

**OTTAWA TOWN BOARD**  
**Meeting Minutes – July 8, 2019**

The meeting of the Ottawa Town Board was called to order by Chairman Rupp at 6:00 P.M. Roll call attendance was taken, and Town Supervisors Graham, Wiedenman, and Jones were present. Supervisor Smukowski was absent.

The recording device was inoperable at this meeting. This meeting was not recorded.

Western Lakes Chief Brad Bowen was present for his monthly update of department activities. He said that the amount of calls they receive is up 15% when compared to last year. In his report, Chief said that the increasing call volume is making it difficult for employees to work a shift for the District and then go work their fulltime jobs. Increased staffing is a priority to address burnout and response time priorities.

Matt Haerter was hired as the new full-time Assistant Chief.

The 5-year Capital Improvement Plan for the Western Lakes Fire District (WLFD) was reviewed. Chief explained that the plan was amended at an owner's meeting held on June 26<sup>th</sup>. Both the City of Oconomowoc and the Village of Summit voted to reduce the amount of money included in the 2020 capital budget for a rehab unit, from \$80,000.00 to \$40,000.00.

Supervisor Graham made a motion to approve the Capital Budget for 2020 for the WLFD as presented. His motion was seconded by Supervisor Wiedenman and carried unanimously.

A Technical Rescue Service Contract with the City of Waukesha was considered. Supervisor Jones said that there has not been any incidents in the Town of Ottawa that would require the special services offered by the City of Waukesha. We do not have that level of construction in Ottawa. If their services were ever needed, the Board would choose to charge back the fees to the landowner benefitting.

Supervisor Jones made a motion to not support the Technical Rescue Service Contract with the City of Waukesha. His motion was seconded by Supervisor Graham and carried unanimously.

Proposed Ordinance #7-19- An Ordinance to establish fire department fees and procedures for administration of fire department fees was discussed.

Attorney Eric Larson drafted this ordinance so that the Western Lakes Fire District can charge for fire inspections. It is anticipated that the four owner municipalities of WLFD will adopt this ordinance.

Supervisor Jones made a motion to support Ordinance #7-19 as presented. His motion was seconded by Supervisor Graham and carried unanimously.

Supervisor Jones made a motion to support Resolution #7-19 – A Resolution to establish fire department fees pursuant to Sec. 5.09 of the Town Code. His motion was seconded by Supervisor Graham and carried unanimously

Supervisor Smukowski arrived at 6:28 P.M.

Supervisor Wiedenman made a motion to approve the Treasurer's monthly activity report as presented. His motion was seconded by Supervisor Graham and carried unanimously.

Supervisor Wiedenman made a motion to accept the Building Inspector's monthly activity report as presented. His motion was seconded by Supervisor Jones and carried unanimously.

The Town Engineer's monthly status report was discussed. The Clerk informed the Board that she has recently received an invoice from Ruckert and Mielke, totaling approximately \$8,400.00 for the 2019 road program. The invoice included charges from February and March of this year. Supervisor Jones suggested that the bill not be paid. Ruckert and Mielke said that the Town would be charged no more than \$40,000.00 for their involvement in the Town's 2019 road program. The Town has been billed for, and paid well over \$20,000.00 so far, and nothing has moved forward with the project. Supervisor Jones suggested that we should not pay Ruckert and Mielke the remainder of the \$40,000.00 until next year.

Supervisor Graham made a motion to accept the Engineer's status report as presented. His motion was seconded by Supervisor Wiedenman and carried unanimously.

Supervisor Jones reported that the Kettle Moraine Junior Lasers hosted a baseball tournament at Ottawa Park. There will be a softball tournament at Ottawa Park the weekend of July 12-14. Everything is going well.

Supervisor Wiedenman showed the Board members what he had prepared as a job posting for a lead recycle/trash day person. After discussion, Supervisor Graham made a motion to approve the amended job posting and push it out there. His motion was seconded by Supervisor Jones and carried unanimously.

Chairman Rupp circulated pictures of trees that she thought would work well in the Town Hall yard. She would like to purchase and plant a tree in honor of Dick Arrowood who held the office of Town Supervisor and Town Chairman for many years. She would like it planted between the Town Hall and the oil building, where a cedar tree was located. Supervisor Jones made a motion to purchase the "red" tree for planting as suggested. His motion was seconded by Supervisor Wiedenman and carried unanimously.

Town Planner Sandy Scherer had prepared a memorandum for the Board members, dated July 8, 2019. It said that Certified Survey Map (CSM) #11135 was recorded in 2014, and contained a note for the lots within the CSM relative to preserving the Class I and II prime agricultural soils as open space in accordance with the RRD-5 Zoning District language in effect at the time. In 2016 Waukesha County adopted revised zoning codes eliminating the prime soils requirement

and therefore the preservation of such soils is no longer required in the RRD-5 and AD-10 Districts. CSM #11135 is a location where this preservation requirement no longer applies. Therefore, the property owner of Lot 1 is requesting to revise the note on the recorded CSM and eliminate his lot from this requirement. In order to accomplish this, a Release and Re-creation of Restrictions must be approved by the parties that signed the CSM – the Town and the County. Planner Scherer recommended the Town Board approve the requested Release and Re-creation of Restrictions for Lot 1 of CSM #11135.

Supervisor Graham made a motion to release and re-create restrictions for Lot 1, CSM #11135. His motion was seconded by Supervisor Jones and carried unanimously.

Town residents Carey Dentice and his wife were present, with public comments. Carey was very upset about the setback restrictions he will have to follow on Waterville Road, as he wants to erect a barn on his property. He is not able to locate it where he desires, due to the setback requirement. He was told that is a Waukesha County zoning issue where the Town Board has no jurisdiction. Mr. Dentice was also very upset about the speeding cars that travel in front of his house on Waterville Road. The Board members suggested that he could speak with the Waukesha County Sheriff's Department.

Waukesha County Supervisor Chuck Wood stopped by. He said that he had received a complaint from a woman who was unhappy that road work was being done on some of the County roads that she uses in her daily commute to and from work.

Chairman Rupp asked if the Board members were interested in placing an item on the August agenda, to discuss what might happen in 2039 when a sizeable portion of the Town of Ottawa will be annexed into the Village of Dousman, per a border agreement between the 2 municipalities. It was decided to place this item on the August agenda for discussion.

Repair work is being done on the back hoe that the Town owns.

Supervisor Graham made a motion to approve payment for the bills as listed, in addition to payroll and related withholding checks for L Geyman and M Klein, Cardmember Services, We Energies, Erspamer Plumbing and Yoder Heating. Supervisor Jones seconded the motion and it carried unanimously.

Supervisor Wiedenman made a motion to accept the minutes from the meeting held on June 10, 2019, as presented. His motion was seconded by Supervisor Jones and carried unanimously.

Supervisor Wiedenman made a motion to adjourn. His motion was seconded by Supervisor Graham and carried unanimously.

Respectfully submitted, Melissa M. Klein, WCMC, Clerk/Treasurer, Town of Ottawa