

OTTAWA TOWN BOARD
Meeting Minutes – November 11, 2019

A public hearing was called to order at 6:00 P.M., by Chairman Rupp. The public hearing was held to consider amending the Town of Ottawa Comprehensive Development Plan (CDP) map adopted in 2009, for property owned by the School Section Lake Management District, as follows: Amend the Town's CDP map from the Suburban Density Residential II category to the Governmental and Institutional category, consisting of approximately 1.9 acres to be amended, for the property described as Lot 8, CSM No. 710, Volume 4, Page 291, located in the SE1/4 of Section 17, T6N, R17E, Town of Ottawa.

Town Planner Sandy Scherer was present. She read aloud the legal notice that was published, regarding the public hearing on this matter. She shared with the Town Board a Planner Report and Recommendation that she presented to the Ottawa Plan Commission on September 9th, addressing this subject. She had also prepared a proposed ordinance.

As there were no questions, Supervisor Graham made a motion to close the public hearing. His motion was seconded by Supervisor Jones and carried unanimously.

Immediately following, Chairman Rupp called the meeting of the Ottawa Town Board to order. Roll call attendance was taken, and Town Supervisors Graham and Jones were present. Supervisors Smukowski and Wiedenman were absent.

The Town Chairman announced to all those present the fact that the Board intends to convene themselves in closed session to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, requiring a closed session pursuant to Section 19.85 (1)(c), Wisconsin Statutes. The Town Board will discuss Town employees job performances and job description.

Supervisor Jones made a motion to approve the monthly activity report that was submitted by the Town Treasurer. His motion was seconded by Supervisor Graham and carried unanimously.

After review, Supervisor Graham made a motion to approved the Building Inspector's monthly activity report as presented. His motion was seconded by Supervisor Jones and carried unanimously.

Supervisor Jones made a motion to approve Ordinance #11-19, An Ordinance to adopt a Comprehensive Development Plan Map Amendment (Recommended Land Use Plan Map for the Town of Ottawa – 2035) pursuant to Section 66.1001 of the Wisconsin Statutes, for property owned by the School Section Lake Management District. His motion was seconded by Supervisor Graham and carried unanimously.

Town Planner Sandy Scherer had prepared a memorandum for the Town Board members, regarding the Release and Re-creation of Restrictions for CSM #11410 and Declaration of Restrictions Doc No 418960. It said that Randy Walters received approval of a CSM and

variances in 2016, but did not move forward with the project, causing some of the deadlines of the approvals and permits lapsed requiring him to start over resulting in this Release and Re-creation of Restrictions.

The Waukesha County Board of Adjustment again granted variances in September of 2019, including rescinding the previous CSM restrictions (note) and Declaration of Restrictions, and requiring a new restriction (note) to be placed on Lot 1 of the CSM. Since the Town Board approved the original CSM, they must approve of the Release and Re-creation of Restrictions. If the Town Board is agreeable to the new language, proposed for the CSM, they can approve the same.

Planner Scherer recommended the Town Board approve the requested Release and Re-creation of Restrictions.

Supervisor Jones made a motion to approve the requested Release and Re-creation of Restriction for Randy Walters as described above. His motion was seconded by Supervisor Graham and carried unanimously.

Supervisor Wiedenman arrived at 6:12 P.M.
Supervisor Smukowski arrived at 6:15 P.M.

Supervisor Jones made a motion to accept the Town Engineer's monthly status report as presented. His motion was seconded by Supervisor Wiedenman and carried unanimously.

Kettle Moraine School District (KMSD) Superintendent Pat DeKlotz and CFO John Stellmacher were present to discuss the economic impact and viability of the KMSD.

Western Lakes Fire District Chief Brad Bowen stopped in for an update of department activities.

Chairman Rupp explained that Mike Hart, a Pretty Lake resident, could not attend the meeting. Mike Hart was the resident that brought a request to the Town Board for more speed limit signs around Pretty Lake. The Town Attorney told Chairman Rupp that if the Town Engineer says that the number and location of speed sign currently posted around the lake is acceptable, we're okay.

Supervisor Jones made a motion to contact Sean Sullivan, the Town Engineer, and ask him to take a look at the number and location of speed limit signs posted along Pretty Lake Roads, using State standards. Supervisor Jones also asked that the Town Engineer let the Town Board know what the State standards are for number and location of speed limit signs, for future use. His motion was seconded by Supervisor Smukowski and carried unanimously.

Supervisor Smukowski asked to have the Town Engineer explain to the Town Board what the yellow 15 MPH signs posted on the east side of the lake are for. Chairman Rupp said that they were cautionary speed limits.

Supervisor Graham made a motion to not adopt a proposed Ordinance adopting Wisconsin Administrative Code SPS 316.011(1). His motion was seconded by Supervisor Wiedenman and carried unanimously.

Supervisor Wiedenman said that he will have a telephone interview with an applicant for the lead recycle position.

Chairman Rupp said that the Town needs an Emergency Plan.

After review, Supervisor Graham made a motion to accept the 2020 rates from John's Disposal Service as presented. His motion was seconded by Supervisor Wiedenman and carried unanimously.

Chairman Rupp reported that she had spoken to the Town Engineer, Sean Sullivan, regarding the Multimodal Local Supplement (MLS) program being offered by the Wisconsin Department of Transportation. He said that "economic impact" is key in the application process. He said that he would list that improvements (culvert replacement) made to Gramling Lane would be good for the Badger Kart Club and provide better navigability for kayakers.

Engineer Sullivan also said that he cannot let bids for the Gramling Lane road project while the Town is applying for the MLS grant. The Department of Transportation suggested that they would be able to notify the municipalities chosen to receive grant funding by mid-December.

Town Code Section 9.01 – Peace and Order, was discussed. Someone asked Supervisor Graham a question about the Town's regulation of guns and ammunition. He is looking for clarification. Supervisor Jones made a motion to table this item to the December Town Board meeting, and asked the Board members to read the applicable section of the Town Code prior to the meeting. His motion was seconded by Supervisor Wiedenman and carried unanimously.

Supervisor Jones made a motion to accept the Letter of Understanding from Rotroff, Jeanson, SC as presented. His motion was seconded by Supervisor Graham and carried unanimously.

Supervisor Wiedenman made a motion to approve an Addendum to Extend Current Assessor Services Contract with the Schultz Appraisal Agency, LLC., for a three-year period from January 1, 2020 to December 31, 2023, with all terms and conditions remaining the same except for new compensation to be \$25,000.00 annually. His motion was seconded by Supervisor Graham and carried unanimously.

There was no public comment.

Chairman Rupp reported that she received information from the Town Chairman of the Town of Genesee regarding a meeting at the Genesee Town Hall, on December 4, 2019, at 9:00 A.M.

Chairman Rupp received a thank-you note from the Oconomowoc Area Senior Center after receiving the Town's donation.

Chairman Rupp said that she received information from Delta 3, an engineering firm out of Platteville.

Supervisor Graham made a motion to approve the minutes from the meeting held on September 18, 2019, as presented. His motion was seconded by Supervisor Wiedenman and carried unanimously.

Supervisor Wiedenman made a motion to approve the minutes from the meeting held on October 14, 2019, as presented. His motion was seconded by Supervisor Jones and carried unanimously.

Supervisor Graham made a motion to approve the minutes from the meeting held on October 28, 2019, as amended. His motion was seconded by Supervisor Wiedenman and carried unanimously.

Supervisor Graham made a motion to approve the minutes from the meeting held on November 4, 2019, as presented. His motion was seconded by Supervisor Wiedenman and carried unanimously.

Supervisor Graham made a motion to approve the closed session minutes from the meeting held on November 4, 2019, as presented. His motion was seconded by Supervisor Wiedenman and carried unanimously.

Supervisor Graham made a motion to pay bills as listed, in addition to payroll and associated withholding checks for L Geyman and M Klein, and Cardmember Services. His motion was seconded by Supervisor Jones and carried unanimously.

Upon motion, duly made and seconded and acted upon by roll call vote of the majority of the members present, pursuant to Sec. 19.85 (1)(c), Wis. Statutes an Executive Session will take place. At the conclusion of the Executive Session, the Town Board will reconvene in Open Session to take action on the matters that were discussed in closed session, regarding Town employees job performances and job description.

Respectfully submitted, Melissa M. Klein, WCMC, Clerk/Treasurer, Town of Ottawa