

## **OTTAWA TOWN BOARD**

### **Meeting Minutes – September 9, 2019**

The meeting of the Ottawa Town Board was called to order by Chairman Rupp. Roll call attendance was taken, and Town Supervisors Jones, Smukowski, and Wiedenman were present. Supervisor Graham had to leave due to a family emergency.

The Board members reviewed the Treasurer's monthly activity report. The Town owned back hoe was repaired. The cost is approximately \$8,000.00. This expense was not included in the 2019 budget, and Town Clerk Treasurer, Melissa Klein, wanted to know how the repair costs would be paid for. The Board suggested that the bill be divided in thirds, as the park, cemetery and recycle center all use it. A budget amendment for this expense will be placed on the October Town Board agenda.

Supervisor Jones made a motion to accept the Treasurer's monthly activity report as presented. His motion was seconded by Supervisor Wiedenman and carried unanimously.

After review, Supervisor Wiedenman made a motion to accept the Building Inspector's monthly activity report as presented. His motion was seconded by Supervisor Smukowski and carried unanimously.

There was nothing new to add to the Engineer's report, so he didn't submit one.

Western Lakes Fire District's Chief Brad Bowen dropped off his monthly update materials, but had to leave to attend another meeting. The Fire District's 2020 operational budget meeting is scheduled for Wednesday, September 18, 2019, at 6:30 P.M., at the Village of Summit municipal building.

Supervisor Jones made a motion to accepted the WLFD update as presented. His motion was seconded by Supervisor Wiedenman and carried unanimously.

Supervisor Jones reported that everything is done for the year at Ottawa Park. Everything is shut down. Watering was minimal this year due to a lot of rain. Currently, Mike Kilsdonk is putting infield mix on the low spots and bases on the baseball fields. This will give it a chance to settle over the winter.

Mike Hart was present with other residents from Pretty Lake. Recently, someone's pet was run over by a speeding driver on Pretty Lake Road. Some of the residents on the lake would like the speed limit reduced. Chairman Rupp let them know what that process entails, and the costs involved. They would like more speed limit signs placed around the lake, particularly on the west side of the lake. It was suggested that they work with the Waukesha County Sheriff's Department.

Mr. Hart said that he heads up the Neighborhood Watch group on the lake. People drive way too fast around the lake. Everybody. Residents, guests, delivery trucks, buses, etc.

Supervisor Jones suggested that speed signs don't do much for lake residents. Supervisor Smukowski suggested that the Board heard this same complaint a few months ago, from a resident on Waterville Road. How much does the Town want to get involved?

Mike Hart referred to a rumble strip mat that could be laid down on the road, and wondered if that would be allowable. The Board members did not think that was a good idea.

Jenny Casper, a long-time Pretty Lake resident was present, and is also concerned about the speeding. Jacob Schindler, another Pretty Lake resident, reported that no one stops at the stop sign coming into the subdivision either.

Supervisor Jones suggested that the Board wait for a recommendation from Mike Hart and Dan Bartels to Chairman Rupp and Norm Hausser as to where and how many speed limit signs they would like posted. That's the first step. Supervisor Jones also suggested that the residents keep on the Waukesha County Sheriff's Department to issue citations.

Supervisor Jones made a motion to table this item, until the Board received input from the Pretty Lake representatives regarding where they would like new speed limit signs posted. His motion was seconded by Supervisor Smukowski and carried unanimously.

Discussion followed regarding the possibility/necessity of the installation of a French drain on the northeast corner of Holland Land and Waterville Road. Norm Hausser was present at the meeting. He and Supervisor Smukowski explained that the asphalt flume is not positioned correctly, and water pools on the road. It's a safety issue.

Supervisor Wiedenman made a motion to approve the installation of a French drain in the location described above. His motion was seconded by Supervisor Jones. Supervisor Smukowski abstained. The motion carried.

Chairman Rupp reported that she did not receive any bids to replace the cover on the stainless-steel tank known as Parry Springs. The redwood that now covers the tank is showing its age. Norm Hausser said that he would make the repairs. He will use composite lumber, and fashion a dog house style cover over the tank. Supervisor Jones said to make sure that nothing used in the composite lumber is a pollutant, and that stainless-steel screws are used.

Parry Road residents Bill and Jean Bosenbecker were in attendance. Bill questioned the ownership of the Parry Springs. He was told that the site was located in the Town of Ottawa's road right-of-way. Jean wanted to know why we were doing this. Supervisor Jones said that we intend to maintain it, not improve the site. The Bosenbeckers suggested that if we make it look better, it will encourage usage. The people who stop to fill up jugs of water make noise, and often use the Bosenbecker's driveway to turn around and exit the area.

Supervisor Smukowski made a motion to approve the purchase and planting of a flowering crab tree in honor of Gary Goodchild, at a cost of \$275.00 installed. Mike Kilsdonk and Mark

Lurvey will plant the tree. His motion was seconded by Supervisor Wiedenman and carried unanimously.

Supervisor Wiedenman said that he placed the ad for a lead recycle position on a free website for 2 weeks, but has heard nothing. Supervisor Jones suggested that the Board budget for this position for 2020 and see what happens.

Supervisor Wiedenman made a motion to table this item to the October Board meeting. His motion was seconded by Supervisor Jones and carried unanimously.

Chairman Rupp updated the Board members with information from the Town Engineer. He said that he would include a metal culvert as a bid item in the Gramling Lane project specs, at no cost to the Town.

Supervisor Wiedenman suggested that a speed limit sign on Gramling Lane be located south of the bike trail.

Supervisor Jones made a motion to approve the issuance for another Operator's license to be issued for the North Face Endurance Challenge that will be held in the State forest on September 14<sup>th</sup> and 15<sup>th</sup>. A background check was performed without issue. His motion was seconded by Supervisor Smukowski and carried unanimously.

The Board members had received a copy of the 2019 PASER road ratings. The previous month they were asked to look at the report, and determine what they might like to do as a road project in 2020. Chairman Rupp informed the Board members of a new 29-million-dollar grant program in the State. It is a 90/10 matching grant for certain road projects. Supervisor Wiedenman said that he could work on the application language.

School Section Lake resident John Manthe was present. He informed the Board members that the chip seal that was applied to School Section Lake Drive last year is not adhering to the road in front of his house. He also said that the "No Parking" signs around the lake look bad.

Supervisor Wiedenman made a motion to table the PASER review, and future proposed road maintenance projects to the October Board meeting. His motion was seconded by Supervisor Jones and carried unanimously.

A request was received from the Waukesha County Land Conservancy for a Temporary Class B Retailers License for Oaktober Fest, a fundraiser they will host that will be held on October 5, 2019, at W394S4086 CTH Z, Dousman, WI, 53118. Supervisor Wiedenman made a motion to approve the request and issue a Temporary Class B Retailers License to the Waukesha County Land Conservancy. His motion was seconded by Supervisor Jones and carried unanimously.

A request for Operator's Licenses for the Oaktober Fest event hosted by the Waukesha County Land Conservancy was received. The Town Clerk processed 3 applications, all without issue.

Supervisor Jones approve the issuance of Operator license to 3 applicants to serve beer at Oaktober Fest. His motion was seconded by Supervisor Wiedenman and carried unanimously.

There was no public comment.

Supervisors Jones, Wiedenman, Smukowski and Graham, prefer to receive their meeting packets via email.

Supervisor Jones made a motion to pay the bills as listed, in addition to payroll and withholding checks for L Geyman and M Klein, We Energies, John's Disposal and Cardmember Services. Supervisor Wiedenman seconded the motion, and it carried unanimously.

Supervisor Jones made a motion to approve the minutes from the meeting held on August 12, 2019, as written. His motion was seconded by Supervisor Wiedenman and carried unanimously.

Supervisor Wiedenman made a motion to adjourn. His motion was seconded by Supervisor Jones and carried unanimously.

Respectfully submitted, Melissa M. Klein, CMC, WCMC, Clerk/Treasurer, Town of Ottawa