

## **OTTAWA PLAN COMMISSION**

### **Meeting Minutes – March 4, 2019**

The Ottawa Plan Commission reconvened the adjourned rezone Public Hearing for Soli Deo Gloria, LLC, Michael and Petra Dekan, Registered Agents, for the property located in the NW ¼ of the SW ¼ of Section 1, Town of Ottawa. Commissioner Mundschau made a motion to close the Public Hearing. The motion was seconded by Supervisor Jones and carried unanimously.

A second public hearing was held to consider the after the fact Limited Family Business Conditional Use request (CU20) of Randy and Sharon Tomlinson, W346 S3022 Holland Court, Oconomowoc, WI, 53066, for a Taxidermy Business in an existing accessory building. A Site Plan and Plan of Operation for the use was also considered. Chairman Rupp recused herself from the discussion and sat in the audience. Supervisor Jones presiding, asked the Planner to read the Public Notice into the record.

Supervisor Graham made a motion to close the Public Hearing. The motion was seconded by Commissioner Kershek and carried unanimously.

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Chairman Rupp returned to the table. She called the regular meeting of the Plan Commission to order. Roll call attendance was taken, Commissioners Kershek and Mundschau, as well as Supervisors Graham and Jones were present.

The first item on the agenda was to remove the Dekan rezone from the table for Discussion/Action. Supervisor Jones made a motion to remove the Dekan rezone from the table. The motion was seconded by Supervisor Graham and carried unanimously.

The next item on the agenda was for Discussion/Action of Soli Deo Gloria, LLC, Michael and Petra Dekan, Registered Agents, rezone for the property located in the NW ¼ of the SW ¼ of Section 1, Town of Ottawa from P-I to AD-10. Planner Scherer read from her memorandum. The attorney for the Dekans was present in the audience. Marlin Johnson and Mark Miner were also present on behalf of the IATA. Commissioner Kershek stated that it looks like the trail will be located on the SW side of the property instead of the East. Mr. Johnson stated that it will have connectivity with the trail land already owned by the IATA. Supervisor Graham noted that the trail width differs from the easement width. The Attorney for the Dekans said that there would be additional costs for a survey. The business agreements would be between the Dekans and IATA. Commissioner Kershek stated that the draft of agreement is between the two parties involved. A review of the final agreement is pending. Motion to approve the rezone request from P-I to AD-10. The motion was seconded by Commissioner Mundschau and carried unanimously.

The next item on the agenda was for a motion to remove Tomlins CU/SPPO from the table. Chairman Rupp recused herself from the table, Supervisor Jones presided. Supervisor Graham made a motion to remove Tomlinson CU/SPPO from the table for discussion/action. Commissioner Mundschau seconded the motion and it carried.

The next item on the agenda was for Discussion and Action for the After the Fact Limited Family Business Conditional Use and Site Plan/Plan of Operation request of Randy and Sharon Tomlinson for a Taxidermy Business in an existing accessory building. Planner Scherer read from her report. Commissioner Kershek questioned if the disposal of solid waste/carcasses needs to be made known through John's Disposal to a landfill in Janesville. Planner Scherer responded that those are DNR rules. Both curbside pickup as well as the Town should be aware of carcass disposal. The DNR may also request a wastewater permit for the animal waste at the taxidermy site. Commissioner Kershek made a motion to approve the CU/SPPO with item #15 limited to the building and item #16 no additional requirements. The motion was seconded by Supervisor Graham and carried unanimously.

Chairman Rupp returned to the table to chair the remainder of the meeting. The next item on the agenda was for Cramer conveyance and any necessary waivers. Planner Scherer read from her report. Commissioner Mundschau inquired about restricted access in the future? Planner Scherer replied that no new lots would be a part of this conveyance. Commissioner Mundschau made a motion to approve with the planners conditions. The motion was seconded by Supervisor Graham and carried unanimously.

The next item on the agenda was for Andrew Lyons request for a Hobby Kennel Permit. They currently have 2 dogs and are looking to adopt a third. Supervisor Jones made a motion to approve the Hobby Kennel request with information to be provided regarding the third dog. The motion was seconded by Supervisor Graham and carried unanimously.

After review by the Plan Commission, Chairman Rupp accepted the list of pending zoning violations.

There was no correspondence.

There was no public comment.

Supervisor Graham made a motion to approve the minutes from the meeting held on February 4, 2019. Commissioner Kershek seconded the motion and it carried unanimously.

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Meeting Minutes  
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Commissioner Kershek made a motion to adjourn. The motion was seconded by Supervisor Graham and carried unanimously.

Respectfully submitted,

Lori Geyman

Deputy Clerk, Town of Ottawa

~~(This is a draft version of the minutes, pending Plan Commission approval)~~