

## **OTTAWA PLAN COMMISSION**

### **Meeting Minutes – November 5, 2018**

Chairman Rupp reconvened the adjourned rezone Public Hearing for Soli Deo Gloria LLC, Michael and Petra Dekan, Registered Agents, for the property located in the NW ¼ of the SW ¼ of Section 1, Town of Ottawa. Planner Scherer read from her memorandum. The Planner stated that there is an agreement, but nothing has been finalized to date. Attorney Rebecca Roeker was present on behalf of the Dekans. Ms. Roeker stated that there are three issues left to agree on between the parties. Commissioner Kershek stated that, if granted, an extension may be needed for 90 days. Commissioner Kershek reluctantly made a motion for the Public Hearing to be adjourned to March 4, 2019 with a deadline of February 8, 2019 for submittal of the requested information. Commissioner Mundschau seconded the motion and it carried unanimously.

Chairman Rupp called the meeting of the Ottawa Plan Commission to order.

Roll call attendance was taken, and Commissioners Hausser, Kershek, Mundschau and Weber were present along with Supervisor Graham and Supervisor Jones.

The first item on the agenda was to remove the Rezone Petition of Soli Deo Gloria LLC from the table. Commissioner Kershek made a motion to remove the item from the table for discussion. It was seconded by Supervisor Jones and carried unanimously.

The next item on the agenda was for Discussion and Action on the Rezone Petition of Soli Deo Gloria LLC. Supervisor Jones made a motion to table until the March 4, 2019 meeting with a deadline of February 8, 2019 for submittal of the requested information. The motion was seconded by Commissioner Weber and carried unanimously.

The next item on the agenda was for John Riehle, W377 S5944 CTH CI, Dousman, WI, 53118 for a conveyance request and any necessary waivers. Planner Scherer read from her report. Commissioner Mundschau made a motion to approve the request as conditioned. Commissioner Kershek seconded the motion and it carried unanimously.

The next item on the agenda was for Lee Bleecker, W359 S1655 STH 67, Dousman, WI, 53118 for a conveyance request and any necessary waivers. Planner Scherer read from her report. Commissioner Kershek made a motion to deny the request as proposed, but have them submit a CSM to the Town for approval, and to waive item no. 4 of the Planner's Report. Commissioner Weber seconded the motion and it carried unanimously.

The next item on the agenda was for James and Joyce Brahm, W358 S2488 Hunters Lake Rd., Dousman, WI, 53118 for a Conceptual CSM and any necessary waivers. Planner Scherer read from her report. Planner Scherer stated that items 18 – 23 are action items for the Commission. Commissioner Kershek made a motion to waive item nos. 18-23 with addition of a waiver of the two lots not complying with zoning and LDDO, and further that no cul-de-sac be required. When Brahm submits an official CSM, the signature page for the Chairman shall read Cheryl D. Rupp. The motion was seconded by Commissioner Weber and it carried unanimously.

Supervisor Jones left the meeting at 8:10 p.m.

The next item on the agenda was for adoption of a Resolution and recommendation to the Town Board for the Unnamed Road discontinuation/vacation. Planner Scherer read from her memorandum. After some discussion, Commissioner Mundschau made a motion to recommend to the Town Board and to adopt a Resolution to discontinue/vacate the Unnamed Road. The motion was seconded by Commissioner Hausser and it carried unanimously.

The next item on the agenda was for Gwen and Gary Heath, W349 S1951 Waterville Road, Oconomowoc, WI, 53066 request for a CSM extension. Planner Scherer read from her memorandum. Commissioner Kershek made a motion to extend the request until March 12, 2019. The motion was seconded by Commissioner Weber and it carried unanimously.

The next item on the agenda was for an update on County SPPO procedure revisions. Planner Scherer read from her memorandum. There were no objections and the Commission thought it was a good idea to work on streamlining the process.

Chairman Rupp accepted the Zoning Violations as presented.

Under Correspondence, Planner Scherer shared a draft information sheet regarding the animal amendments to the County zoning codes, particularly regarding chickens and bees.

There was no Public Comment.

Commissioner Hausser made a motion to approve the minutes of the August 6, 2018 Plan Commission meeting, with the correction of the spelling of a word on pg. 2. Commissioner Mundschau seconded the motion and it carried unanimously.

Commissioner Kershek made a motion to adjourn. His motion was seconded by Commissioner Weber and carried unanimously.

Respectfully submitted, Lori Geyman, Deputy Clerk, Town of Ottawa

(This is a draft of the minutes, subject to Board approval)