

# OTTAWA TOWN BOARD

## Notice of Meeting

The Ottawa Town Board will meet at the Ottawa Town Hall, located at W360S3337 State Road 67, Dousman, WI, 53118, on Monday, October 6, 2025, immediately following the Plan Commission meeting, to address the following agenda:

1. Call to order

The Town Chairman will announce to all those present the fact that the Board intends to convene themselves in closed session to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, requiring a closed session pursuant to Section 19.85(1)c). Specifically, the Town Board will discuss current Town employee wage considerations. Upon motion, duly made and seconded and acted upon by roll call vote of the majority of the members present, pursuant to section 19.85(1)c), Wis Statutes, an Executive Session will take place. At the conclusion of the Executive Session, the Town Board will reconvene in Open Session to take action on Town employee wage considerations.

2. Discussion/Action – Treasurer’s monthly financial activity report

3. Discussion/Action – Building Inspector’s monthly activity report

4. Discussion/Action – WLFD update

5. Discussion – Waukesha County Sheriff update

6. Public comment\*

7. Discussion/Action – Lawnmowing proposals consideration

8. Discussion/Action – Fire Fee Schedule A formula approval

9. Discussion/Action – Approval of application for license to serve fermented malt beverages and intoxicating liquor

10. Discussion/Action - Proposed 2025 Road Improvements – Pay Application #2 and Change Order #1 – Wolf Paving

11. Discussion/Action – 2025 LRIP application for 2026 biennium

12. Discussion/Action – Collins Engineers, Inc. – Bischel Dam IOM and EAP update

13. Discussion/Action – Guidelines for New Partner Municipalities joining WLFD

14. Discussion/Action – Snow & ice contract with Town of Eagle for 2025-2026 season

15. Discussion/Action – Roadside brushing quotes

16. Discussion/Action – Date for 2026 proposed budget hearing and special meeting of the electors

17. Discussion/Action – Large trash day volunteers

18. Discussion/Action – Cemetery survey update

19. Discussion – Lakes update

20. Discussion – Park update

21. Discussion/Action – Approval of minutes from August 11, 2025

22. Correspondence

23. Payment of bills

Upon motion, duly made and seconded and acted upon by roll call vote of the majority of the members present, pursuant to Sec 19.85(1)c) and 19.85(1)e), Wis Statutes, an Executive Session will take place. At the conclusion of the Executive Session, the Town Board will reconvene in Open Session to take action on the matters that were discussed in closed session, regarding current Town employee wage considerations.

24. Adjournment

\* **PUBLIC COMMENT:** The law grants citizens the right to *attend and observe* meetings of the governmental body. Wis. Stat. § 19.84(2) Public notice of a meeting “may” provide for a period of public comment. The Ottawa Town Board will receive information at the above stated meeting from the public during the allotted time as noted in the agenda, for a **two-minute** time period per person, with time extensions per the Chairperson’s discretion; with **all public comment closing after 30 minutes** per the Chairperson’s discretion, to allow for Town business to continue. No action will be taken under public comments.

It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than those governmental bodies specifically referred to above in this notice. Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Ottawa Town Hall at (262) 965-3228.

Lori Geyman, WCMC, Clerk, Town of Ottawa