

OTTAWA TOWN BOARD

Meeting Minutes – February 11, 2019

The meeting of the Ottawa Town Board was called to order by Chairman Rupp. Roll call attendance was taken and Town Supervisors Graham, Casper, Wiedenman and Jones were all present.

Supervisor Jones made a motion to approve the Treasurer's monthly activity report as presented. His motion was seconded by Supervisor Casper and carried unanimously.

Supervisor Wiedenman made a motion to approve the Building Inspector's monthly activity report as presented. His motion was seconded by Supervisor Jones, and carried unanimously.

Chairman Rupp asked the Board for their support. She wants to talk to Steve Wurster at Ruckert and Mielke, to request a new contact person for the Town to work with. Supervisor Wiedenman said that he would support that.

Supervisor Graham made a motion to accept the Engineer's status report as presented. His motion was seconded by Supervisor Wiedenman and carried unanimously.

Western Lake Fire District's Chief Brad Bowen stopped in for his monthly update. Their numbers are up. They are busier than ever. Things are going well.

Kettle Moraine School District Superintendent Pat Deklotz was present. She asked that Board members to get the word out, regarding a five-year operating referendum that will appear on the April 2, 2019 ballot. She explained that this referendum will allow the school district to maintain staffing to deliver excellent programs and services for students.

Town Planner Sandy Scherer had prepared a memorandum for the Board members, dated February 11, 2019. In it, she explained that the Ottawa Plan Commission reviewed the Preliminary CSM request for Lee Bleecker. The Plan Commission unanimously recommended approval of the Preliminary CSM request to the Town Board. Planner Scherer recommended the Town Board similarly approve this Preliminary CSM.

Supervisor Casper made a motion to approve the Preliminary CSM for Lee Bleecker as presented. His motion was seconded by Supervisor Graham and carried unanimously.

Planner Scherer had prepared a memorandum dated February 11, 2019, regarding a proposed amendment to the Town of Ottawa Comprehensive Development Plan (CDP). It said that in December of 2018, the Town Board approved a request for the Town to hold an out of sequence Comprehensive Development Plan amendment on the Brahm matter. On January 7, 2019, the Ottawa Plan Commission held a public hearing on the above noted matter. After discussion, the Plan Commission took action to recommend approval of the amendment to the Town Board, including the adoption of a Resolution. The Resolution recommends adoption of the above noted CDP amendment so the matter can be promptly proceed along with the companion CDP amendment at the County level. The Plan Commission recommended approval to the Town

Board. Planner Scherer recommended the Town Board similarly approve the requested CDP amendment and adopt Ordinance #2-19.

Supervisor Graham made a motion to adopt Ordinance # 2-19, An Ordinance to adopt a Comprehensive Development Plan Map Amendment (Brahm), as presented. His motion was seconded by Supervisor Casper and carried unanimously.

In attempting to establish policy/procedure for resident complaints, Chairman Rupp requested and received information from the Town of Mukwonago. The information she received did not really pertain to the Town of Ottawa. It would take a lot of editing to make it something the Town of Ottawa could work with. Chairman Rupp asked the Board members to take a look at the information she had received.

Waukesha County Supervisor Chuck Wood was present. He updated the Board members on a few things happening at the County level.

Under correspondence, Chairman Rupp asked the Board members to take a look at a memorandum prepared by Planner Scherer, regarding Zoning Code updates.

Supervisor Graham made a motion to approve bills for payment, as listed, in addition to payments to We Energies, School Districts, County, Lake Districts, and payroll and associated withholdings for L Geyman and M Klein. His motion was seconded by Supervisor Wiedenman and carried unanimously.

Supervisor Jones made a motion to approve the minutes, as read, from the meeting held on January 14, 2019. His motion was seconded by Supervisor Graham, and carried unanimously.

Supervisor Jones made a motion to adjourn. His motion was seconded by supervisor Casper and carried unanimously.

Respectfully submitted, Melissa M. Klein, WCMC, Clerk/Treasurer, Town of Ottawa