

OTTAWA TOWN BOARD

Meeting Minutes – November 12, 2018

Chairman Rupp called the meeting of the Ottawa Town Board to order at 6:02 P.M. Roll call attendance was taken, and Town Supervisors Graham, Casper, Wiedenman and Jones were all present.

Supervisor Wiedenman made a motion to approve the Treasurer's monthly activity report as presented. His motion was seconded by Supervisor Jones and carried unanimously.

Supervisor Graham made a motion to accept the Building Inspector's monthly activity report as presented. His motion was seconded by Supervisor Casper and carried unanimously.

Supervisor Jones made a motion to approve the Town Engineer's status report as presented. His motion was seconded by Supervisor Graham and carried unanimously.

Sandy Scherer, the Town Planner, prepared a memorandum for the Board members dated November 12, 2018. It said that on November 5, 2018, the Ottawa Plan Commission reviewed a conveyance/Conceptual CSM request for Lee Bleecker, which included a waiver request. The waiver request is for the requirement that nonsewered lots shall not be less than 150 feet in width and 40,000 square feet in area. The two proposed lots are simply reconfiguring internal lot lines and therefore their size and width cannot meet this requirement as they were originally platted at less than these requirements. The Plan Commissioners unanimously approve the waiver request, and Planner Scherer recommended that the Town Board do the same.

Supervisor Graham made a motion to approve a waiver request for Lee Bleecker as described above. His motion was seconded by Supervisor Jones and carried unanimously.

Planner Scherer had prepared another memorandum for the Board members regarding waiver requests for Jim and Joyce Braham. It said that on November 5, 2018, the Ottawa Plan Commission reviewed a Conceptual CSM for James Brahm which also included several (6) requests for waivers. Both lots appear to exceed the width to depth ratio; neither lot is 40,000 square feet in size or 150' in width. However, because these are existing platted lots, waivers were recommended. The neighbor's lot is less than 60 feet in width at the building setback line. Again, since this is an existing lot, a waiver could be granted. The neighboring lot does not meet the requirement that 50% of every lot containing floodplain shall be at least two feet above the 100 year floodplain. The two lots may have more that 50% with slopes 10% or greater, but again, this is an existing situation. The Town's Land Division and Development Ordinance (LDDO) requires that 2 feet above the 100 year floodplain be shown on the CSM. This could be waived as it is an existing situation.

An additional waiver was also discussed; that was the LDDO requirement that the lots meet the zoning. The lots were platted in 1939, when lot requirements were much different.

Planner Scherer reported that she recommended approval for, and the Plan Commission unanimously approved the 7 waiver requests as listed above, and recommended that the Town

Board do the same. Supervisor Graham made a motion to approve the 7 waivers as listed by the Town Planner. His motion was seconded by Supervisor Jones and carried unanimously.

In another memorandum from Planner Scherer, dated November 12, 2018, she explained that during her review of the Brahm Conceptual CSM, she noted that the 3 parcels involved were not designated the same on the Town and County Comprehensive Development Plans (CDP). She recommended that Town amend the CDP designation of Lot 1 to match the designation of Lots 2 and 3, and the remainder of the lots to the south. This can only be done at the Town's January 2019 Plan Commission and Board meetings in order for the County to also amend their CDP in January 2019. According to adopted CDP procedures, the Board must consider a waiver for this out of sequence CDP amendment.

Planner Scherer's memo ended by saying that she saw no practical reason, in this case, not to approve of the waiver request, and cautioned the Town not to let this become precedent setting.

Supervisor Graham made a motion to approve the waiver request as described above, without setting precedence. His motion was seconded by Supervisor Casper and carried unanimously.

Western Lakes Fire District Chief Brad Bowen stopped in for his monthly update. Things are going very well. His report said that year to date, their volume has increased by 14% throughout the District.

A Deputy from the Waukesha County Sheriff's Department was present. Supervisor Jones asked him if an officer could do his paperwork in the Town Hall parking lot early on Saturday mornings, in an effort to stop the early drop-offs of garbage.

Supervisor Jones made a motion to move forward with a letter of understanding from Rotroff Jeanson and Co. His motion was seconded by Supervisor Casper and carried unanimously.

Peter Bennin, project manager for Water Well Solutions was present to discuss their proposal to replace the well pump at Ottawa Park. He said that the system currently used was installed in 2002. The average life of a well pump is 7-10 years. We got 15 years of life out of it. He said that our pump is obsolete. Mike Kilsdonk, the park superintendent, was present and said that the last few years, the well does not pump out water like it used to. The sprinklers don't cover areas the way they used to.

Mr. Beninn said the pump we have is a throw away pump. It cannot be rebuilt. He said that it would be reasonable to budget for this expense every 10 years.

Supervisor Jones made a motion to move forward this calendar year with this proposal, in the amount of \$13,500.00. His motion was seconded by Supervisor Wiedenman. Both Supervisors Graham and Casper voted against the motion. Chairman Rupp voted in the affirmative and the motion carried.

The next item on the agenda was Request from the Pretty Lake Protection and Rehabilitation District for a letter of support for their DNR grant application regarding weed removal. Supervisor Casper introduced Mark Bretl, a resident on Pretty Lake, who has been in charge of weed removal on the lake for some time. He said that in 1987, Eurasian Milfoil was identified in Pretty Lake. They have tried to chemically eradicate the weeds. They don't want to use chemicals anymore. They have hired and paid divers to physically pull the weeds. They can't seem to reduce or eliminate the weeds. The cost to do what they have been doing is just too much. They would be better off if they could build their own unit – that would be about the size of a raft.

They have consulted with two other entities that built their own units. They think that they could construct a unit for approximately \$12,000.00, with additional costs for insurance, divers, and bags to place the pulled weeds in for disposal.

Supervisor Casper suggested that after weed removal on Pretty Lake, Hunters Lake and School Section Lake could use the unit to remove weeds on those lakes. Supervisor Casper said that they want a letter of support from the Town for their efforts.

Supervisor Jones made a motion saying that the Town will write and sign a letter of support for Pretty Lake, with no financial support. His motion was seconded by Supervisor Graham and carried unanimously.

Supervisor Jones informed the Board members that infield mix for use in the park was purchased and delivered. A donation of \$500.00 worth of infield mix was also delivered. He will ask Norm Hausser to spread it now, so that it can settle over the winter.

Scope of work proposals were requested and received from Ruckert & Mielke, and Strand Associates, for the proposed 2019 Gramling Lane Culvert Replacement Project. Chairman Rupp suggested that both firms could come in and explain their proposals. Supervisor Jones discussed what he had learned from reading the proposals. Supervisor Casper suggested that Strand's proposal is overkill. He said that Strand would charge us for preliminary work that has already been done. Supervisor Jones said that he would be part of the team for this exercise. He thought that the Board should take it slow. Supervisor Graham suggested that the Town also request a proposal from RA Smith and Associates.

Al Hazle was present to again let the Board know how well things went this year with the Clean Boats Clean Water Program on Hunters Lake. He said that collaboration with Pretty Lake is the way to go.

Under correspondence, the Board received a thank you letter from the Oconomowoc Area Senior Center for their \$500.00 donation.

A letter was received from John's Disposal, informing us that we will now have to pay to get rid of recyclables.

Supervisor Graham made a motion to approve the bills for payment as listed, in addition to M Klein and L Geyman payroll and related withholding payments, and Cardmember Services that will be paid during the remainder of the month. His motion was seconded by Supervisor Wiedenman and carried unanimously.

Supervisor Wiedenman made a motion to approve the minutes from the meeting held on September 26, 2018, as presented. His motion was carried by Supervisor Casper and carried unanimously.

Supervisor Graham made a motion to approve the minutes from the meeting held on October 8, 2018, as presented. His motion was seconded by Supervisor Jones and carried unanimously.

Supervisor Jones made a motion to approve the minutes from the closed session held on October 8, 2018, as presented. His motion was seconded by Supervisor Graham and carried unanimously.

Chairman Rupp reminded the Board members that the public hearing, special meeting, and Town Board meeting regarding the proposed 2019 budget will be conducted at 6:00 P.M., on November 15, 2018.

Nomination papers will be ready on December 1, 2018.

Supervisor Jones made a motion to adjourn. His motion was seconded by Supervisor Wiedenman and carried unanimously.

Respectfully submitted, Melissa M. Klein, WCMC, Clerk/Treasurer, Town of Ottawa