

OTTAWA TOWN BOARD
Meeting Minutes
May 13, 2019

Chairman Rupp called the meeting of the Ottawa Town Board to order. Town Supervisors Graham, Smukowski, Wiedenman and Jones were all present.

Supervisor Wiedenman made a motion to accept the Treasurer's monthly activity report as presented. His motion was seconded by Supervisor Jones and carried unanimously.

Supervisor Graham made a motion to accept the Building Inspector's monthly activity report as presented. His motion was seconded by Supervisor Wiedenman and carried unanimously.

Sean Sullivan was present, and was introduced as the new Town Engineer. He is replacing Dave Arnott in that capacity.

Supervisor Graham made a motion to approve the Town Engineer's monthly status report as presented. His motion was seconded by Supervisor Jones and carried unanimously.

The next item on the agenda was a discussion of the proposed fire inspection ordinance. Chairman Rupp reported that all four owners of the WLFD have requested that someone from John Macy's office review the proposed ordinance. The cost of the review will be split among the four owners, who will in turn request reimbursement from the WLFD.

Representatives from Lad Lake were in attendance to present their annual report. Dan Magnuson introduced himself as the CEO, Shari Huff as the CFO, and Jeff Pease as the residential care leader.

Mr. Magnuson explained that they are in the process of trying to sell approximately 130 acres of land they own on Highway 18, to retire debt. He said that Lad Lake is a non-profit that has been in Ottawa for 115 years. He said that they work with kids in the child welfare system and provide a set of services to support to families when the kids return home.

They employ a staff of 150 members at the Dousman campus. They are also aided by a lot of volunteers. About one half of the kids being served at Lad Lake are Waukesha County residents.

Supervisor Jones made a motion to accept the Lad Lake annual report as presented. His motion was seconded by Supervisor Wiedenman and carried unanimously.

A memorandum from the Town Planner, regarding waivers for the Donovan property was reviewed. It said that on May 6, 2019, the Ottawa Plan Commission reviewed a Conceptual CSM request and several waiver requests for Jeff and Mary Donovan. After discussion, the Plan Commission advised the Donovan's could proceed with the Final CSM, and recommended approval for three waivers. This CSM will join the two lots that the Donovan's own.

Supervisor Graham made a motion to approve the three waivers as recommended by the Ottawa Plan Commission and Town Planner. His motion was seconded by Supervisor Jones and carried unanimously.

Planner Scherer had also prepared a memorandum regarding the CSM for Gary and Gwen Heath. It said that the Plan Commission and Town Board reviewed and approved a CSM for the Heaths in December of 2018. Mr. Heath did not understand that he had to record the CSM within 90 days of approval by the Town Board. Therefore, he has requested additional time in which to finalize and record the CSM with the Waukesha County Register of Deeds.

Planner Scherer recommended that an extension of time be granted to June 25, 2019, to finalize the CSM, obtain the necessary signatures, and record the CSM with the Waukesha County Register of Deeds. Supervisor Graham made a motion to grant an extension to Gary and Gwen Heath, giving them time to finalize and record their CSM by June 25, 2019. His motion was seconded by Supervisor Jones and carried unanimously.

Dan Bartels from the Pretty Lake Advancement Association (PLAA) submitted a request for a fireworks display over Pretty Lake on Saturday, July 6, 2019 (Rain date – Sunday, July 7, 2019). Supervisor Jones made a motion to approve the annual fireworks display at Pretty Lake on July 6, 2019, with a rain date of Sunday, July 7, 2019. Supervisor Wiedenman seconded the motion. Supervisor Jones amended his motion, by adding a condition of approval, requiring the PLAA to furnish the Town of Ottawa with a certificate of insurance from Spectrum Pyrotechnics, Inc., that shows the Town of Ottawa as an additional insured. Supervisor Wiedenman accepted the amendment to the motion, and it carried unanimously.

Anne Bretl was present to request permission to set up a portable slalom course and ski jump on Pretty Lake over the summer. This is the same request the Bretl's have made for many years. Anne read aloud the conditions that have been imposed previously as follows:

1. The hours are limited to 11:00 A.M. to 6:00 P.M.
2. The four buoys must be removed every night.
3. The course cannot be in operation on the weekends and/or holidays.
4. The course is restricted to the west side of the lake.
5. The ski jump must be removed every night.

Supervisor Jones made a motion to approve the Bretl's request for a portable slalom course and ski jump on Pretty Lake over the summer, with the same conditions imposed as in previous years as listed above. His motion was seconded by Supervisor Graham and carried unanimously.

Jack Nissen, President of the Village of Dousman, had asked Chairman Rupp if the Town of Ottawa would like to share the cost of chip sealing Mill Pond Road this year. At the previous meeting, Town Supervisors had asked how the PASER report scored Mill Pond Road, and tabled this item until they had more information in which to base a decision.

The PASER report was reviewed at the May 13 meeting of the Town Board. The Board found that Mill Pond Road is rated 8, on a scale from 1 to 10. Engineer Sean Sullivan suggested that the Town not waste its money on a road that carried a score of 8.

A motion was made by Supervisor Jones, saying that based on the PASER report, the Town Board elects not to seal coat Mill Pond Road. Supervisor Graham seconded the motion, and it carried unanimously.

Chief Brad Bowen from the Western Lakes Fire District was present, and reported that they are seeing a 14.7% increase calls, over 2018. They responded to 376 calls in April. He reviewed his monthly report with the Town Board.

The Clerk recently received a letter from the State of Wisconsin Department of Employee Trust Funds. It said that the governing board of the Town is required to sign and submit an updated resolution to participate in the Wisconsin Public Employer Group Health Insurance program.

Supervisor Wiedenman made a motion to adopt Resolution 5-19, Existing Employer Update Resolution Wisconsin - Public Employers' Group Health Insurance Program. His motion was seconded by Supervisor Graham and carried unanimously.

Supervisor Graham made a motion to reappoint both Warren Mundschau and Michael Jones to three-year terms on the Ottawa Plan Commission. His motion was seconded by Supervisor Wiedenman and carried unanimously.

Supervisor Jones made a motion to reappoint the Town Clerk/Treasurer to a two-year term. His motion was seconded by Supervisor Graham and carried unanimously.

Chairman Rupp announced that she is working with the Deputy Clerk Lori Geyman on the design of a sign, outlining certain items that cannot be dropped off during garbage collection on Saturday mornings.

Supervisor Wiedenman mentioned that he had contacted the Building Inspector regarding a broken shutter that fell off of the Town Hall. The Building Inspector and Deputy Clerk found a replacement, purchased it, and the Building Inspector will install it.

Supervisor Wiedenman announced that the Town will be receiving a recycling grant from the State of Wisconsin in the amount of \$2,935.32.

Supervisor Graham made a motion to approve the bills for payment as listed, in addition to payroll and withholding checks for M Klein and L Geyman, and Cardmember Service when the invoice arrives. His motion was seconded by Supervisor Wiedenman and carried unanimously.

Supervisor Graham made a motion to approve the minutes from the meeting held on April 8, 2019, as corrected. His motion was seconded by Supervisor Jones and carried unanimously.

Supervisor Jones made a motion to approve the minutes from the meeting held at the Summit Village Hall, on May 1, 2019 as presented. His motion was seconded by Supervisor Graham and carried unanimously.

Supervisor Jones made a motion to adjourn. His motion was seconded by Supervisor Wiedenman and carried unanimously.

Respectfully submitted, Melissa M. Klein, CMC, WCMC, Clerk/Treasurer, Town of Ottawa