

OTTAWA TOWN BOARD

Meeting Minutes – January 14, 2019

The meeting of the Ottawa Town Board was called to order by Chairman Rupp. Roll call attendance was taken, and Town Supervisors Graham, Casper, Wiedenman and Jones were all present.

Supervisor Graham made a motion to accept the Treasure's monthly activity report as presented. His motion was seconded by Supervisor Wiedenman and carried unanimously.

Supervisor Wiedenman made a motion to accept the Building Inspector's monthly activity report as presented. His motion was seconded by Supervisor Casper and carried unanimously.

The Town Engineer's monthly status report was reviewed. Supervisor Jones made a motion to approve the report as read. His motion was seconded by Supervisor Graham and carried unanimously.

Town Planner Sandy Scherer had prepared a memorandum for the Town Board, dated January 14, 2019, regarding Jim and Joyce Braham's request for an additional waiver in conjunction with the CSM they are having prepared. The Town Plan Commission recommended approval of the waiver at their meeting held on January 7, 2019. Planner Scherer recommended the Town Board similarly approve the waiver request, as this is an existing situation.

Supervisor Graham made a motion to approve the request for an additional waiver for the Brahms. His motion was seconded by Supervisor Wiedenman and carried unanimously.

After review, Supervisor Graham made a motion to approve the HAWS animal care and control services control services contract, with a 3-year service option. The cost for this service is \$1964.00 per year. His motion was seconded by Supervisor Casper and carried unanimously.

Some new residents in Town were in attendance at the meeting. Carey Dentice and his wife wanted to know what they could do about the speed of the traffic that flies past their residence on Waterville Road. The Board members suggested that they contact the Waukesha County Sheriff's Department.

Chairman Rupp had spoken to Attorney Macy about establishing a policy for handling resident complaints. He suggested that she get information from the Town of Vernon, as they have such a policy and procedures in place. Chairman Rupp said that Attorney Macy did not like how the procedures were spelled out and suggested that Chairman Rupp gather information from the Town of Mukwonago. Chairman Rupp distributed copies of Mukwonago's forms for the Board members to look at. Supervisor Jones made a motion to table this item, so that Chairman Rupp can work with Attorney Macy to draft a policy for the Town of Ottawa. His motion was seconded by Supervisor Wiedenman and carried unanimously. Supervisor Jones added that he was in support of the idea to create written procedures.

Under public comment, Carey Dentice asked who was responsible to clean out the culverts. He was advised that it is the property owner's responsibility.

Under the heading of correspondence, Chairman Rupp said that Struck and Irwin want to know if the Town has any chip seal projects this year.

Supervisor Graham made a motion to pay the bills as listed, in addition to payroll and withholding checks for L Geyman and M Klein, Cardmember Services and We Energies, when the invoices are received. His motion was seconded by Supervisor Wiedenman and carried unanimously.

Supervisor Jones made a motion to approve the minutes, as presented, for the meeting held on December 10, 2018. His motion was seconded by Supervisor Graham and carried unanimously.

Supervisor Jones made a motion to approve the minutes from the meeting held on December 20, 2018, as presented. His motion was seconded by Supervisor Graham and carried unanimously.

Supervisor Jones made a motion to adjourn, that was seconded by Supervisor Graham and carried unanimously.

Respectfully submitted, Melissa M. Klein, WCMC, Clerk/Treasurer, Town of Ottawa