

## **OTTAWA PLAN COMMISSION**

### **Meeting Minutes – December 2, 2019**

The Ottawa Plan Commission conducted a public hearing for the request of Adam Craft, S35 W38049 Dolmar Park Road, Dousman, WI, to conduct Land Altering Activities for a pond and berming on his property. Planner Scherer read the Notice of Public Hearing. Adam Craft was present. Chairman Rupp ask for Roll Call Attendance to be taken. Commissioners Mundschau and Weber, as well as Supervisor Graham were present. Mr. Craft would like the safety shelf recommendation to be reconsidered as he won't be able to achieve the desired depth of the pond otherwise. Planner Scherer stated that the standards come from the Land Resources Division on any pond in the County's zoning jurisdiction. The safety shelf is for protection. Planner Scherer also noted there is concern about liability if someone is hurt or worse. Commissioner Weber inquired as to the requested depth of the pond (12 feet). Mr. Craft responded that the depth is needed to stock the pond with fish. The petitioner indicated his consultant has another idea that he could provide information for. Chairman Rupp asked that the record show that no other public was in attendance for comments. The pond will have a built-in overflow trench, will be aerated, chemicals will be used for weed control, etc., and the stone for the first few feet provides filtration so there is less long term maintenance of the pond. Commissioner Mundschau made a motion to close the public hearing. The motion was seconded by Supervisor Graham and it carried unanimously.

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Chairman Rupp called the regular meeting of the Ottawa Plan Commission to order.

The first item on the Agenda was for Discussion and Action for Adam Craft – Land Altering Activities Conditional Use for a pond and berming. Planner Scherer read from her report. Commissioner Weber stated that Mr. Craft should get more specifics about the most viable options and other avenues for safety of the pond. Commissioner Weber asked Planner Scherer and the petitioner if they could research as to how much depth and area fish need if the safety shelf were also installed. The petitioner should also provide the specifications on his consultant's other idea as well as a basic sketch showing the revised slope of the pond, etc.

Since more information may be presented at the next meeting, Commissioner Weber made a motion to re-open the Public Hearing for Adam Craft and postpone the hearing until Jan 6, 2020 at 6:30 p.m. The motion was seconded by Supervisor Graham and the motion carried unanimously.

Commissioner Weber made a motion to table the Discussion and Action for Adam Craft until Jan 6, 2020 at 6:30 p.m. The motion was seconded by Supervisor Graham and the motion carried unanimously.

The next item on the agenda was for Soli Deo Gloria, LLC, Mike and Petra Dekan, agents, for property located in the SW 1/4, Section 1, T6N, R17E, on Waterville Road, Dousman, WI, for consideration of a Preliminary CSM and any necessary waivers. The Dekans were not in

attendance. Planner Scherer read from her report. There needs to be an easement agreement submitted for several reasons as outlined in the report/recommendation in order for the consideration of the CSM to move forward. Commissioner Weber made a motion to deny the Preliminary CSM request subject to the comments/conditions/reasons provided in the Planner's Staff Report and Recommendation and the Town's standard CSM conditions including, but not limited to, the lack of submittal of the Town Engineers comments, and that the final easement agreement be submitted in conjunction with a revised Preliminary CSM so the two documents can be reviewed together. The revised Preliminary CSM shall not be submitted until the easement agreement is finalized and is prepared for recordation in the Waukesha County Register of Deeds office in conjunction with the CSM. Further, the Plan Commission recommends no further action be taken on any waivers or action items at this time. The motion was seconded by Supervisor Graham and it carried unanimously.

After review by the Plan Commission, Chairman Rupp accepted the list of pending zoning violations.

There was no correspondence.

There was no public comment.

Supervisor Graham made a motion to approve the minutes from the meeting held on October 7, 2019. Commissioner Mundschau seconded the motion and it carried unanimously.

Supervisor Graham made a motion to adjourn. The motion was seconded by Commissioner Mundschau and it carried unanimously.

Respectfully submitted,

Lori Geyman

Deputy Clerk, Town of Ottawa