

OTTAWA TOWN BOARD
Meeting Minutes – March 11, 2019

The meeting of the Ottawa Town Board was called to order by Chairman Rupp. Roll call attendance was taken, and Town Supervisors Graham, Casper, Wiedenman, and Jones were all present.

Supervisor Jones made a motion to approve the Treasurer's monthly activity report as presented. His motion was seconded by Supervisor Graham, and carried unanimously.

Supervisor Wiedenman made a motion to approve the Building Inspector's monthly activity report as presented. His motion was seconded by Supervisor Casper and carried unanimously.

Supervisor Jones made a motion to accept the Engineers status report as read. His motion was seconded by Supervisor Graham and carried unanimously.

Western Lakes Fire District's Chief Brad Bowen stopped in to update the Board members on the Department's activities.

Aaron Maloney and his father Patrick were present. Aaron wanted to give the Board his presentation regarding his proposed Eagle Scout project. However, Aaron was under the weather so his dad explained his son's plan.

Aaron would like to have the Town of Ottawa become a depository for retired flags. He will talk to representatives from the American Legion to make arrangements to have the discarded flags picked up and disposed of. Aaron will have to decide what type of container he will supply us with for flag disposal.

Supervisor Jones made a motion to base approval on the final proposal, when the Board has more information on the project; possibly later this summer. Supervisor Jones' motion was seconded by Supervisor Graham and carried unanimously.

The proposal to replace culverts on Gramling Lane was reviewed. Supervisor Jones made a motion to move forward with the project, and apply for permits. His motion was seconded by Supervisor Graham and carried unanimously.

In 2018, the road budget was overspent. The Town Board did not make a budget amendment at the time the overspending took place. The Board wanted to wait until the end of the year to determine how they would take care of the shortfall. During the Town's annual audit, the accountant determined that the road budget had been overspent by \$228,468.00.

Supervisor Jones made a motion to approve the budget amendment of \$228,468.00. That same amount will be taken out of the surplus account that was created and funded for road work. Supervisor Graham seconded the motion, and it carried unanimously.

The next item on the agenda was the discussion regarding policy/procedure for resident complaints. A copy of the non-compliance procedure from the Town of Mukwonago was reviewed. Most of that information was not applicable to the Town of Ottawa. The Board members decided that a “position statement” could be added to the Town’s website. A brief explanation stating that the Town does not act on anonymity. If the complainant is willing to give their name and contact information in writing, someone from the Town will get back to them within a week regarding their complaint. Supervisor Jones made a motion to table this item to next month. In the meantime, the Town Clerk will put together a position statement proposal that the Board members can discuss and possibly act on. Supervisor Jones’ motion was seconded by Supervisor Wiedenman and carried unanimously.

Under correspondence, Attorney Macy wrote a letter to the Board members of the four communities that comprise the Western Lakes Fire District. It said that he had been contacted by Chief Brad Bowen, regarding an ordinance that has been proposed for the four municipalities. He said that he cannot bill the District for the work, and wanted to know if the Board members were interested in paying for his review.

Supervisor Casper reported that the School Section Lake project is going according to schedule. The new boat launch is in, and the lake level will be raised in April.

Supervisor Graham made a motion to pay bills as listed, in addition to payroll and associated withholding payments for L Geyman and M Klein, We Energies and poll workers following the April 2nd election. His motion was seconded by Supervisor Casper and carried unanimously.

Supervisor Jones made a motion to approve the minutes from the February 11, 2019 meeting, as presented. His motion was seconded by Supervisor Wiedenman and carried unanimously.

Supervisor Jones made a motion to adjourn. His motion was seconded by Supervisor Wiedenman and carried unanimously.

Respectfully submitted, Melissa M. Klein, WCMC, Clerk/Treasurer, Town of Ottawa