

OTTAWA TOWN BOARD

Meeting Minutes September 9, 2024

The meeting of the Ottawa Town Board was called to order by Chairman Rupp.

The Town Chairman announced to all those present the fact that the Board intends to convene themselves in closed session to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, requiring a closed session pursuant to Section 19.85 (1)c). Specifically, the Town Board will discuss current Town employee wage considerations. Upon motion, duly made and seconded and acted upon by roll call vote of the majority of the members present, pursuant to section 19.85(1)c), Wis Statutes, an Executive Session will take place. At the conclusion of the Executive Session, the Town Board will reconvene in Open Session to take action on Town employee wage considerations.

Roll call attendance was taken and Town Supervisor Ahrens, Jones, Smukowski and Wiedenman were present.

Supervisor Smukowski made a motion to accept the Treasurer's monthly financial activity report. The motion was seconded by Supervisor Wiedenman and carried.

Supervisor Smukowski made a motion to accept the Building Inspector's monthly activity report. The motion was seconded by Supervisor Wiedenman and carried.

There was no update from Western Lakes Fire Department.

Public comment was held. The following residents spoke:

Pete Kraeger, Pretty Lake, spoke about the Attorney's letter regarding a wake boat ordinance and if the Town has authority to write it. He stated that other communities have written one and no one has been sued.

Kathleen Verts, Country Meadow, spoke about the no parking request on Scuppernong and wanted to clarify that she would like Country Meadow Ct. as well.

Randy Cavaiani, Pretty Lake, spoke about writing a wake boat ordinance. He stated that 31 Towns have written an ordinance. He's also concerned that the boats ballast tanks will bring in Quagga mussels, invasive species.

Gene Larson, Robin Hood, would like the Town to contract with the Sherriff for an assigned patrol in Ottawa.

Patricia Nelson, Country Meadow Ct., regarding the sports complex possibly using fencing, she does not think that would fix the parking problem.

Mark Brettl, Pretty Lake, supports a wake boat ban to keep our water quality.

Anne Brettl, Pretty Lake, supports a wake boat ban and not to wait.

Gene Larson, Robinhood, spoke about the ATV/UTV ordinance and he would like to see Waterville Road excluded.

Public comment was closed.

The next item on the agenda was for snowplowing. Northwest Services is still looking for additional drivers. After some discussion, Supervisor Jones made a motion to authorize Supervisor Smukowski to work with Northwest and Theine to work out an agreement to facilitate a contract with Northwest. The motion was seconded by Supervisor Ahrens and carried.

Discussion was had regarding the Temporary Liquor License for the Pretty Lake Advancement Association Fall Fest. Supervisor Jones made a motion to approve the Temporary "Class B" Wine and Temporary Class "B" Beer license. The motion was seconded by Supervisor Ahrens and carried.

There were two servers licenses up for approval to work at the Fall Fest. Supervisor Jones made a motion to approve both requests. The motion was carried by Supervisor Smukowski and carried.

The next item on the agenda was for approval of the ATV/UTV ordinance #9-24. Supervisor Jones made a motion to adopt the final draft ordinance as presented. The motion was seconded by Supervisor Wiedenman. The motion carried with Chairman Rupp voting nay. Supervisor Jones added that the ordinance will not go into effect until all road signs are in place throughout the entire Town on approved road routes as stated in section X of the adopted ordinance.

The next item on the agenda was for approval of the Noise ordinance #9-24b. Supervisor Jones made a motion to adopt the ordinance as presented. The motion was seconded by Supervisor Smukowski and carried.

Discussion was had on the request for no parking signs on Scuppernong/Country Meadows. Chairman Rupp shared the attorneys recommendation that residents that live there and their guests should be allowed to park, as well as delivery trucks. This should be considered in discussing how this will be enforced. Supervisor Jones stated that the residents or their guests could put a note in their car window that says they are allowed to park there. Clerk Geyman recommended speaking with the Sherriff to see how they would look at enforcing it to allow for the residents who live there and their guests to park. Supervisor Wiedenman shared that he had met with Dale Zabel from KM schools regarding the sports complex parking consideration. They do not plan on any fencing around the field. Local residents have communicated that they like to have access for themselves to the park. The practice fields near this subdivision are set back 700' and they don't foresee a problem. They had roughly 130 parking stalls and have plans for adding 500-600 more. This should provide more than enough parking and it would be closer

than parking on subdivision streets. Supervisor Jones stated we could still do signs. Supervisor Smukowski made a motion to take no action on no parking signs at this time. The residents will keep us updated if there is a problem next year. The Town will install a no outlet or dead-end sign by Country Meadow Ct. The motion was seconded by Supervisor Jones and carried.

The next item on the agenda was for Town Insurance renewal. Clerk Geyman shared the quote and the options for Cybersecurity insurance. After some discussion, Supervisor Jones made a motion to approve the commercial insurance package renewal with option #2 for cybersecurity coverage. The motion was seconded by Supervisor Smukowski and carried.

Chairman Rupp discussed the salt contract with Waukesha County. We do not need to sign at this time until we arrange for our snowplowing contract.

Discussion was had regarding brushing to allow clearance for a snowplow. Chairman Rupp shared quotes from three companies. She raised some concerns about inconsistent billing on work from Northwest Services. This is challenging due to mowing not being a set amount. Supervisor Smukowski stated that not only is the quote from Northwest more affordable, but it makes sense to have them do the brushing since we are considering them to do the snowplowing. Supervisor Smukowski made a motion to have Northwest do the brushing as directed, not to exceed 3-4 days per his quote, with Chairman Rupp having the authority to grant more time if needed. If it goes over 5 days, the decision to continue will come back to the board. The motion was seconded by Supervisor Jones and carried.

Discussion was had for dates for our fall budget workshop.

Discussion was had for our 2025 road program. Referring to the capital improvement plan from the Engineer, Chairman Rupp would like projects #3 and #4 for 2025 and projects #1 and #5 for 2026. Discussion was had on cutting some of the costs down on the proposal. Supervisor Jones made a motion to authorize Chairman Rupp to get estimates from the Engineer with options on width, no curb & gutter on projects #2, #3, and #4 for the 2025 road project. The motion was seconded by Supervisor Smukowski and carried.

Discussion was had for a budget amendment to allow for sidewalk repair. Clerk Geyman provided photos of the uneven areas. Supervisor Smukowski made a motion to amend the budget to move \$4799 from Capital Outlays to Town Hall building maintenance to improve the sidewalks. The motion was seconded by Supervisor Wiedenman and carried.

Chairman Rupp shared that help is requested during large trash days. Supervisor Ahrens will be available in October and Supervisor Wiedenman can be available in April.

Under lake updates, Supervisor Jones stated that he is in contact with the DNR and would like to send a draft of our wake ordinance to them. This is not on the agenda until December. Pete Kraeger, Pretty Lake, spoke that he has some repair needed at the Pretty Lake launch. Clerk Geyman asked him to send her the information.

There was no park update. Supervisor Jones did say that he is still talking with someone about a steel park sign and showed images to the board.

Supervisor Smukowski made a motion to approve the minutes from the August 12, 2024 meeting. The motion was seconded by Supervisor Wiedenman and carried.

Supervisor Smukowski made a motion to approve the minutes from the August 28, 2024 meeting. The motion was seconded by Supervisor Wiedenman and carried.

Under lakes update, Supervisor Wiedenman shared dates for the School Section Lake meeting and party in the park.

Under correspondence the following was shared: Trend magazine, information from a resident, Mr. Falkenburg, regarding our hunting ordinance, a comment from Norm Hausser regarding street sign theft and looking at locking bolts.

Supervisor Wiedenman made a motion to pay bills as listed, in addition to payroll and associated withholding payments for L Geyman, M Barnhart, Poll workers, cardmember services and WE energies. His motion was seconded by Supervisor Ahrens and carried.

A motion was made Supervisor Wiedenman and seconded by Supervisor Jones to convene into closed session to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, requiring a closed session pursuant to Section 19.85(1)c). Specifically, the Town Board will discuss current Town employee wage considerations. A roll call vote was taken on the motion. Chairman Rupp, Supervisor Ahrens, Supervisor Smukowski, Supervisor Jones and Supervisor Wiedenman voted yes.

A motion was made by Supervisor Jones to end the closed session. The motion was seconded by Supervisor Ahrens and carried. A motion was made by Supervisor Wiedenman and seconded by Supervisor Jones to adjust wages in January as discussed. The motion carried.

A motion was made by Supervisor Wiedenman and seconded by Supervisor Smukowski to adjourn. Motion carried unanimously.

Respectfully submitted,

Lori J. Geyman, WCMC
Clerk/Treasurer, Town of Ottawa