

OTTAWA TOWN BOARD
Meeting Minutes – August 12, 2019

The meeting of the Ottawa Town Board was called to order at 6:00 P.M. Roll call attendance was taken, and Town Supervisors Graham, Smukowski, Wiedenman and Jones were all present.

Supervisor Jones made a motion to approve the Treasurer's monthly activity report as presented. His motion was seconded by Supervisor Wiedenman and carried unanimously.

Supervisor Wiedenman made a motion to approve the Building Inspector's monthly activity report as presented. His motion was seconded by Supervisor Smukowski, and carried unanimously.

Supervisor Graham made a motion to accept the Engineer's status report as presented. His motion was seconded by Supervisor Wiedenman and carried unanimously.

There was no park update.

Planner Sandy Scherer prepared a memorandum for the Town Board regarding a Final Certified Survey Map (CSM) for James and Joyce Brahm. It said that the Plan Commission reviewed the Final CSM on August 5, 2019, and unanimously recommended approval of the Final CSM to the Town Board subject to the Planner and Engineer comments and the Town's standard CSM conditions. Planner Scherer recommended the Town Board also approve the Final CSM request.

Supervisor Graham made a motion to approve the Final CSM for James and Joyce Brahm, per the Plan Commission, Town Planner and Two Engineer recommendations. His motion was seconded by Supervisor Jones and carried unanimously.

Supervisor Wiedenman made a motion to approve the Waukesha County Data Processing Service contract for property tax for 2020-2021 as presented. His motion was seconded by Supervisor Jones and carried unanimously.

Supervisor Jones reported that there is no speed limit sign posted on southbound Gramling Lane. The Village of Dousman dropped the speed limit on their portion of Gramling Lane down to 25 MPH. Supervisor Jones suggested that a 45 MPH speed limit sign needs to be posted south of the Glacial Drumlin Trail. He added that there were no speed limit signs posted on northbound Gramling Lane either. Town Ordinance says it should be posted at 45 MPH. The Board members agreed that one speed limit sign should be posted just south of the Glacial Drumlin Trail, for southbound traffic, and one sign should be posted after the Gramling Lane and Kincaid Lane intersection, for northbound traffic.

Chairman Rupp explained that she spoke with someone at the Waukesha County Dispatch Center to ascertain how the call-list works for road emergencies in the Town of Ottawa. In an emergency, Dispatch will contact the Town Hall during regular business hours. After hours, they will contact Chairman Rupp first, followed by Supervisor Wiedenman. Supervisor Smukowski said that he would okay with being the third emergency contact. Supervisor Graham

made a motion to make Supervisor Smukowski third on the list of road emergency contacts. His motion was seconded by Supervisor Jones and carried unanimously.

Chairman Rupp added, if a tree goes down on a Town road, and causes a safety issue, Dispatch will call the Western Lakes Fire District to move it out of the way. At that point the Fire Chief should contact Chairman Rupp, and she will call Bark River Tree and Landscaping to clean it up.

Chairman Rupp asked the Board members if they were interested in acting as a lake liaison for the Town. It would require attending meetings for both the Pretty Lake Protection and Rehabilitation District, and the School Section Lake Management District. Supervisor Smukowski said that he would do it. Supervisor Jones made a motion to appoint Supervisor Smukowski to the position of lake liaison for the Town of Ottawa. His motion was seconded by Supervisor Wiedenman and carried unanimously.

Chief Brad Bowen from the Western Lakes Fire District stopped in to update the Board on department activities. Chief reminded the Board that the owner's operating budget meeting will be held at the Village of Summit Hall on September 18th.

Chairman Rupp reported that she was recently contacted by Craig Webster of the Wisconsin DNR. He wanted to know how the Gramling Lane replacement project went, as he never received any return calls from Ruckert and Mielke. He thought that it might be more cost effective to go with a metal culvert rather than concrete.

Supervisor Jones made a motion to table the topic of purchasing and planting a tree in honor of Gary Goodchild. His motion was seconded by Supervisor Graham and carried unanimously.

There was a brief discussion about tax concerns when a portion of the Town of Ottawa will become the Village of Dousman in 2039 per the Boundary Agreement. Supervisor Jones said that the homes that will be lost do not equate to enough to hurt us.

There was a request from the Berkeley Running Club Red Socks for a Temporary Class B Retailers License for the North Face Endurance Challenge event in the Kettle Moraine State Forest on September 14th and 15th, 2019. Supervisor Jones made a motion to approve the issuance of the license. His motion was seconded by Supervisor Wiedenman and carried unanimously.

The Town Clerk received 6 applications for Operator's Licenses for the North Face Endurance Challenge event. Supervisor Graham made a motion to issue Operator Licenses to all six applicants, assuming the background checks are all good. His motion was seconded by Supervisor Jones and carried unanimously.

Discussion followed regarding the maintenance of the tank at the Parry Road Springs. The wood covering the stainless-steel tank is in disrepair. Supervisor Jones advised that there is no documentation to show ownership. Supervisor Graham made a motion to replace the rotting

wood covering the stainless-steel tank at the Parry Springs site. His motion was seconded by Supervisor Smukowski and carried unanimously.

When discussing the lead recycle position job, Supervisor Wiedenman has had no responses. He said that he would put the job information on other social media sites. Chairman Rupp said that she would buy a few “Help Wanted” signs and have copies of the job outline available.

There was no public comment.

There was no correspondence.

Supervisor Graham made a motion to pay bills as listed, in addition to payroll and associated withholding checks for M Klein and L Geyman, Cardmember Services, and We Energies. His motion was seconded by Supervisor Jones and carried unanimously.

Supervisor Jones made a motion to approve the minutes from the meeting held on July 8, 2019, as presented. His motion was seconded by Supervisor Graham and carried unanimously.

Supervisor Wiedenman made a motion to adjourn. His motion was seconded by Supervisor Graham and carried unanimously.

Respectfully submitted, Melissa M. Klein, WCMC, Clerk/Treasurer, Town of Ottawa