

OTTAWA PLAN COMMISSION

Meeting Minutes – February 4, 2019

The Ottawa Plan Commission conducted a public hearing to consider the after the fact Limited Family Business Conditional Use request (CU20) of Randy and Sharon Tomlinson, W346 S3022 Holland Court, Oconomowoc, WI, 53066, for a Taxidermy Business in an existing accessory building. A Site Plan and Plan of Operation for the use was also considered. Chairman Rupp recused herself from the discussion and sat in the audience. Supervisor Jones presiding, asked the Planner to read the Public Notice into the record.

Supervisor Jones asked if there was anyone in the audience who would like to speak. Mr. Crandall, 817 University Dr., Waukesha, spoke in favor of the CU. He has known the Tomlinson's for over 30 years and considers Randy's work pieces of art with lasting memories. Mr. Dorn, W346 S3108 Holland Ct., Oconomowoc, spoke in favor of the CU. He says the Tomlinson's residence is clean, there is no additional traffic that he sees and they are great neighbors. Mr. Semler, W346 S2979 Holland Ct., Oconomowoc, spoke in favor of the CU and agreed the yard looks nice and traffic seems normal. Ms. Schepp, W356 S2993 Holland Ct., Oconomowoc, stated that she also supports the CU and has no complaints. Ms. Faust, W346 S3184 Holland Ct., Oconomowoc, supports the CU, Mr. Marshall, W346 S3555 Holland Ct., Oconomowoc, also agrees with prior comments in support of the CU.

Commissioner Kershek asked Mr. Tomlinson to describe the studio and equipment. Mr. Tomlinson stated that there is a 30' x 50' outbuilding that is heat and air conditioned and has four rooms: the entry/drop off room, the workshop, the showroom and the freezer room. There are 8 or 9 chest freezers, a fleshing machine to clean and prep the hides for tanning, staple guns and various hand tools. He stated he has had this business for 38 years total with the last 13 years in Ottawa. Commissioner Kershek asked about any permits the business has. Mr. Tomlinson replied that they are licensed through the WDNR Dept. of Revenue (Sellers Permit), and USFWS. Commissioner Kershek asked about carcasses. Mr. Tomlinson replied he only has skulls, horns and hides. The clients take the carcasses. He stated he does not do full body taxidermy mounts. He disposes of waste at the Town of Ottawa garbage drop site as well as curbside with Advanced Disposal. He does double bag the remains. Commissioner Kershek asked about how there could be not much traffic with business having 200+ customers? Mr. Tomlinson replied sometimes he delivers or some customers pick up at another location. The maximum number of cars during the busy season is approximately eight vehicles per day. Mr. Tomlinson said no meat processing occurs on the property. Commissioner Kershek asked about any chemicals used in this business? Mr. Tomlinson replied that he uses floor wash, citric acid, salt, baking soda, airbrush paint and glue. There is no water in the accessory building, so water is brought in from the home and wastewater is disposed of in the home or yard.

Planner Scherer shared that a call was received from another neighbor, Ms. Nell, who also had no issues with the Tomlinson's business, as well as the original anonymous complaint that was called in.

Planner Scherer asked what type of mounts Mr. Tomlinson worked with. Mr. Tomlinson stated about 80% of his work is deer, but also does some small game and waterfowl. Planner Scherer

asked how long on average it takes to process an animal and Mr. Tomlinson replied six hours. Planner Scherer asked what chemicals were used in the work. Mr. Tomlinson stated that he uses Volume 40 Peroxide to bleach the skulls. Commissioner Kershek asked what was stored in the chest freezers. Mr. Tomlinson replied that only the hides are kept in the freezers, any meat or debris from the carcasses are thrown away. Planner Scherer asked about additional employees and Mr. Tomlinson said he has one employee who helps during the busy season. Mr. Kershek asked if Mr. Tomlinson has liability insurance and he replied, "yes". Planner Scherer asked if Mr. Tomlinson burned or buried any waste on his property related to the business and he replied, "no". Planner Scherer asked Mr. Tomlinson to clarify the lighting on the property.

Mr. Smukowski, S331 W39464 Holland Ct., Oconomowoc, stated that he himself has thrown deer carcasses and several pheasants away at the Ottawa Garbage site.

Planner Scherer asked Mr. Tomlinson to clarify his working hours and he replied 7:00 a.m. to 3:00 p.m. Planner Scherer inquired about a Fur dealer license. Mr. Tomlinson said he did not have one. Planner Scherer asked the applicant to clarify the changes made at the mailbox and he replied they added larger numbers and some metal art. Planner Scherer asked about any outdoor storage. Mr. Tomlinson stated he has a gator (utility vehicle), an enclosed trailer and a personal truck stored outside. Commissioner Kershek asked what was kept in the trailer. Mr. Tomlinson replied that he uses that to deliver large full body taxidermy mounts for customers.

Supervisor Jones asked if there were any other comments? Planner Scherer stated that since there were outstanding questions and information that needed to be obtained in order to properly formulate a recommendation on this matter, she suggested an adjournment of the hearing until next month. Commissioner Hausser made a motion to adjourn the public hearing to March 4, 2019. It was seconded by Commissioner Mundschau and carried unanimously.

Supervisor Jones called the regular meeting of the Ottawa Plan Commission to order. Roll call attendance was taken, and Commissioners Hausser, Kershek and Mundschau, as well as Supervisors Graham and Jones were present. Chairman Rupp remained in the audience for the first item on the agenda.

The first item on the agenda was for Discussion and Action for the After the Fact Limited Family Business Conditional Use and Site Plan/Plan of Operation request of Randy and Sharon Tomlinson for a Taxidermy Business in an existing accessory building. Planner Scherer read from her report. Supervisor Kershek made a motion to table this item to March 4, 2019 in order for the Planner to obtain additional information and formulate a recommendation. It was seconded by Supervisor Graham and carried unanimously.

Chairman Rupp returned to the table to chair the remainder of the meeting. The next item on the agenda was for Lee Bleecker, W359 S1655 STH 67, Dousman, WI, for a Preliminary CSM and

any necessary waivers. Planner Scherer read from her report. Chairman Rupp asked Planner Scherer to have the surveyor add a contour note to the CSM. Supervisor Kershek made a motion to approve the Preliminary CSM subject to the Planner and Engineer reports as well as soil tests and also to have the building envelope and easements shown on the CSM. It was seconded by Commissioner Mundschau and carried unanimously.

The next item on the agenda was for discussion of the Waukesha County Shoreland and Floodland Protection Ordinance and General Zoning Code Amendments. Planner Scherer read from her Memo. She stated that the full set of amendments is available on the Towns website to read through. Any comments can be sent to Planner Scherer.

After review by the Plan Commission, Chairman Rupp accepted the list of pending zoning violations.

There was no correspondence.

There was no public comment.

Supervisor Graham made a motion to approve the minutes from the meeting held on January 7, 2019. Commissioner Hausser seconded the motion and it carried unanimously.

Supervisor Jones made a motion to adjourn. The motion was seconded by Commissioner Kershek and carried unanimously.

Respectfully submitted,

Lori Geyman

Deputy Clerk, Town of Ottawa

~~(This is a draft version of the minutes, pending Plan Commission approval)~~