

## **OTTAWA PLAN COMMISSION**

### **Meeting Minutes – December 3, 2018**

The Ottawa Plan Commission conducted a public hearing for a rezone petition for John Riehle, W377 S5944 CTH CI, Dousman, WI. Planner Scherer read the Notice of Public Hearing into the record. There being no public comments, Commissioner Mundschau made a motion to close the public hearing. It was seconded by Commissioner Hausser and carried unanimously.

A second Public Hearing was conducted for Tommy Richgels and Amanda Lurvey, 744 N. Clark Street, Unit 902, Chicago, IL, for a Conditional Use Permit for land altering activities. Planner Scherer read the Notice of Public Hearing into the record. There being no public comments, Supervisor Jones made a motion to close the public hearing. It was seconded by Commissioner Hausser and carried unanimously.

A third Public Hearing was initiated for a Comprehensive Development Plan amendment regarding property owned by James and Joyce Brahm. W358 S2488 Hunters Lake Rd., Dousman, WI, but Planner Scherer indicated this hearing was actually noticed for January 7, 2019, and will not be held until then. Supervisor Jones made a motion to postpone the hearing to January 7, 2019 as noticed. It was seconded by Commissioner Hausser and carried unanimously.

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Chairman Rupp called the regular meeting of the Ottawa Plan Commission to order. Roll call attendance was taken, and Commissioners Hausser, and Mundschau, as well as Supervisor Jones were present.

The first item on the Agenda was to consider a Hobby Kennel request for Bonnie Schuenke, W394 S3511 CTH Z, Dousman, WI, 53118. Planner Scherer read the letter of request into the record. She shared two letters of complaints as well as photographs from the neighbors. Frank Murphy was in the audience. He submitted one of the letters and the photographs. He is a neighbor of Bonnie Schuenke. He believes there are more dogs than disclosed. There may be as many as nine dogs at any one time with different dogs present on weekends. The dogs are left unattended outdoors. The dogs bark and growl. He would request a limit to the amount of dogs. Mr. Murphy also stated that a shed on the property is being remodeled for what might be dog kennels and he believes dogs may stay in the building now. Mark Burgerino was in the audience. He is a neighbor and believes the letter of request for the amount of dogs is not accurately showing how many dogs are actually on the property and he believes there are more. Bonnie Schuenke was not present. Supervisor Jones made a motion to deny the Hobby Kennel License based on the fact that the dogs on site do not match the number/types of dogs requested in the application, excessive barking, and that no fees or dog licenses have been obtained. The motion was seconded by Commissioner Mundschau and carried unanimously. If a future request is made, the number of dogs should be stated and verified.

The next item on the agenda was to consider a Hobby Kennel Licenses for Stephanie Brielmaier, S48 W34427 Rue Chantilly, Dousman, WI. Planner Scherer read the letter of request into the record. Planner Scherer also shared a neighbor letter of complaint and a phone call complaint.

Ms. Brielmaier was present. Dwayne and Beth Schroeder were present in the audience. They are neighbors of Stephanie Brielmaier. The Schroeders say the dog owner is very responsive to any questions. The dogs are supervised and they have no problem with them. Supervisor Jones made a motion to approve the Hobby Kennel with three Collies to be named for the permit. Commissioner Mundschau seconded the motion and it carried unanimously.

The next item on the agenda was for John Riehle, W377 S5944 CTH CI, Dousman, WI, a request to rezone property from A-T to AD-10. Planner Scherer read from her report. There were no questions. Commissioner Mundschau made a motion to recommend approval of the request. The motion was seconded by Supervisor Jones and carried unanimously.

The next item on the agenda was for Tom Richgels and Amanda Lurvey, owners of property described as Lot 1, CSM No. 11749, Volume 118, Page 98, located in the SE ¼ of Section 15, T6N, R17E, Dousman, WI, a request for a Conditional Use permit for land altering activities. Planner Scherer read from her report. Mark Lurvey was present on behalf of Richgels/Lurvey. He indicated the driveway would be only 12 feet in width, not 24 feet as per the plan and that 600-700 cubic yards of excavated material would be used for a 6 inch thick base for the driveway. The amount of cut necessary would be reduced by about one third and the house would be lowered by one foot. The retaining walls needed would be less than four feet in height and would be constructed in a series. Commissioner Hausser made a motion to approve the request with the 20 conditions stated in the Planners report. Commissioner Mundschau seconded the motion and it carried unanimously.

The next item on the agenda was for James and Joyce Brahm, W358 S2488 Hunters Lake Rd., Dousman, WI, for a Comprehensive Development Plan (CDP) Amendment from SDRII to Medium Density Residential. Commissioner Mundschau made a motion to table this item to the January meeting when the hearing is scheduled. It was seconded by Commissioner Hausser and carried unanimously.

The next item on the agenda was for the CDP Resolution for James and Joyce Brahm. Commissioner Mundschau made a motion to table this item to the January meeting when the hearing is scheduled. It was seconded by Commissioner Hausser and carried unanimously.

The next item on the agenda was for Gwen and Gary Heath, W349 S1951 Waterville Road, Oconomowoc, WI, for a Final CSM and any necessary waivers. Planner Scherer read from her report. There was discussion and Commissioner Hausser made a motion to approve the Final

CSM with a waiver of items #6, 23, 32, 33 and 34 in the Planners report. Supervisor Jones seconded the motion and it carried unanimously.

After review by the Plan Commission, Chairman Rupp accepted the list of pending zoning violations.

There was no correspondence.

There was no public comment.

Commissioner Hausser made a motion to approve the minutes from the meeting held on November 5, 2018. Commissioner Mundschau seconded the motion and it carried unanimously.

Commissioner Mundschau made a motion to adjourn. The motion was seconded by Commissioner Hausser and carried unanimously.

Respectfully submitted,

Lori Geyman

Deputy Clerk, Town of Ottawa

(This is a draft version of the minutes, pending Plan Commission approval)