSM and the 3 waivers to the Town Board, subject to the comments and conditions in the Town Planner's report and the comments of the Town Engineer provided and discussed at the meeting, as well as revising the building envelope to include two additional soil boring sites.

Planner Scherer recommended the Town Board approve the Final CSM, the 3 waivers, and the modification to the building envelope as discussed and approved at the Plan Commission meeting including two additional soil boring sites.

Supervisor Casper made a motion to approve the Final CSM and 3 waivers for the Lurvey Trust, as conditioned by the Ottawa Plan Commission and Town Planner. His motion was seconded by Supervisor Wiedenman and carried unanimously.

County Supervisor Chuck Wood was present. He said that he had attended the Pretty Lake Protection and Rehabilitation's Annual Meeting. He also added that the Community Development Block Grant Program will be well funded next year.

Al Hazle was present. He informed the Board that Brad Steckart will be conducting a weed survey of Hunters Lake. He would also like a new ordinance sign placed at the Hunters Lake public access.

Supervisor Wiedenman made a motion to approve the payment of bills as listed, and including payroll and associated withholdings for M Klein and L Geyman, poll worker payroll, as well as Cardmember Services when the invoice arrives. His motion was seconded by Supervisor Casper and carried unanimously.

Supervisor Casper made a motion to approve the minutes from the meeting held on July 9, 2018, as presented. His motion was seconded by Supervisor Wiedenman and carried unanimously.

Supervisor Wiedenman made a motion to adjourn. His motion was seconded by Supervisor Casper and carried unanimously.

Respectfully submitted, Melissa M. Klein, WCMC, Clerk/Treasurer, Town of Ottawa