

**OTTAWA TOWN BOARD**  
**Meeting Minutes February 12, 2024**

The meeting of the Ottawa Town Board was called to order by Chairman Rupp.

Roll call attendance was taken and Town Supervisors Graham, Jones, Smukowski and Wiedenman were present.

Supervisor Graham made a motion to accept the Treasurer's monthly financial activity report as presented. His motion was seconded by Supervisor Wiedenman and carried.

Supervisor Graham made a motion to accept the Building Inspector's monthly activity report as presented. His motion was seconded by Supervisor Smukowski and carried.

During public comment, the following residents and non-residents spoke:

Warren Mundschau, Hardscrabble Rd., spoke about additional traffic on Hardscrabble due to the Hwy. 18 road closure. He asked if the Sheriff could help monitor this area more. He also spoke to fire fees and the possibility for the board to consider lowering land/acreage costs in the formula.

No more public comment.

The next item on the agenda was a presentation by Tom Karthausser, Mukwonago Area School District. He spoke to the upcoming referendum to support the schools growth.

The next item on the agenda was Bart Nies, of Delta 3 Engineering. He spoke of the benefits of a Capital Improvement Plan (CIP) for Town roads. Supervisor Graham made a motion to do the CIP to include a minimum of 15 projects to review in July. The motion was seconded by Supervisor Wiedenman and carried.

Mr. Nies explained some options for our 2024/2025 road projects and LRIP program, should the grant be awarded. He inquired as to the work that the Board would like to schedule for 2024. Supervisor Jones made a motion to table this item to the March 11, 2024 meeting. The motion was seconded by Supervisor Graham and carried.

Supervisor Graham made a motion to approve the temporary liquor license to Dousman Gun Club. The motion was seconded by Supervisor Smukowski and carried.

Supervisor Graham made a motion to approve the beverage server licenses. The motion was seconded by Supervisor Smukowski and carried.

Supervisor Wiedenman made a motion to appoint Tim Wiedenbauer to the Plan Commission to fill an open seat for the term ending 2025. The motion was seconded by Supervisor Graham and carried.

Discussion was had regarding the update to Town statute 9.01(2)(3) regarding distance from buildings and subdivisions. Supervisor Graham made a motion to strike section 9.01(2)(a)(b) and update the ordinance to follow current DNR regulations and rules. The motion was seconded by Supervisor Smukowski and carried.

Supervisor Graham made a motion to approve the Lake Country Municipal Cour successor agreement to add City of Delafield. The motion was seconded by Supervisor Smukowski and carried.

Supervisor Graham made a motion to repeal Lake Country Municipal Court ordinance 1-22 and approve ordinance 2-24. The motion was seconded by Supervisor Smukowski and carried.

Chairman Rupp explained the requirement to inventory 6'-20' culverts. The WI Towns Association recommends the use of Delmore to all Towns to have consistency in the reporting. The culvert inventory will be reimbursed by the State at the actual cost of \$100/culvert. Supervisor Graham made a motion to approve the contract with Delmore. The motion was seconded by Supervisor Jones and carried.

Clerk Geyman gave an update on insurance quotes for the Town.

Discussion was had regarding the upcoming Board of Review. Supervisor Smukowski and Supervisor Wiedenman will take the training required.

Supervisor Graham made a motion to close the Town's ISB money market and put that into the sweep account at the higher interest rate. The motion was seconded by Supervisor Jones and carried.

Discussion was had regarding the proposal for codification services with General Code. Supervisor Graham made a motion to approve the contract with General Code. The motion was seconded by Supervisor Smukowski and carried.

Some discussion was had regarding roadside brushing. Supervisor Smukowski shared a quote from Northwest Services for roadside brushing to compare costs. Supervisor Jones made a motion to cancel the rental of brushing equipment and have Northwest Services do 80 hrs. of brushing, to negotiate the rate and to add rates and routes to next months agenda. The motion was seconded by Supervisor Smukowski and carried.

Clerk Geyman shared security concerns in the Cemetery. The board discussed options. Supervisor Graham made a motion for the Clerk to purchase the cell cameras with batteries and to use Cemetery funds for the purchase. The motion was seconded by Supervisor Smukowski and carried.

Clerk Geyman gave an update on the developments for the Hunters Lake access damage and court proceedings. Hopefully the outcome will be available sometime in April.

Supervisor Wiedenman spoke to School Section Lake updates. The meeting he last attended included topics of muskrats, the Dam and wake boats.

Supervisor Jones spoke to his progress on a sign for the Park entrance. He is still working through the quoting process with a steel sign vendor.

Supervisor Graham made a motion to approve the minutes from the January 8, 2024 meeting. The motion was seconded by Supervisor Wiedenman and carried.

Under correspondence, a reminder of the annual meeting on April 16<sup>th</sup> at 6:00 p.m., Municipal Law & Litigation newsletter, Dousman Chamber invitation, Delmore engineering coupon, Struck & Irwin information, OASC, Stark pavement information and notice of the ATV open house on February 15<sup>th</sup>.

Supervisor Graham made a motion to pay bills as listed, in addition to payroll and associated withholding payments for L Geyman, M Barnhart, cardmember services and WE energies, John's Disposal, as well as tax payments to KM, Mukwonago, Palmyra, Oconomowoc and WCTC schools, as well as School Section Lake and Pretty Lake. Also to hold payment to Ruckert Mielke until the Chairman has determined the items have been completed. His motion was seconded by Supervisor Wiedenman and carried.

A motion was made by Supervisor Jones and seconded by Supervisor Wiedenman to adjourn. Motion carried unanimously.

Respectfully submitted,

Lori J. Geyman, WCMC  
Clerk/Treasurer, Town of Ottawa